



E22894

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IN SEARCH OF INCREDIBLE

E-Manual



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About this manual

This manual provides information about the hardware and software features of your Notebook PC, organized through the following chapters:

Chapter 1: Hardware Setup

This chapter details the hardware components of your Notebook PC.

Chapter 2: Using your Notebook PC

This chapter shows you how to use the different parts of your Notebook PC.

Chapter 3: Working with Windows

This chapter provides an overview of using Windows in your Notebook PC.

Chapter 4: Power-On Self-Test (POST)

This chapter shows you how to use POST to change the settings of your Notebook PC.

Tips and FAQs

This section presents some recommended tips, hardware FAQs, and software FAQs you can refer to for maintaining and fixing common issues with your Notebook PC.

Appendices

This section includes notices and safety statements for your Notebook PC.

Conventions used in this manual

To highlight key information in this manual, some text are presented as follows:

IMPORTANT! This message contains vital information that must be followed to complete a task.

NOTE: This message contains additional information and tips that can help complete tasks.

WARNING! This message contains important information that must be followed to keep you safe while performing tasks and prevent damage to your Notebook PC's data and components.

Icons

The icons below indicate the devices you can use for completing a series of tasks or procedures on your Notebook PC.



= Use the touch screen panel (on selected models).



= Use the touchpad.



= Use the keyboard.

Typography

Bold = This indicates a menu or an item that must be selected.

Italic = This indicates sections that you can refer to in this manual.

Safety precautions

Using your Notebook PC



This Notebook PC should only be used in environments with ambient temperatures between 5°C (41°F) and 35°C (95°F).



Refer to the rating label on the bottom of your Notebook PC and ensure that your power adapter complies with this rating.



Your Notebook PC can get warm to hot while in use or while charging the battery pack. Do not leave your Notebook PC on your lap or near any part of your body to prevent injury from heat. When working on your Notebook PC, do not place it on surfaces that can block the vents.



Do not use damaged power cords, accessories, and other peripherals with your Notebook PC.



While powered on, ensure that you do not carry or cover your Notebook PC with any materials that can reduce air circulation.



Do not place your Notebook PC on uneven or unstable work surfaces.



You can send your Notebook PC through x-ray machines (used on items placed on conveyor belts), but do not expose them to magnetic detectors and wands.



Contact your airline provider to learn about related in-flight services that can be used and restrictions that must be followed when using your Notebook PC in flight.

Caring for your Notebook PC



Disconnect the AC power and remove the battery pack (if applicable) before cleaning your Notebook PC. Use a clean cellulose sponge or chamois cloth dampened with warm water. Remove any extra moisture from your Notebook PC using a dry cloth. Keep any liquids from entering the chassis or keyboard gap to prevent short circuit or corrosion.



Do not use strong solvents such as alcohol, thinners, benzene, or other chemicals on or near your Notebook PC.



Do not place objects on top of your Notebook PC.



Do not expose your Notebook PC to strong magnetic or electrical fields.



Do not use or expose your Notebook PC near liquids, rain, or moisture.



Do not expose your Notebook PC to dusty environments.



Do not use your Notebook PC near gas leaks.



Do not place active electronic devices close to your Notebook PC to avoid electromagnetic wave interference to the display panel.



Do not use this Notebook PC for cryptocurrency mining (consuming a vast amount of electricity and time to gain convertible virtual currency) and/or related activities.

Proper disposal



Do not throw your Notebook PC in municipal waste. This product has been designed to enable proper reuse of parts and recycling. The symbol of the crossed out wheeled bin indicates that the product (electrical, electronic equipment and mercury-containing button cell battery) should not be placed in municipal waste. Check local regulations for disposal of electronic products.



Do not throw the battery in municipal waste. The symbol of the crossed out wheeled bin indicates that the battery should not be placed in municipal waste.

Battery safety information

Battery protection

- Frequently charging a battery under high voltage may shorten the battery life. To protect the battery, once the battery is fully charged, the system may stop charging when the battery power is between 90% and 100%.

NOTE: The level at which the battery resumes charging is usually set between 90% and 99%. The actual value may vary by model.

- Charging or storing a battery in high ambient temperatures may result in permanent damage to the battery power capacity and rapidly shorten battery life. If the battery temperature is too high, the system may reduce the battery power charging capacity or even stop charging to protect the battery.
- Battery power capacity may drop even when your device is powered off and disconnected from the AC power. This is normal as the system still draws a small amount of power from the battery.

Standard battery care

- If you are not using your device for a long period of time, ensure to charge the battery power to 50%, then power off your device and disconnect the AC power adapter. Recharge the battery power to 50% every three months to avoid over-discharging and prevent damage to the battery.
- Avoid charging the battery at high voltage for a prolonged period of time to extend the battery life. If you are constantly using AC power for your device, ensure to discharge the battery power to 50% at least once every two weeks. You can also adjust the settings from Battery Health Charging in MyASUS to help extend the battery life.
- It is recommended to store your battery at temperatures between 5°C (41°F) and 35°C (95°F) with the battery power at 50%. You can also adjust the settings from Battery Health Charging in MyASUS to help extend the battery life.
- Do not leave your battery in damp environments. Exposure to damp environments may increase the battery over-discharging rate. Low temperature environment may damage the chemicals inside the battery while high temperature or overheating may result in a risk of explosion.
- Do not place your device or battery pack near radiators, fireplaces, furnaces, heaters, or any sources of heat with temperature exceeding 60°C (140°F). High temperature surrounding environment may result in an explosion or leakage that may cause fire.

This image shows a single page of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

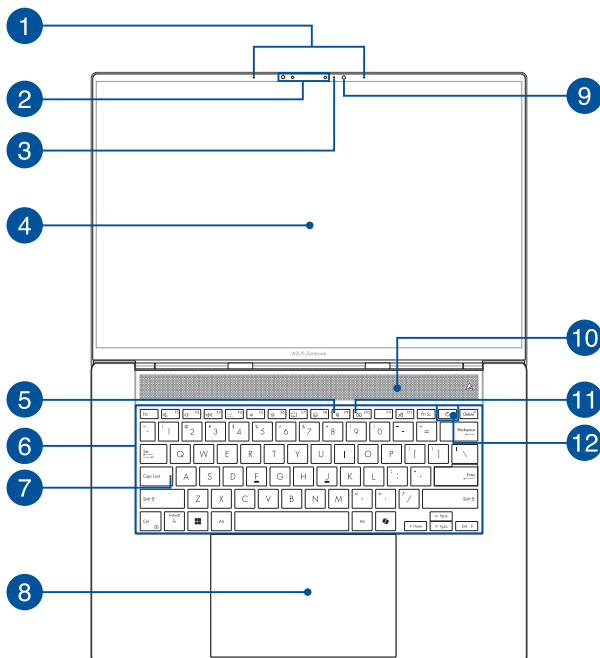
Chapter 1:

Hardware Setup

Getting to know your Notebook PC

Front View

NOTE: The keyboard's layout may vary per region or country. The front view may also vary in appearance depending on the Notebook PC model.



1 **Array microphones**

The array microphones feature echo canceling, noise suppression, and beam forming functions for better voice recognition and audio recording.

2 **Camera**

The built-in camera allows you to take pictures or record videos using your Notebook PC.

IR Camera

The built-in IR camera captures infrared images for facial recognition and supports Windows Hello.

NOTE: The red IR LED blinks in the process while data is being read before you sign in with Windows Hello facial recognition.

3 **Camera indicator**

The camera indicator lights up when the built-in camera is in use.

Display panel

This high-definition display panel provides excellent viewing features for photos, videos, and other multimedia files on your Notebook PC.

Disclaimer: Prolonged display of static or high-contrast images may result in image persistence or burn-in on OLED display. ASUS Notebook PC with OLED display (on selected models) minimizes the potential of burn-in by setting Dark Mode in Windows as default and shortening the idle time before the screen is turned off. It is recommended to enable animated dark-background screensaver and avoid setting your OLED display at maximum brightness to extend the lifespan of your OLED display.

NOTE: For more details, refer to the *Setting the OLED display* section in this manual.

Touch screen panel (on selected models)

This high-definition touch screen panel provides excellent viewing features for photos, videos, and other multimedia files on your Notebook PC. It also allows you to operate it using touch screen gestures.

NOTE: For more details, refer to the *Using touch screen panel gestures* section in this manual.

5 Microphone off indicator

This indicator lights up when the microphone is turned off.

6 Keyboard

The keyboard provides full-sized QWERTY keys with a comfortable travel depth for typing. It also enables you to use the function keys, allows quick access to Windows, and controls other multimedia functions.

NOTE: The keyboard layout differs by model or territory.

7 Capital lock indicator

This indicator lights up when the capital lock function is activated. Using capital lock allows you to type capitalized letters (such as A, B, C) using your Notebook PC's keyboard.

8 Touchpad

The touchpad allows the use of multi-gestures to navigate onscreen, providing an intuitive user experience. It also simulates the functions of a regular mouse.

NOTE: For more details, refer to the *Using the touchpad* section in this manual.

9 Ambient light sensor

The ambient light sensor detects the amount of ambient light in your environment. It allows the system to automatically adjust the brightness of the display depending on the ambient light condition.

Adaptive color sensor

The adaptive color sensor will automatically adjust the color temperature of your display panel according to the surrounding light levels.

IMPORTANT! Please note that the ambient light sensor and adaptive color sensor are only supported on the latest Microsoft Windows operating system.

NOTE: The adaptive color sensor is disabled by default. To enable the adaptive color sensor, launch the Start menu, then go to **Settings > System > Display**.

10 Air vents

The air vents allow cool air to enter or warm air to exit the Notebook PC.

WARNING! Ensure that paper, books, clothing, cables, or other objects do not block any of the air vents or else overheating may occur.

11 Camera off indicator

This indicator lights up when the camera is turned off.

12 Power button

Press the power button to turn your Notebook PC on or off. You can also use the power button to put your Notebook PC to sleep or hibernate mode and wake it up from sleep or hibernate mode.

In the event that your Notebook PC becomes unresponsive, press and hold the power button for at least ten (10) seconds until your Notebook PC shuts down.

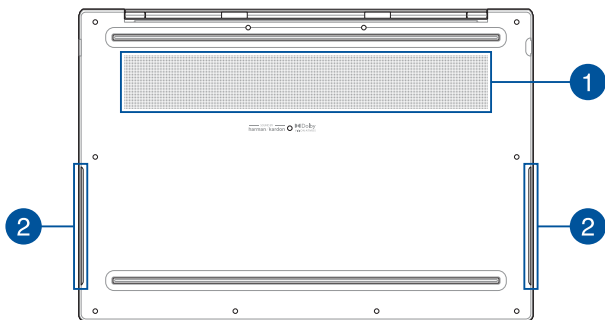
Bottom View

NOTE: The bottom view may vary in appearance depending on model.

WARNING! Your Notebook PC can get warm to hot while in use or while charging the battery pack. Do not leave your Notebook PC on your lap or near any part of your body to prevent injury from heat. When working on your Notebook PC, do not place it on surfaces that can block the vents.

IMPORTANT!

- Battery time varies by usage and by the specifications for this Notebook PC. The battery pack cannot be disassembled.
 - Purchase components from authorized retailers to ensure maximum compatibility and reliability. Consult an ASUS service center or authorized retailers for product service or assistance on proper disassembly or assembly of the product.
-



1 Air vents

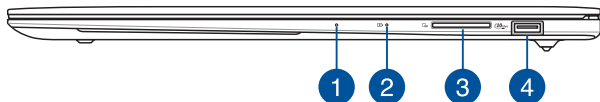
The air vents allow cool air to enter or warm air to exit the Notebook PC.

WARNING! Ensure that paper, books, clothing, cables, or other objects do not block any of the air vents or else overheating may occur.

2 Audio speakers

The built-in audio speakers allow you to hear audio straight from your Notebook PC. Audio features are software-controlled.

Right View



1 Microphone

The built-in microphone can be used for video conferencing, voice narrations, or simple audio recording.

2 Two-color battery charge indicator

The two-color LED provides a visual indication of the battery's charge status. Refer to the following table for details:

Color	Status
Solid White	The Notebook PC is plugged to a power source and the battery power is 100%.
Solid Orange	The Notebook PC is plugged to a power source, charging its battery, and the battery power is between 0% and 99%.
Blinking Orange	The Notebook PC is running on battery mode and the battery power is less than 10%.
Lights off	The Notebook PC is running on battery mode and the battery power is between 10% to 100%.

3 Memory card reader

This built-in memory card reader supports SD card formats.

4 USB 3.2 Gen 2 port

The USB 3.2 (Universal Serial Bus 3.2) Gen 2 port provides a transfer rate of up to 10 Gbit/s and is backward compatible to USB 2.0.

Left View



1

HDMI output port

This port allows you to send audio and video signals from your Notebook PC to an HDMI-compatible device using an HDMI cable.

2 USB4®/Power Delivery combo port

The USB4® (Universal Serial Bus 4) port provides a transfer rate of up to 40 Gbit/s and is backward compatible to USB 2.0. Use a USB Type-C® adapter to connect your Notebook PC to an external display. Insert the bundled power adapter into this port to charge the battery pack and supply power to your Notebook PC.

NOTE: Transfer rate of this port may vary per model.

WARNING! The adapter may become warm to hot while in use. Do not cover the adapter and keep it away from your body while it is connected to a power source.

IMPORTANT!

- It may take longer to fully charge your Notebook PC through a low-voltage power source.
 - To prevent any damage, use only power sources rated 20V/3.25A to charge your Notebook PC with the USB Power Delivery combo port. For more information, consult an ASUS service center for assistance.
-

3 Headphone/Headset/Microphone jack

This port allows you to connect amplified speakers or headphones. You can also use this port to connect your headset or an external microphone.

This image shows a single page of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Chapter 2:

Using your Notebook PC

Getting started

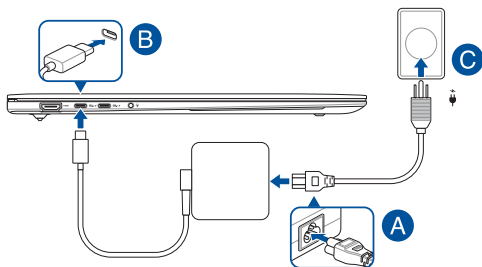
Charge your Notebook PC

- A. Connect the AC power cord to the AC/DC adapter.
- B. Connect the DC power connector into your Notebook PC's power (DC) input port.
- C. Plug the AC power adapter into a 100V~240V power source.



Charge the Notebook PC for **3 hours** before using it in battery mode for the first time.

NOTE: The power adapter may vary in appearance, depending on model and your region.



IMPORTANT!

Power adapter information:

- Input voltage: 100-240Vac
- Input frequency: 50-60Hz
- Rating output current: 3.25A (65W)
- Rating output voltage: 20V

IMPORTANT!

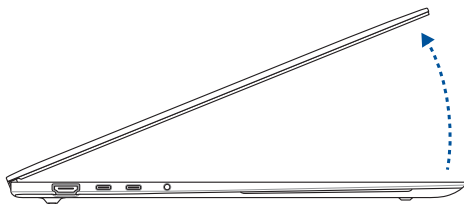
- Locate the input/output rating label on your Notebook PC and ensure that it matches the input/output rating information on your power adapter. Some Notebook PC models may have multiple rating output currents based on the available SKU.
 - Ensure that your Notebook PC is connected to the power adapter before turning it on for the first time. Always plug the power cord into a wall socket without using any extension cords. For your safety, connect this device to a properly grounded electrical outlet only.
 - The socket outlet must be easily accessible and near your Notebook PC.
 - To disconnect your Notebook PC from its main power supply, unplug your Notebook PC from the power socket.
-

WARNING!

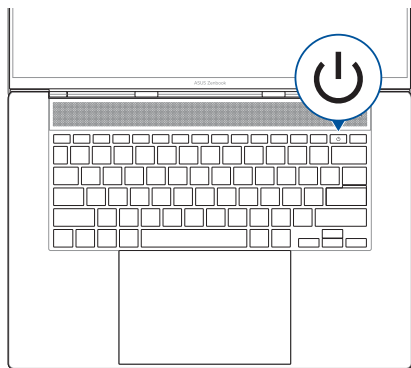
Read the following precautions for your Notebook PC's battery:

- Only ASUS-authorized technicians should remove the battery inside the device (for non-removable battery only).
 - The battery used in this device may present a risk of fire or chemical burn if removed or disassembled.
 - Follow the warning labels for your personal safety.
 - Risk of explosion if battery is replaced by an incorrect type.
 - Do not dispose of in fire.
 - Never attempt to short-circuit your Notebook PC's battery.
 - Never attempt to disassemble and reassemble the battery (for non-removable battery only).
 - Discontinue usage if leakage is found.
 - The battery and its components must be recycled or disposed of properly.
 - Keep the battery and other small components away from children.
-

Lift to open the display panel



Press the power button



Gestures for the touch screen panel and touchpad

Gestures allow you to launch programs and access the settings of your Notebook PC. Refer to the following illustrations when using hand gestures on your touch screen panel and touchpad.

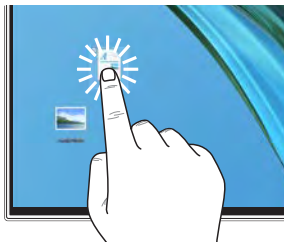
NOTE:

- The following screenshots are for reference only. The touch screen panel's appearance may vary depending on model.
- The touch screen panel is available on selected models.

Using touch screen panel gestures

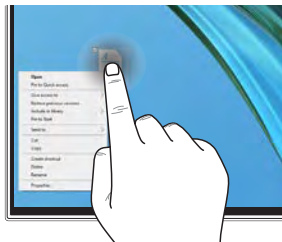
The gestures allow you to launch programs and access the settings of your Notebook PC. The functions can be activated by using the hand gestures on your Notebook PC's touch screen panel.

Tap/Double-tap



- Tap an app to select it.
- Double-tap an app to launch it.

Press and hold



Press and hold to open the right-click menu.

Zoom in



Spread apart your two fingers on the touch screen panel.

Zoom out



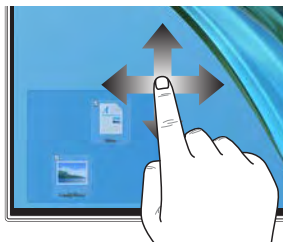
Bring together your two fingers on the touch screen panel.

Finger slide



Slide your finger to scroll up and down and slide your finger to pan the screen left or right.

Drag



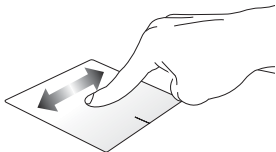
- Drag to create a selection box around multiple items.
- Drag and drop an item to move it to a new location.

Using the touchpad

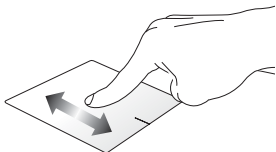
Moving the pointer

You can tap anywhere on the touchpad to activate its pointer, then slide your finger on the touchpad to move the pointer onscreen.

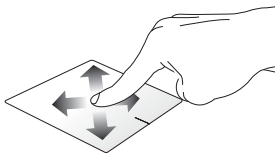
Slide horizontally



Slide vertically

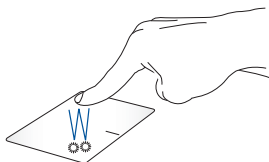


Slide diagonally



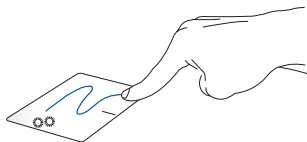
One-finger gestures

Tap/Double-tap



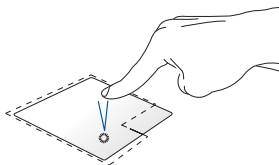
- Tap an app to select it.
- Double-tap an app to launch it.

Drag and drop



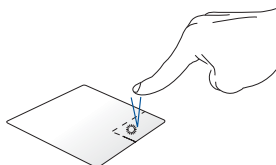
Double-tap an item, then slide the same finger without lifting it off the touchpad. To drop the item to its new location, lift your finger from the touchpad.

Left-click



- Click an app to select it.
- Double-click an app to launch it.

Right-click

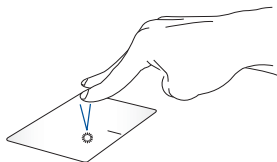


Click this button to open the right-click menu.

NOTE: The areas inside the dotted line represent the locations of the left mouse button and the right mouse button on the touchpad.

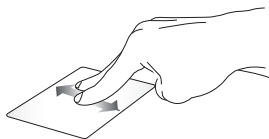
Two-finger gestures

Tap



Tap two fingers on the touchpad to simulate the right-click function.

Two-finger scroll (up/down)



Slide two fingers to scroll up or down.

Two-finger scroll (left/right)



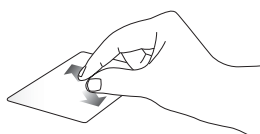
Slide two fingers to scroll left or right.

Zoom out



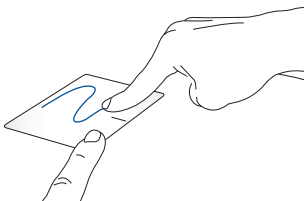
Bring together your two fingers on the touchpad.

Zoom in



Spread apart your two fingers on the touchpad.

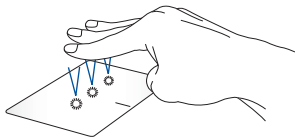
Drag and drop



Select an item, then press and hold the left button. Using your other finger, slide on the touchpad to drag the item, lift your finger off the button to drop the item.

Three-finger gestures

Tap



Tap three fingers on the touchpad to launch the function you selected in Settings.

Swipe left/Swipe right



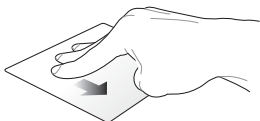
If you opened multiple apps, swipe three fingers left or right to switch between these apps.

Swipe up



Swipe up to see an overview of all the apps currently opened.

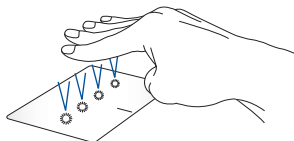
Swipe down



Swipe down to show the desktop.

Four-finger gestures

Tap



Tap four fingers on the touchpad to launch the function you selected in Settings.

Using the keyboard

Hotkeys

The hotkeys on your Notebook PC's keyboard can trigger the following commands:



Turns the speaker on or off



Turns the speaker volume down



Turns the speaker volume up



Adjusts brightness for the backlit keyboard



Decreases display brightness



Increases display brightness



Toggles the display mode

NOTE: Ensure that the second display is connected to your Notebook PC.



Launches the emoji keyboard



Turns the microphone on or off



Turns the camera on or off



Launches MyASUS

Function keys

Press  +  to enable or disable the function keys (F1-F12).

When the function keys are enabled, you can also access hotkeys by holding down  in combination with the function keys.

Windows keys



Launches the Start menu



or



+



Displays the drop-down menu



Launches Windows Copilot

NOTE: Feature availability varies by market, see aka.ms/WindowsAIFeatures.

Chapter 3:

Working with Windows

Starting for the first time

When you start your Notebook PC for the first time, a series of screens appear to guide you in configuring your Windows operating system.

To start your Notebook PC for the first time:

1. Press the power button on your Notebook PC. Wait for a few minutes until the setup screen appears.
2. From the setup screen, pick your region and a language to use on your Notebook PC.
3. Carefully read the License Agreement. Select **Accept**.
4. Follow the onscreen instructions to configure the following basic items:
 - Personalize
 - Get online
 - Settings
 - Your account
5. After configuring the basic items, Windows proceeds to install your apps and preferred settings. Ensure that your Notebook PC is kept powered on during the setup process.
6. Once the setup process is complete, the Desktop appears.

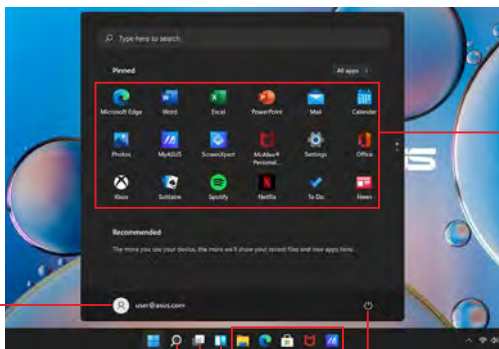
NOTE: The screenshots in this chapter are for reference only.

Start menu

The Start menu is the main gateway to your Notebook PC's programs, Windows apps, folders, and settings.

Change account settings, lock, or sign out from your account

Launch an app from the Start menu



Launch the Start menu

Launch Search

Launch Task view

Launch Widgets

Shut down, restart, or put your Notebook PC to sleep

Launch an app from the taskbar

You can use the Start menu to do these common activities:

- Start programs or Windows apps
- Open commonly used programs or Windows apps
- Adjust Notebook PC settings
- Get help with the Windows operating system
- Turn off your Notebook PC
- Log off from Windows or switch to a different user account

Launching the Start menu



Tap the Start icon  on your desktop.



Position your mouse pointer over the Start icon  on your desktop, then click it.



Press the Windows logo key  on your keyboard.

Opening programs from the Start menu

One of the most common uses of the Start menu is opening programs installed on your Notebook PC.



Tap the program to launch it.



Position your mouse pointer over the program, then click to launch it.



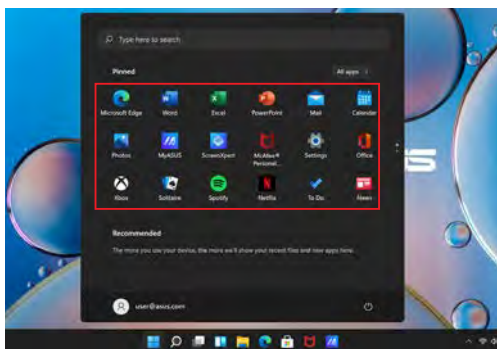
Use the arrow keys to browse through the programs.
Press  to launch it.

NOTE: Select **All apps** to display a full list of programs and folders on your Notebook PC in alphabetical order.

Windows apps

These are apps pinned on the Start menu and displayed in tiled-format for easy access.

NOTE: Some Windows apps require signing in to your Microsoft account before they are fully launched.



Working with Windows apps

Launching Windows apps from the Start menu



Tap the app to launch it.



Position your mouse pointer over the app, then click to launch it.



Use the arrow keys to browse through the apps. Press



to launch an app.

Customizing Windows apps

You can move, unpin, or pin apps to the taskbar from the Start menu using the following steps:

Moving apps



Press and hold the app, then drag and drop it to a new location.



Position your mouse pointer over the app, then drag and drop the app to a new location.

Unpinning apps



Press and hold the app, then tap **Unpin from Start**.



Position your mouse pointer over the app and right-click it, then click **Unpin from Start**.



Use the arrow keys to navigate to the app.

Press  or  +  (on selected models), then select **Unpin from Start**.

Pinning apps to the taskbar



Press and hold the app, then tap **Pin to taskbar**.



Position your mouse pointer over the app and right-click it, then click **Pin to taskbar**.



Use the arrow keys to navigate to the app.

Press  or  +  (on selected models), then select **Pin to taskbar**.

Pinning more apps to the Start menu



From **All apps**, press and hold the app you want to add to the Start menu, then tap **Pin to Start**.



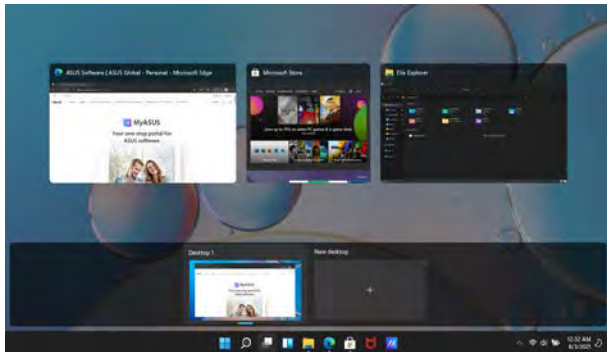
From **All apps**, position your mouse pointer over the app you want to add to the Start menu and right-click it, then click **Pin to Start**.



From **All apps**, press  or  +  (on selected models) on the app that you want to add to the Start menu, then select **Pin to Start**.

Task view

Quickly switch between opened apps and programs using the Task view feature, you can also use Task view to switch between desktops.



Launching Task view



Tap the  icon on the taskbar.



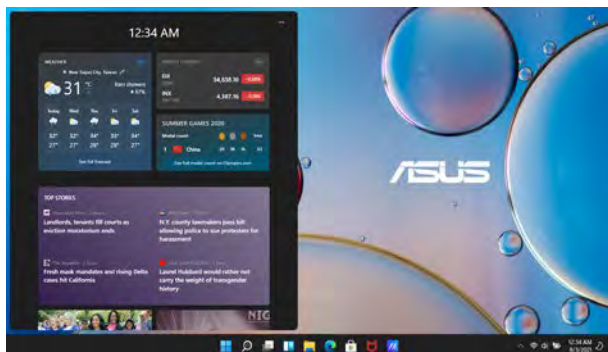
Position your mouse pointer over the  icon on the taskbar and click it.



Press  +  on your keyboard.

Widgets

You can launch Widgets for quick access of important info.



Launching Widgets



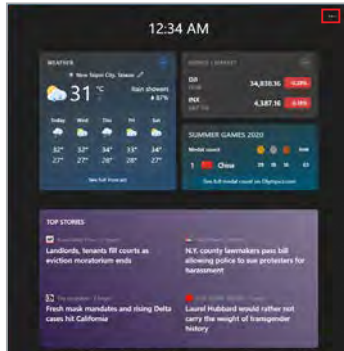
Tap the  icon on the taskbar.



Position your mouse pointer over the  icon on the taskbar and click it.



Press  +  on your keyboard.



Customizing Widgets



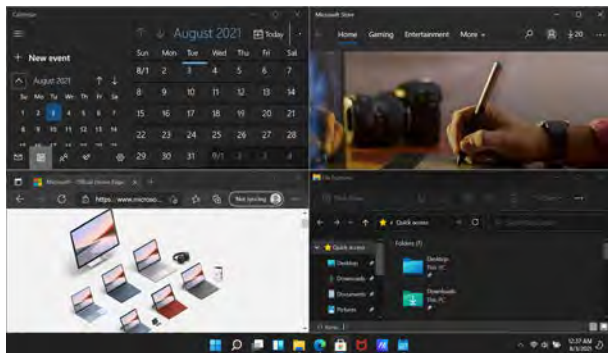
Click/Tap the ●●● icon, then select **Manage interests** to change the content that shows up in the Widgets.

or



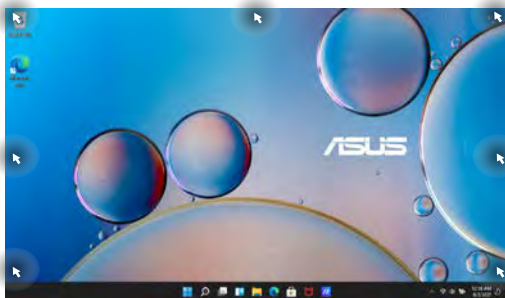
Snap feature

The Snap feature displays apps side-by-side, allowing you to work or switch between apps.



Snap hotspots

You can drag and drop apps to these hotspots to snap them into place.



Using Snap



or



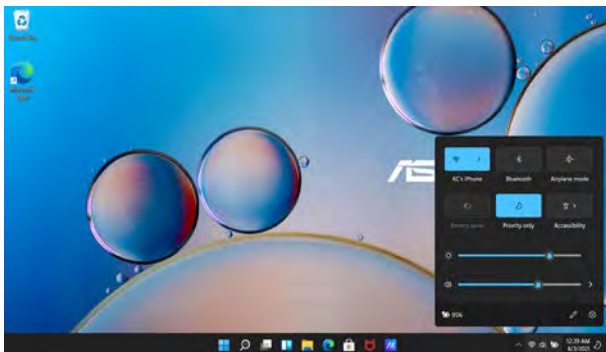
1. Launch the app you wish to snap.
2. Drag the title bar of your app and drop the app to the edge of the screen to snap.
3. Launch another app and repeat the above steps to snap another app.



1. Launch the app you wish to snap.
2. Press and hold the  key, then use the arrow keys to snap the app.
3. Launch another app and repeat the above steps to snap another app.

Action Center

Action Center consolidates notifications from apps and presents a single place where you can interact with them. It also has a really useful Quick Actions section.



Launching Quick Actions



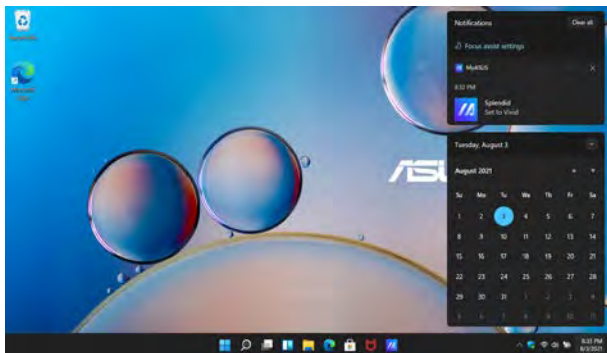
Tap the status icons on the taskbar.



Position your mouse pointer over the status icons on the taskbar and click it.



Press  +  on your keyboard.



Launching Notifications



Tap the date and time on the taskbar.



Position your mouse pointer over the date and time on the taskbar and click it.



Press  +  on your keyboard.

MyASUS Splendid

MyASUS Splendid ensures that all ASUS display panels show identical and accurate colors. You may select the Vivid, Eye Care, or Manual modes in addition to the Normal mode to adjust the display settings.

- **Normal:** Through Gamma and Color temperature correction, the image output from the panel is as close as possible as what your eye can naturally see. For models with OLED panels, this mode is compliant with TÜV Low Blue Light Certification.
- **Vivid:** This mode allows you to adjust the saturation of the image, making it more vivid and vibrant.
- **Manual:** This mode allows you to adjust the color temperature value to your personal needs, ranging from -50 to +50.
- **Eye Care:** This mode reduces blue light emission by up to 30%, helping to protect your eyes.

Level 1-5: The higher the level, the more blue light emission is reduced. For models with LCD panels, Level 5 is the optimized setting, and is compliant with TÜV Low Blue Light Certification.

Flicker-free technology eliminates the primary cause of monitor flicker and prevents eye strain.

NOTE: Enable **HDR** from **Settings > System > Display** for a better viewing experience with your OLED panel (on selected models) that is compliant with TÜV Flicker Free Certification.

Please refer to the following tips to alleviate eye strain:

- Take some time away from the display if working for long hours. It is advised to take short breaks (at least 5 minutes) after around 1 hour of continuous working at the computer. Taking short and frequent breaks is more effective than a long break.
- To minimize eye strain and eye dryness, rest your eyes periodically by focusing on objects that are far away.
- Repeat the following exercises to reduce eye strain:
 - (1) Look up and down repeatedly
 - (2) Slowly roll your eyes
 - (3) Move your eyes diagonally

If eye strain persists, please consult a physician.

- High energy blue light may lead to eye strain and AMD (Age-Related Macular Degeneration). Blue light Filter reduces 30% (max.) harmful blue light to avoid CVS (Computer Vision Syndrome).

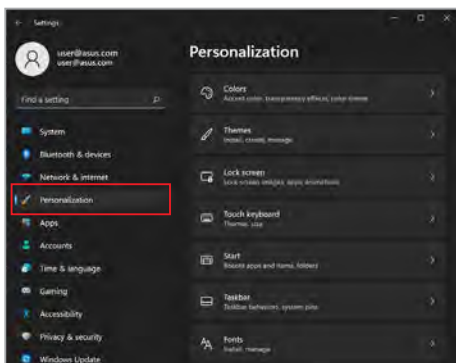
Setting the OLED display

The following settings are recommended to optimize the visual experience, maximize battery life, and extend the lifespan of your OLED display (on selected models).

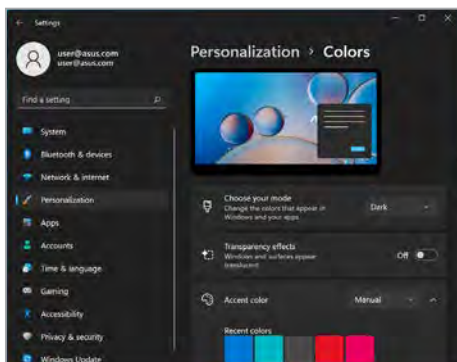
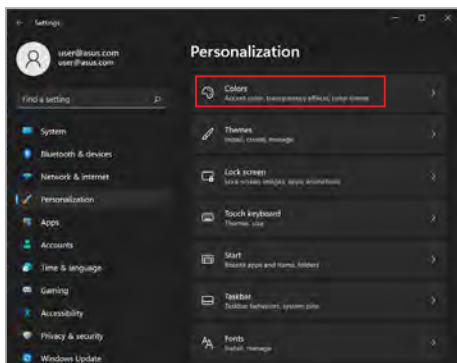
Setting the Dark Mode

The Dark Mode is enabled by default. To check or adjust the settings:

1. Launch the Start menu.
2. Click/Tap **Settings** and select **Personalization**.



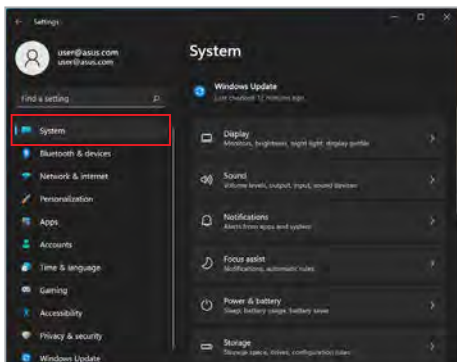
3. Select the **Colors** tab to view the options.



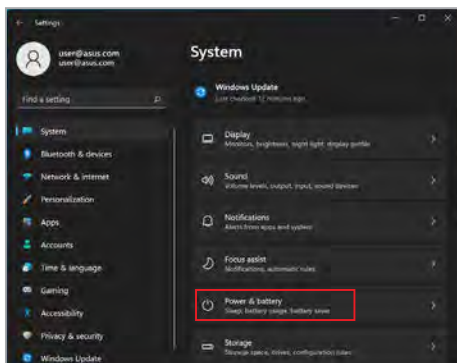
Turning off the display when not in use

Ensure to set your display to turn off automatically when not in use. To check or adjust the settings:

1. Launch the Start menu.
2. Click/Tap **Settings** and select **System**.



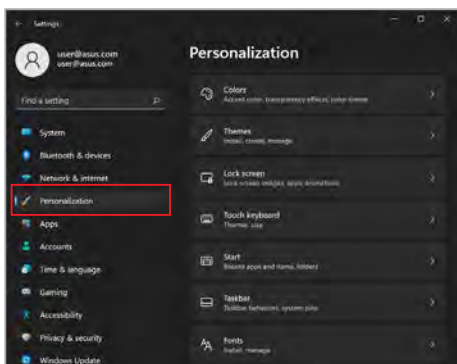
3. Select the **Power & battery** tab to view the options.



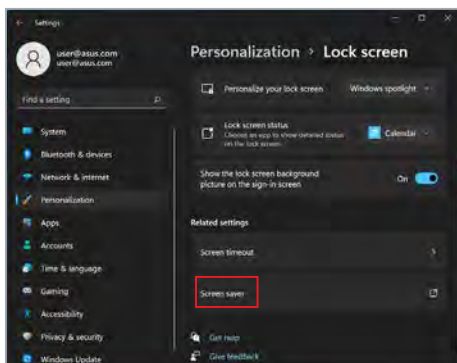
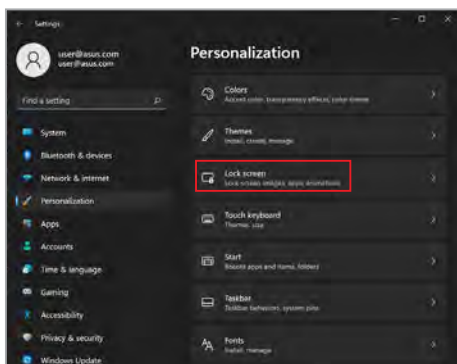
Adjusting display brightness

It is recommended to enable animated dark-background screensaver and avoid setting your OLED display at maximum brightness to extend the lifespan of your OLED display. To check or adjust the settings:

1. Launch the Start menu.
2. Click/Tap **Settings** and select **Personalization**.



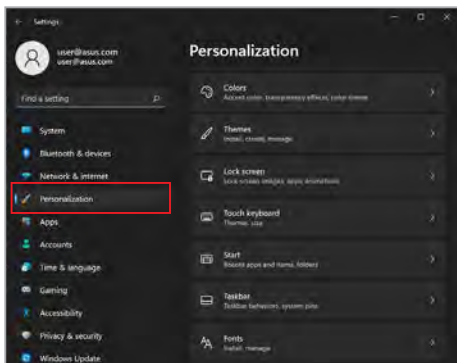
3. Select the **Lock screen** tab and then select **Screen saver** to view the options.



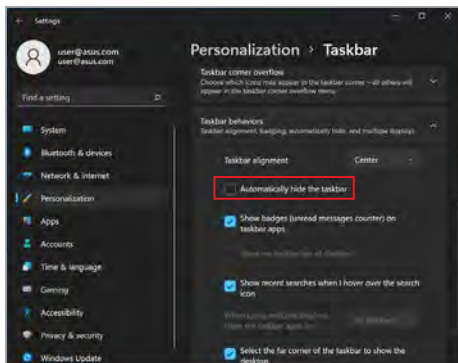
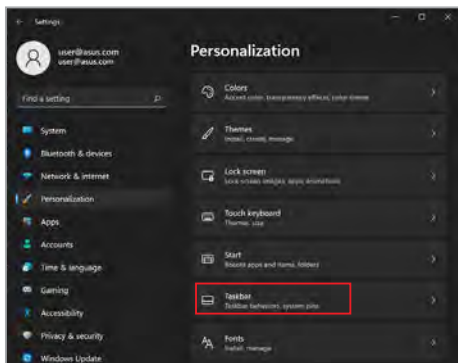
Auto-hide the taskbar

To avoid displaying the taskbar on your OLED display for a prolonged period of time, ensure to auto-hide the taskbar. To adjust the settings:

1. Launch the Start menu.
2. Click/Tap **Settings** and select **Personalization**.



3. Select the **Taskbar** tab and then enable **Automatically hide the taskbar**.



Setting the Dark Mode in Microsoft Office

1. Launch a Microsoft Office application, and then click/tap **File > Account**.
2. Select **Dark Gray** under **Office Theme**. The theme will be applied to all the Microsoft applications.

Other keyboard shortcuts

Using the keyboard, you can also use the following shortcuts to help you launch applications and navigate Windows.



Launches **Start menu**



Launches **Action Center**



Launches the desktop



Launches the **File Explorer**



Launches **Settings**



Launches **Connect** panel



Activates the lock screen



Minimizes all currently active windows



Launches **Search**



Launches **Project** panel



Opens the **Run** window



Opens **Accessibility**



Opens the context menu of the Start button



Launches the magnifier icon and zooms in your screen



Zooms out your screen

Connecting to wireless networks

Wi-Fi

Access emails, surf the Internet, and share applications via social networking sites using your Notebook PC's Wi-Fi connection.

IMPORTANT! Airplane mode disables this feature. Ensure that **Airplane mode** is turned off before enabling the Wi-Fi connection of your Notebook PC.

Connecting to Wi-Fi

Connect your Notebook PC to a Wi-Fi network by using the following steps:



or



1. Launch **Action Center** from the taskbar.
2. Click/Tap the **Wi-Fi** icon to enable Wi-Fi.
3. Select an access point from the list of available Wi-Fi connections.
4. Select **Connect** to start the network connection.

NOTE: You may be prompted to enter a security key to activate the Wi-Fi connection.

Bluetooth

Use Bluetooth to facilitate wireless data transfers with other Bluetooth-enabled devices.

IMPORTANT! Airplane mode disables this feature. Ensure that **Airplane mode** is turned off before enabling the Bluetooth connection of your Notebook PC.

Pairing with other Bluetooth-enabled devices

You need to pair your Notebook PC with other Bluetooth-enabled devices to enable data transfers. Connect your devices by using the following steps:



1. Launch **Settings** from the Start menu.
2. Select **Bluetooth & devices** > **Add device** to search for Bluetooth-enabled devices.

or



3. Select a device from the list to pair your Notebook PC with the device.

NOTE: For some Bluetooth-enabled devices, you may be prompted to key in the passcode of your Notebook PC.

Airplane mode

Airplane mode disables wireless communication, allowing you to use your Notebook PC safely while in flight.

NOTE: Contact your airline provider to learn about related in-flight services that can be used and restrictions that must be followed when using your Notebook PC in flight.

Turning Airplane mode on/off



or



1. Launch **Action Center** from the taskbar.
2. Click/Tap the **Airplane mode** icon to enable or disable Airplane mode.

Turning your Notebook PC off

You can turn off your Notebook PC by doing either of the following procedures:



or



- Launch the Start menu, then select  > **Shut down** to do a normal shutdown.
- From the log-in screen, select  > **Shut down**.

- Press  +  to launch Shut Down Windows. Select **Shut down** from the drop-down list, then select **OK**.
- If your Notebook PC is unresponsive, press and hold the power button for at least ten (10) seconds until your Notebook PC turns off.

Putting your Notebook PC to sleep

To put your Notebook PC to Sleep mode:



- Launch the Start menu, then select  > **Sleep** to put your Notebook PC to sleep.
- From the log-in screen, select  > **Sleep**.

or



Press  +  to launch Shut Down Windows.

Select **Sleep** from the drop-down list, then select **OK**.

NOTE: You can also put your Notebook PC to Sleep mode by pressing the power button once.

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Chapter 4:

Power-On Self-Test (POST)

The Power-On Self-Test (POST)

The POST (Power-On Self-Test) is a series of software-controlled diagnostic tests that run when you turn on or restart your Notebook PC. The software that controls the POST is installed as a permanent part of the Notebook PC's architecture.

Using POST to access BIOS and Troubleshoot

During POST, you can access the BIOS settings or run troubleshooting options using the function keys of your Notebook PC. You may refer to the following information for more details.

BIOS

The BIOS (Basic Input and Output System) stores system hardware settings that are needed for system startup in the Notebook PC.

The default BIOS settings apply to most conditions of your Notebook PC. Do not change the default BIOS settings except in the following circumstances:

- An error message appears onscreen during system bootup and requests you to run the BIOS Setup.
- You have installed a new system component that requires further BIOS settings or updates.

WARNING! Using inappropriate BIOS settings may result in system instability or boot failure. We strongly recommend that you change the BIOS settings only with the help of a trained service personnel.

Accessing BIOS

Restart your Notebook PC, then press  during POST.

Recovering your system

Using recovery options on your Notebook PC allows you to restore the system to its original state or simply refresh its settings to help improve performance.

IMPORTANT!

- Backup all your data files before doing any recovery option on your Notebook PC.
 - Note down important customized settings such as network settings, user names, and passwords to avoid data loss.
 - Ensure that your Notebook PC is plugged in to a power source before resetting your system.
-

Windows allows you to do any of the following recovery options:

- **Keep my files** - This option allows you to refresh your Notebook PC without affecting personal files (photos, music, videos, documents).

Using this option, you can restore your Notebook PC to its default settings and delete other installed apps.

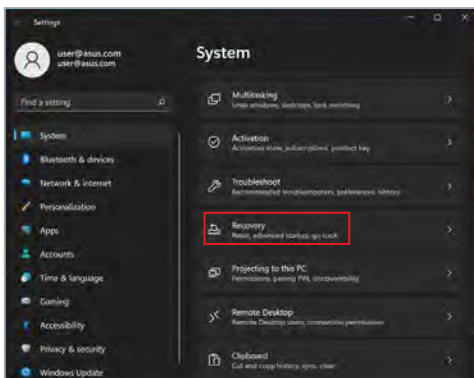
- **Remove everything** - This option resets your Notebook PC to its factory settings. You must backup your data before doing this option.

- **Advanced startup** - Using this option allows you to perform other advanced recovery options on your Notebook PC such as:
 - Using a USB drive, network connection or Windows recovery DVD to startup your Notebook PC.
 - Using **Troubleshoot** to enable any of these advanced recovery options: Startup Repair, Uninstall Updates, Startup Settings, UEFI Firmware Settings, Command Prompt, System Restore, and System Image Recovery.

Performing a recovery option

Refer to the following steps if you want to access and use any of the available recovery options for your Notebook PC.

1. Launch **Settings** and select **System > Recovery**.



2. Select the recovery option you would like to perform.



This image shows a single page of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no text or other markings on the page.