



E18913

First Edition / December 2021

IN SEARCH OF INCREDIBLE

E-Manual

ASUS

COPYRIGHT INFORMATION

No part of this manual, including the products and software described in it, may be reproduced, transmitted, transcribed, stored in a retrieval system, or translated into any language in any form or by any means, except documentation kept by the purchaser for backup purposes, without the express written permission of ASUSTeK COMPUTER INC. ("ASUS").

ASUS PROVIDES THIS MANUAL "AS IS" WITHOUT WARRANTY OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL ASUS, ITS DIRECTORS, OFFICERS, EMPLOYEES OR AGENTS BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES (INCLUDING DAMAGES FOR LOSS OF PROFITS, LOSS OF BUSINESS, LOSS OF USE OR DATA, INTERRUPTION OF BUSINESS AND THE LIKE), EVEN IF ASUS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES ARISING FROM ANY DEFECT OR ERROR IN THIS MANUAL OR PRODUCT.

Products and corporate names appearing in this manual may or may not be registered trademarks or copyrights of their respective companies, and are used only for identification or explanation and to the owners' benefit, without intent to infringe.

SPECIFICATIONS AND INFORMATION CONTAINED IN THIS MANUAL ARE FURNISHED FOR INFORMATIONAL USE ONLY, AND ARE SUBJECT TO CHANGE AT ANY TIME WITHOUT NOTICE, AND SHOULD NOT BE CONSTRUED AS A COMMITMENT BY ASUS. ASUS ASSUMES NO RESPONSIBILITY OR LIABILITY FOR ANY ERRORS OR INACCURACIES THAT MAY APPEAR IN THIS MANUAL, INCLUDING THE PRODUCTS AND SOFTWARE DESCRIBED IN IT.

Copyright © 2021 ASUSTeK COMPUTER INC. All Rights Reserved.

LIMITATION OF LIABILITY

Circumstances may arise where because of a default on ASUS' part or other liability, you are entitled to recover damages from ASUS. In each such instance, regardless of the basis on which you are entitled to claim damages from ASUS, ASUS is liable for no more than damages for bodily injury (including death) and damage to real property and tangible personal property; or any other actual and direct damages resulted from omission or failure of performing legal duties under this Warranty Statement, up to the listed contract price of each product.

ASUS will only be responsible for or indemnify you for loss, damages or claims based in contract, tort or infringement under this Warranty Statement.

This limit also applies to ASUS' suppliers and its reseller. It is the maximum for which ASUS, its suppliers, and your reseller are collectively responsible.

UNDER NO CIRCUMSTANCES IS ASUS LIABLE FOR ANY OF THE FOLLOWING: (1) THIRD-PARTY CLAIMS AGAINST YOU FOR DAMAGES; (2) LOSS OF, OR DAMAGE TO, YOUR RECORDS OR DATA; OR (3) SPECIAL, INCIDENTAL, OR INDIRECT DAMAGES OR FOR ANY ECONOMIC CONSEQUENTIAL DAMAGES (INCLUDING LOST PROFITS OR SAVINGS), EVEN IF ASUS, ITS SUPPLIERS OR YOUR RESELLER IS INFORMED OF THEIR POSSIBILITY.

SERVICE AND SUPPORT

Visit our multi-language website at <https://www.asus.com/support/>.

MyASUS offers a variety of support features including troubleshooting, products performance optimization, ASUS software integration, and helps you to organize personal desktop and increase storage space. For more details, please visit <https://www.asus.com/support/FAQ/1038301/>.

Table of Contents

About this manual.....	7
Conventions used in this manual	8
Icons	8
Typography.....	8
Safety precautions.....	9
Using your Notebook PC.....	9
Caring for your Notebook PC	10
Proper disposal.....	11
Battery safety information.....	12

Chapter 1: Hardware Setup

Getting to know your Notebook PC	16
Top View.....	16
Bottom View	22
Right View.....	24
Left View.....	28
ASUS Pen (on selected models).....	29
Inserting the battery	29

Chapter 2: Using your Notebook PC

Getting started	32
Charge your Notebook PC.....	32
Lift to open the display panel	34
Press the power button.....	34
Gestures for the touch screen panel and touchpad	35
Using touch screen panel gestures.....	35
Using the touchpad	37
Using the NumberPad (on selected models).....	44
Using the keyboard.....	45
HotKeys	45
Function keys	46
Windows keys	46

Chapter 3: Working with Windows

Starting for the first time.....	48
Start menu	49
Windows apps	51
Working with Windows apps.....	52
Customizing Windows apps	52
Task view.....	55
Widgets	56
Snap feature	58
Snap hotspots.....	58
Action Center	60
MyASUS Splendid.....	62
Setting the OLED display	64
Setting the Dark Mode	64
Turning off the display when not in use.....	66
Adjusting display brightness.....	68
Auto-hide the taskbar.....	70
Setting the Dark Mode in Microsoft Office.....	72
Other keyboard shortcuts	73
Connecting to wireless networks	75
Wi-Fi.....	75
Bluetooth.....	76
Airplane mode.....	77
Turning your Notebook PC off.....	78
Putting your Notebook PC to sleep	79

Chapter 4: Power-On Self-Test (POST)

The Power-On Self-Test (POST).....	82
Using POST to access BIOS and Troubleshoot.....	82
BIOS	82
Accessing BIOS	82
Recovering your system.....	83
Performing a recovery option.....	84

Tips and FAQs

Useful tips for your Notebook PC	88
Hardware FAQs	90
Software FAQs.....	93

Appendices

Internal Modem Compliancy	96
Overview.....	96
Network Compatibility Declaration.....	97
Non-Voice Equipment.....	97
Federal Communications Commission Interference Statement	100
FCC Radio Frequency (RF) Exposure Caution Statement	101
RF Exposure Information (SAR).....	101
Compliance Statement of Innovation, Science and Economic Development Canada (ISED)	102
Déclaration de conformité de Innovation, Sciences et Développement économique Canada (ISED)	102
Caution	103
Mise en garde.....	103

Radio Frequency (RF) Exposure Information	104
Informations concernant l'exposition aux fréquences radio (RF)	104
Radiation Exposure Statement.....	105
Déclaration relative à l'exposition aux radiations	105
UL Safety Notices	106
Power Safety Requirement.....	107
TV Notices	107
Macrovision Corporation Product Notice.....	107
Prevention of Hearing Loss	107
Coating Notice.....	107
Nordic Lithium Cautions (for lithium-ion batteries).....	108
CTR 21 Approval (for Notebook PC with built-in Modem)	109
Declaration of Compliance for Product Environmental Regulation.....	111
EU REACH and Article 33.....	111
EU RoHS.....	111
Japan JIS-C-0950 Material Declarations	111
India RoHS.....	111
Vietnam RoHS	112
ASUS Recycling/Takeback Services.....	112
Rechargeable Battery Recycling Service in North America.....	112
Ecodesign Directive	112
ENERGY STAR Qualified Product	113
EPEAT Registered Products	113
Regional notice for Singapore	114
Notices for removable batteries.....	114
Avis concernant les batteries remplaçables.....	114
License of BIOS Text Fonts	114
Simplified EU Declaration of Conformity.....	115
Simplified UKCA Declaration of Conformity	115
RF Exposure information (SAR).....	116

About this manual

This manual provides information about the hardware and software features of your Notebook PC, organized through the following chapters:

Chapter 1: Hardware Setup

This chapter details the hardware components of your Notebook PC.

Chapter 2: Using your Notebook PC

This chapter shows you how to use the different parts of your Notebook PC.

Chapter 3: Working with Windows

This chapter provides an overview of using Windows in your Notebook PC.

Chapter 4: Power-On Self-Test (POST)

This chapter shows you how to use POST to change the settings of your Notebook PC.

Tips and FAQs

This section presents some recommended tips, hardware FAQs, and software FAQs you can refer to for maintaining and fixing common issues with your Notebook PC.

Appendices

This section includes notices and safety statements for your Notebook PC.

Conventions used in this manual

To highlight key information in this manual, some text are presented as follows:

IMPORTANT! This message contains vital information that must be followed to complete a task.

NOTE: This message contains additional information and tips that can help complete tasks.

WARNING! This message contains important information that must be followed to keep you safe while performing tasks and prevent damage to your Notebook PC's data and components.

Icons

The icons below indicate the devices you can use for completing a series of tasks or procedures on your Notebook PC.



= Use the touch screen panel (on selected models).



= Use the touchpad.



= Use the keyboard.

Typography

Bold = This indicates a menu or an item that must be selected.

Italic = This indicates sections that you can refer to in this manual.

Safety precautions

Using your Notebook PC



This Notebook PC should only be used in environments with ambient temperatures between 5°C (41°F) and 35°C (95°F).



Refer to the rating label on the bottom of your Notebook PC and ensure that your power adapter complies with this rating.



Your Notebook PC can get warm to hot while in use or while charging the battery pack. Do not leave your Notebook PC on your lap or near any part of your body to prevent injury from heat. When working on your Notebook PC, do not place it on surfaces that can block the vents.



Do not use damaged power cords, accessories, and other peripherals with your Notebook PC.



While powered on, ensure that you do not carry or cover your Notebook PC with any materials that can reduce air circulation.



Do not place your Notebook PC on uneven or unstable work surfaces.



You can send your Notebook PC through x-ray machines (used on items placed on conveyor belts), but do not expose them to magnetic detectors and wands.



Contact your airline provider to learn about related in-flight services that can be used and restrictions that must be followed when using your Notebook PC in-flight.

Caring for your Notebook PC



Disconnect the AC power and remove the battery pack (if applicable) before cleaning your Notebook PC. Use a clean cellulose sponge or chamois cloth dampened with a solution of nonabrasive detergent and a few drops of warm water. Remove any extra moisture from your Notebook PC using a dry cloth. Keep any liquids from entering the chassis or keyboard gap to prevent short circuit or corrosion.



Do not use strong solvents such as thinners, benzene, or other chemicals on or near your Notebook PC.



Do not place objects on top of your Notebook PC.



Do not expose your Notebook PC to strong magnetic or electrical fields.



Do not use or expose your Notebook PC near liquids, rain, or moisture.



Do not expose your Notebook PC to dusty environments.



Do not use your Notebook PC near gas leaks.



Do not place active electronic devices close to your Notebook PC to avoid electromagnetic wave interference to the display panel.



Do not use this Notebook PC for cryptocurrency mining (consuming a vast amount of electricity and time to gain convertible virtual currency) and/or related activities.

Proper disposal



Do not throw your Notebook PC in municipal waste. This product has been designed to enable proper reuse of parts and recycling. The symbol of the crossed out wheeled bin indicates that the product (electrical, electronic equipment and mercury-containing button cell battery) should not be placed in municipal waste. Check local regulations for disposal of electronic products.



Do not throw the battery in municipal waste. The symbol of the crossed out wheeled bin indicates that the battery should not be placed in municipal waste.

Battery safety information

Battery protection

- Frequently charging a battery under high voltage may shorten the battery life. To protect the battery, once the battery is fully charged, the system may stop charging when the battery power is between 90% and 100%.

NOTE: The initiate battery power charging capacity is usually set between 90% and 99%. Actual value may vary by models.

- Charging or storing a battery in high ambient temperatures may result in permanent damage to the battery power capacity and rapidly shorten battery life. If the battery temperature is too high, the system may reduce the battery power charging capacity or even stop charging to protect the battery.
- Battery power capacity may drop even when your device is powered off and disconnected from the AC power. This is normal as the system still draws a small amount of power from the battery.

Standard battery care

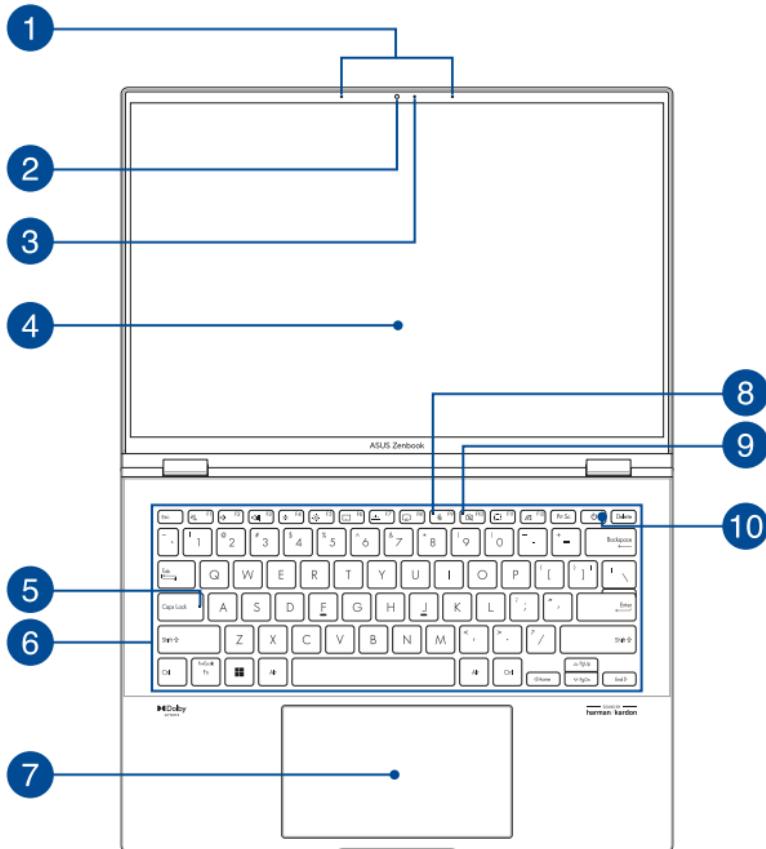
- If you are not using your device for a long period of time, ensure to charge the battery power to 50% then power off your device and disconnect the AC power adapter. Recharge the battery power to 50% every three months to avoid over-discharging and prevent damage to the battery.
- Avoid charging the battery at high voltage for a prolonged period of time to extend the battery life. If you are constantly using AC power for your device, ensure to discharge the battery power to 50% at least once every two weeks. You can also adjust the settings from Battery Health Charging in MyASUS to help extend the battery life.
- It is recommended to store your battery at temperatures between 5°C (41°F) and 35°C (95°F) with the battery power at 50%. You can also adjust the settings from Battery Health Charging in MyASUS to help extend the battery life.
- Do not leave your battery in damp environments. Exposure to damp environments may increase the battery over-discharging rate. Low temperature environment may damage the chemicals inside the battery while high temperature or overheating may result in a risk of explosion.
- Do not place your device or battery pack near radiators, fireplaces, furnaces, heaters, or any sources of heat with temperature exceeding 60°C (140°F). High temperature surrounding environment may result in an explosion or leakage that may cause fire.

Chapter 1: Hardware Setup

Getting to know your Notebook PC

Top View

NOTE: The keyboard's layout may vary per region or country. The Notebook view may also vary in appearance depending on the Notebook PC model.



1 **Array microphones**

The array microphones feature echo canceling, noise suppression, and beam forming functions for better voice recognition and audio recording.

2 **Camera**

The built-in camera allows you to take pictures or record videos using your Notebook PC.

3 **Camera indicator**

The camera indicator lights up when the built-in camera is in use.

Display panel

This high-definition display panel provides excellent viewing features for photos, videos, and other multimedia files on your Notebook PC.

Disclaimer: Prolonged display of static or high-contrast images may result in image persistence or burn-in on OLED display. ASUS Notebook PC with OLED display (on selected models) minimizes the potential of burn-in by setting Dark Mode in Windows as default and shortening the idle time before the screen is turned off. It is recommended to enable animated dark-background screensaver and avoid setting your OLED display at maximum brightness to extend the lifespan of your OLED display.

NOTE: For more details, refer to the *Setting the OLED display* section in this manual.

Touch screen panel (on selected models)

This high-definition touch screen panel provides excellent viewing features for photos, videos, and other multimedia files on your Notebook PC. It also allows you to operate it using touch screen gestures.

NOTE: For more details, refer to the *Using touch screen panel gestures* section in this manual.

5

Capital lock indicator

This indicator lights up when the capital lock function is activated. Using capital lock allows you to type capitalized letters (such as A, B, C) using your Notebook PC's keyboard.

6

Keyboard

The keyboard provides full-sized QWERTY keys with a comfortable travel depth for typing. It also enables you to use the function keys, allows quick access to Windows, and controls other multimedia functions.

NOTE: The keyboard layout differs by model or territory.

Touchpad/NumberPad (on selected models)

This allows you to toggle between touchpad and NumberPad.

The touchpad allows the use of multi-gestures to navigate onscreen, providing an intuitive user experience. It also simulates the functions of a regular mouse.

NOTE: For more details, refer to the *Using the touchpad* section in this manual.

The NumberPad allows the use of numeric input.

IMPORTANT! Please note that all versions of NumberPad are only supported on the latest Microsoft Windows operating system.

NOTE: For more details, refer to the *Using the NumberPad* section in this manual.

8 **Microphone indicator**

This indicator lights up when the microphone is turned off.

9 **Camera off indicator**

This indicator lights up when the camera is turned off.

10 **Power button**

Press the power button to turn your Notebook PC on or off. You can also use the power button to put your Notebook PC to sleep or hibernate mode and wake it up from sleep or hibernate mode.

In the event that your Notebook PC becomes unresponsive, press and hold the power button for at least four (4) seconds until your Notebook PC shuts down.

Fingerprint sensor

This built-in fingerprint sensor captures your fingerprint and uses it as biometric authentication for logging on to your Notebook PC's system.

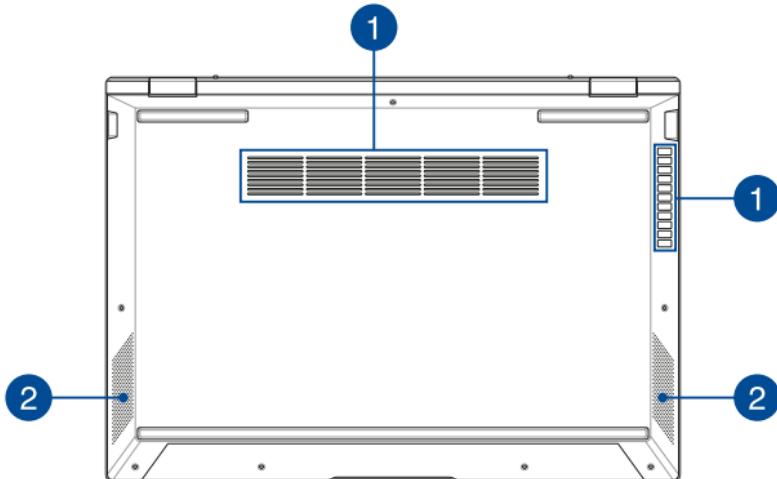
Bottom View

NOTE: The bottom view may vary in appearance depending on model.

WARNING! Your Notebook PC can get warm to hot while in use or while charging the battery pack. Do not leave your Notebook PC on your lap or near any part of your body to prevent injury from heat. When working on your Notebook PC, do not place it on surfaces that can block the vents.

IMPORTANT!

- Battery time varies by usage and by the specifications for this Notebook PC. The battery pack cannot be disassembled.
- Purchase components from authorized retailers to ensure maximum compatibility and reliability. Consult an ASUS service center or authorized retailers for product service or assistance on proper disassembly or assembly of the product.



1 Air vents

The air vents allow cool air to enter and warm air to exit the Notebook PC.

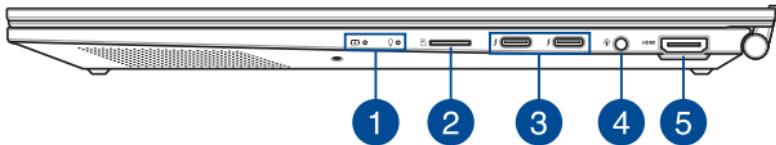
WARNING! Ensure that paper, books, clothing, cables, or other objects do not block any of the air vents or else overheating may occur.

2 Audio speakers

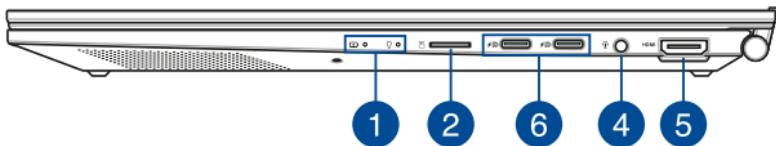
The built-in audio speakers allow you to hear audio straight from your Notebook PC. Audio features are software-controlled.

Right View

Intel model



AMD model



1

Status indicators

The status indicators help identify the current hardware status of your Notebook PC.



Two-color battery charge indicator

The two-color LED provides a visual indication of the battery's charge status. Refer to the following table for details:

Color	Status
Solid White	The Notebook PC is plugged to a power source and the battery power is between 95% and 100%.
Solid Orange	The Notebook PC is plugged to a power source, charging its battery, and the battery power is less than 95%.
Blinking Orange	The Notebook PC is running on battery mode and the battery power is less than 10%.
Lights off	The Notebook PC is running on battery mode and the battery power is between 10% to 100%.



Power indicator

The power indicator lights up when the Notebook PC is turned on and blinks slowly when the Notebook PC is in sleep mode.

2

MicroSD card slot

This built-in memory card reader slot supports microSD card formats.

3

Thunderbolt™ 4/Power Delivery combo port

The Thunderbolt™ 4 port is compatible with USB Type-C® standards, and provides a transfer rate of up to 40 Gbit/s for Thunderbolt™ 4 devices. Connect your Notebook PC to a DisplayPort, VGA, DVI, or HDMI external display and experience high-resolution display features via Intel® Thunderbolt™ technology. Connect a power source rated 20V/3.25A to charge the battery pack and supply power to your Notebook PC.

NOTE: Transfer rate of this port may vary per model.

IMPORTANT!

- It may take longer to fully charge your Notebook PC through a low-voltage power source.
- To prevent any damage, use only power sources rated 20V/3.25A to charge your Notebook PC with the USB Power Delivery combo port. For more information, consult an ASUS service center for assistance.

4

Headphone/Headset/Microphone jack

This port allows you to connect amplified speakers or headphones. You can also use this port to connect your headset or an external microphone.

5

HDMI output port

This port allows you to connect your Notebook PC to another HDMI-compatible device for file sharing or extending your display monitor.

USB 3.2 Gen 2 Type-C®/DisplayPort/ Power Delivery combo port

The USB 3.2 (Universal Serial Bus 3.2) Gen 2 Type-C® port provides a transfer rate of up to 10 Gbit/s and is backward compatible to USB 2.0. Use a USB Type-C® adapter to connect your Notebook PC to an external display. Connect a power source rated 20V/3.25A to charge the battery pack and supply power to your Notebook PC.

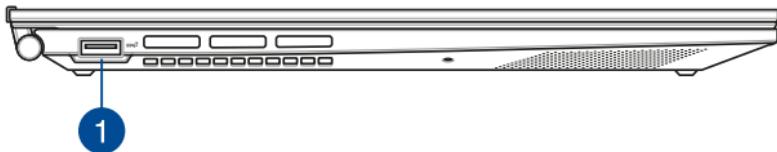
NOTE: Transfer rate of this port may vary per model.

WARNING! The adapter may become warm to hot while in use. Do not cover the adapter and keep it away from your body while it is connected to a power source.

IMPORTANT!

- It may take longer to fully charge your Notebook PC through a low-voltage power source.
- To prevent any damage, use only power sources rated 20V/3.25A to charge your Notebook PC with the USB Power Delivery combo port. For more information, consult an ASUS service center for assistance.

Left View



1

USB 3.2 Gen 2 port

The USB 3.2 (Universal Serial Bus 3.2) Gen 2 port provides a transfer rate of up to 10 Gbit/s and is backward compatible to USB 2.0.

ASUS Pen (on selected models)



1 Right-click button

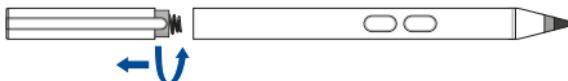
You can use this button to enable the right-click function.

2 Eraser button

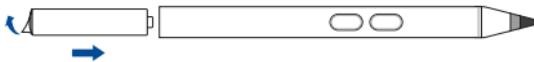
You can use this button to enable the eraser function.

Inserting the battery

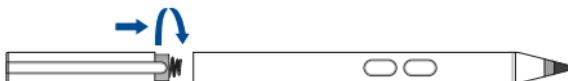
1. Remove the top half of the stylus.



2. Remove the sticker and insert the battery, noting the correct polarity.



3. Return the top half of the stylus into place.



Chapter 2: Using your Notebook PC

Getting started

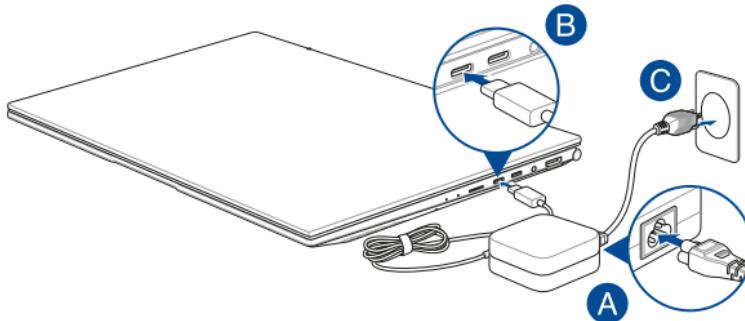
Charge your Notebook PC

- A. Connect the AC power cord to the AC/DC adapter.
- B. Connect the DC power connector into your Notebook PC's power (DC) input port.
- C. Plug the AC power adapter into a 100V~240V power source.



Charge the Notebook PC for **3 hours** before using it in battery mode for the first time.

NOTE: The power adapter may vary in appearance, depending on models and your region.



IMPORTANT!

Power adapter information:

- Input voltage: 100-240Vac
- Input frequency: 50-60Hz
- Rating output current: 3.25A (65W)
- Rating output voltage: 20V

IMPORTANT!

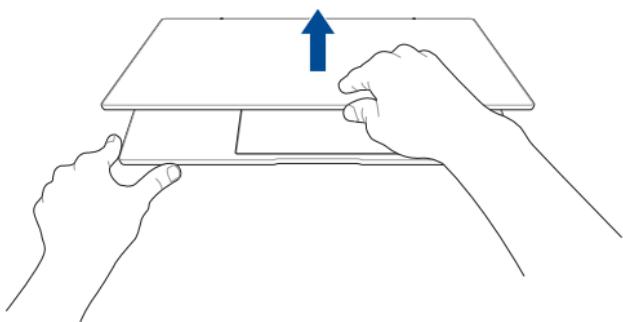
- Locate the input/output rating label on your Notebook PC and ensure that it matches the input/output rating information on your power adapter. Some Notebook PC models may have multiple rating output currents based on the available SKU.
- Ensure that your Notebook PC is connected to the power adapter before turning it on for the first time. Always plug the power cord into a wall socket without using any extension cords. For your safety, connect this device to a properly grounded electrical outlet only.
- The socket outlet must be easily accessible and near your Notebook PC.
- To disconnect your Notebook PC from its main power supply, unplug your Notebook PC from the power socket.

WARNING!

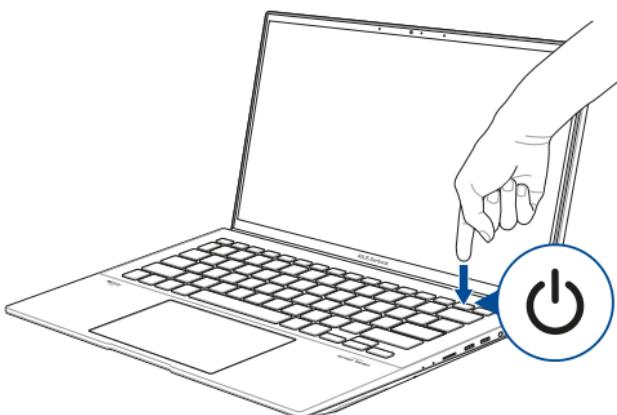
Read the following precautions for your Notebook PC's battery:

- Only ASUS-authorized technicians should remove the battery inside the device (for non-removable battery only).
- The battery used in this device may present a risk of fire or chemical burn if removed or disassembled.
- Follow the warning labels for your personal safety.
- Risk of explosion if battery is replaced by an incorrect type.
- Do not dispose of in fire.
- Never attempt to short-circuit your Notebook PC's battery.
- Never attempt to disassemble and reassemble the battery (for non-removable battery only).
- Discontinue usage if leakage is found.
- The battery and its components must be recycled or disposed of properly.
- Keep the battery and other small components away from children.

Lift to open the display panel



Press the power button



Gestures for the touch screen panel and touchpad

Gestures allow you to launch programs and access the settings of your Notebook PC. Refer to the following illustrations when using hand gestures on your touch screen panel and touchpad.

NOTE:

- The following screenshots are for reference only. The touch screen panel's appearance may vary depending on model.
- The touch screen panel is available on selected models.

Using touch screen panel gestures

The gestures allow you to launch programs and access the settings of your Notebook PC. The functions can be activated by using the hand gestures on your Notebook PC's touch screen panel.

Tap/Double-tap



Press and hold



- Tap an app to select it.
- Double-tap an app to launch it.

Press and hold to open the right-click menu.

Zoom in



Spread apart your two fingers on the touch screen panel.

Zoom out



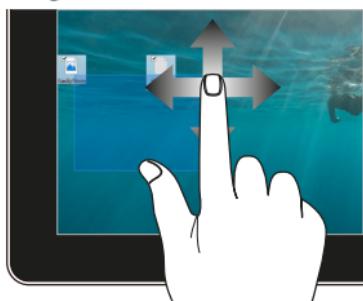
Bring together your two fingers on the touch screen panel.

Finger slide



Slide your finger to scroll up and down and slide your finger to pan the screen left or right.

Drag



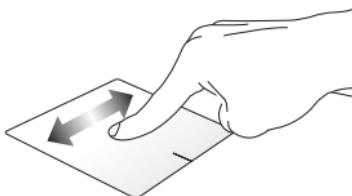
- Drag to create a selection box around multiple items.
- Drag and drop an item to move it to a new location.

Using the touchpad

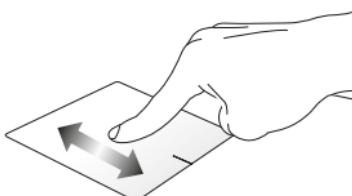
Moving the pointer

You can tap anywhere on the touchpad to activate its pointer, then slide your finger on the touchpad to move the pointer onscreen.

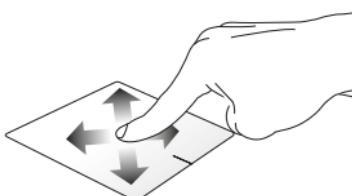
Slide horizontally



Slide vertically

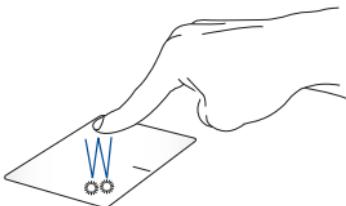


Slide diagonally



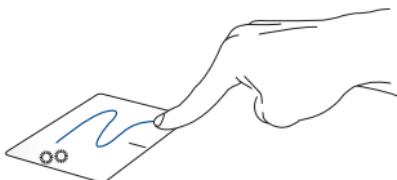
One-finger gestures

Tap/Double-tap



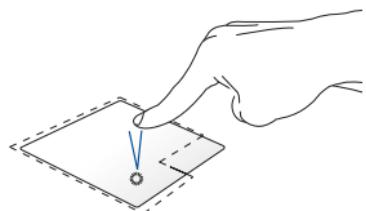
- Tap an app to select it.
- Double-tap an app to launch it.

Drag and drop



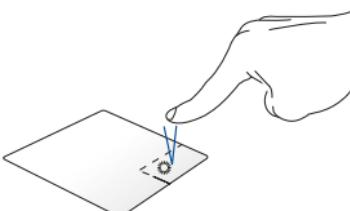
Double-tap an item, then slide the same finger without lifting it off the touchpad. To drop the item to its new location, lift your finger from the touchpad.

Left-click



- Click an app to select it.
- Double-click an app to launch it.

Right-click

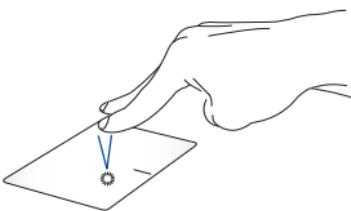


Click this button to open the right-click menu.

NOTE: The areas inside the dotted line represent the locations of the left mouse button and the right mouse button on the touchpad.

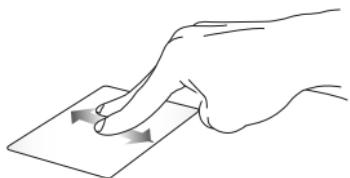
Two-finger gestures

Tap



Tap two fingers on the touchpad to simulate the right-click function.

Two-finger scroll (up/down)



Slide two fingers to scroll up or down.

Two-finger scroll (left/right)



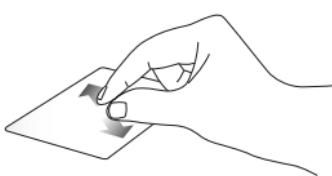
Slide two fingers to scroll left or right.

Zoom out



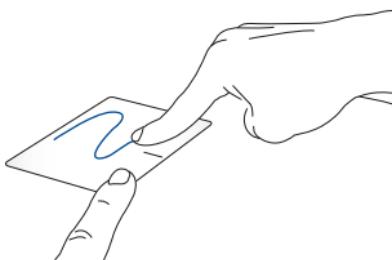
Bring together your two fingers on the touchpad.

Zoom in



Spread apart your two fingers on the touchpad.

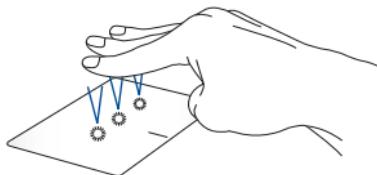
Drag and drop



Select an item then press and hold the left button. Using your other finger, slide on the touchpad to drag the item, lift your finger off the button to drop the item.

Three-finger gestures

Tap



Tap three fingers on the touchpad to launch the function you selected in Settings.

Swipe left/Swipe right



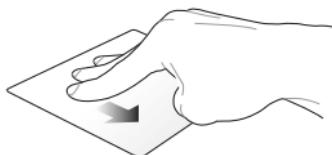
If you opened multiple apps, swipe three fingers left or right to switch between these apps.

Swipe up



Swipe up to see an overview of all the apps currently opened.

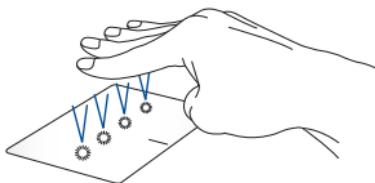
Swipe down



Swipe down to show the desktop.

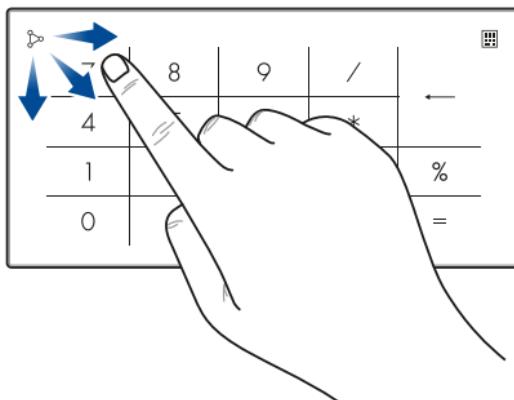
Four-finger gestures

Tap



Tap four fingers on the touchpad to launch the function you selected in Settings.

Using the NumberPad (on selected models)



- Press and hold  for a second to toggle between number keys or touchpad.
- Tap  to adjust brightness for the NumberPad.
- Press and hold  then slide anywhere on the NumberPad to launch Windows Calculator.

IMPORTANT! Please note that all versions of NumberPad are only supported on the latest Microsoft Windows operating system.

NOTE: To use the % and = function, set the input language to English.

Using the keyboard

HotKeys

The HotKeys on your Notebook PC's keyboard can trigger the following commands:



Turns the speaker on or off



Turns the speaker volume down



Turns the speaker volume up



Decreases display brightness



Increases display brightness



Enables or disables the touchpad



Adjusts brightness for the backlit keyboard



Toggles the display mode

NOTE: Ensure that the second display is connected to your Notebook PC.



Turns the microphone on or off



Turns the camera on or off



Activates screen capture tool



Launches MyASUS

Function keys

Press + to enable or disable the function keys feature.

When the function keys feature is enabled, you can also access HotKeys by holding down in combination with the top row keys.

Windows keys

There are two special Windows keys on your Notebook PC's keyboard used as below:



Launches the Start menu



Displays the drop-down menu*

* On selected models

Chapter 3: Working with Windows

Starting for the first time

When you start your Notebook PC for the first time, a series of screens appear to guide you in configuring your Windows operating system.

To start your Notebook PC for the first time:

1. Press the power button on your Notebook PC. Wait for a few minutes until the setup screen appears.
2. From the setup screen, pick your region and a language to use on your Notebook PC.
3. Carefully read the License Agreement. Select **Accept**.
4. Follow the onscreen instructions to configure the following basic items:
 - Personalize
 - Get online
 - Settings
 - Your account
5. After configuring the basic items, Windows proceeds to install your apps and preferred settings. Ensure that your Notebook PC is kept powered on during the setup process.
6. Once the setup process is complete, the Desktop appears.

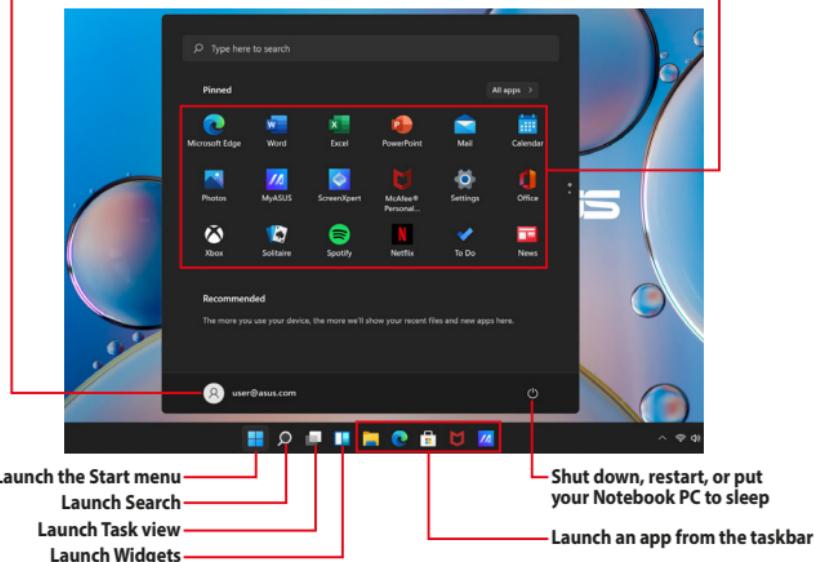
NOTE: The screenshots in this chapter are for reference only.

Start menu

The Start menu is the main gateway to your Notebook PC's programs, Windows apps, folders, and settings.

Change account settings, lock, or sign out from your account

Launch an app from the Start menu



You can use the Start menu to do these common activities:

- Start programs or Windows apps
- Open commonly used programs or Windows apps
- Adjust Notebook PC settings
- Get help with the Windows operating system
- Turn off your Notebook PC
- Log off from Windows or switch to a different user account

Launching the Start menu



Tap the Start icon  on your desktop.



Position your mouse pointer over the Start icon  on your desktop then click it.



Press the Windows logo key  on your keyboard.

Opening programs from the Start menu

One of the most common uses of the Start menu is opening programs installed on your Notebook PC.



Tap the program to launch it.



Position your mouse pointer over the program then click to launch it.



Use the arrow keys to browse through the programs.

Press  to launch it.

NOTE: Select **All apps** to display a full list of programs and folders on your Notebook PC in alphabetical order.
