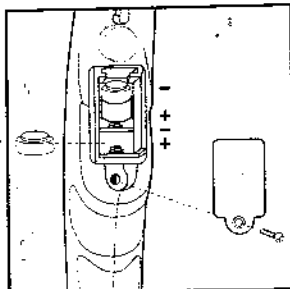**IME TO CHANGE BATTERIES:** If V Mail doesn't work or its performance changes, first try switching V Mail OFF and then ON again. If there is still no change, then replace with 3 new button cell batteries.
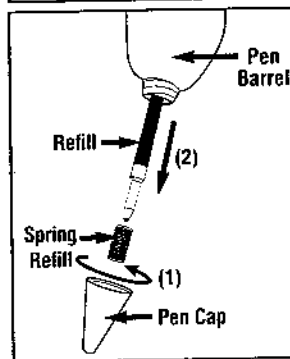
HOW TO REPLACE BATTERIES:
1. Loosen the screw and remove the battery door.
2. Insert 3 new button cell batteries as shown.
3. Make sure you match up the correct "+" and "-" symbols.
4. Replace the battery door and tighten the screw.

HOW TO REPLACE INK REFILL
1. Unscrew pen cap from pen barrel as shown.
2. Remove old refill from pen. Do not discard refill spring.
3. Slide refill spring onto new refill and replace inside pen barrel.
4. Screw pen cap onto pen barrel.

Compatible Standard Replacement Ink Refills to purchase separately are:
Pilot , Dr. Grip® Ink refills and Snip-It® Ink refills

Pen Barrel — Refill (2) — Spring Refill (1) — Pen Cap

BATTERY CAUTION:
1. Non-rechargeable batteries are not to be recharged.
2. Rechargeable are to be removed from the toy before being charged (if removable).
3. rechargeable batteries are only to be charged under adult supervision.
4. Different types of batteries, or new and used batteries are not to be mixed.
5. Only batteries of the same or equivalent types, as recommended, are to be used.
6. Batteries are to be inserted with the correct polarity.
7. Exhausted batteries are to be removed from the toy.
8. The supply terminals are not to be short-circuited.
9. Always use silver oxide batteries.
10. Remove batteries before storing.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:
(1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

WARNING: Changes or modifications to this unit not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

NOTE: This equipment has been tested and found to comply with the limits for Class B digital device, pursuant to Part 15 of the FCC rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications.

However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:
• Reorient or relocate the receiving antenna.
• Increase the separation between the equipment and receiver.
• Connect the equipment into an outlet on a circuit different from that to which the receiver is needed.
• Consult the dealer or an experienced radio/TV technician for help.

Printed in China
Toll Free Customer Service #800-634-7539
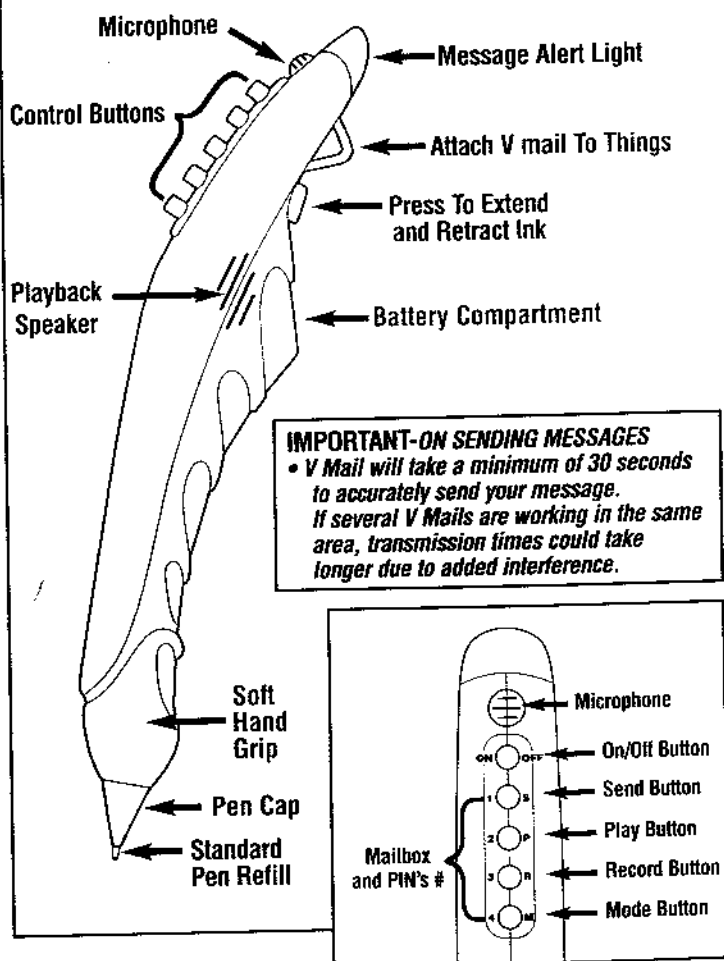

V-MAIL™

INSTRUCTIONS
3 Button Cell Batteries *(not included)*

V Mail is your personal voice mail system in a pen. You can send voice messages to your friends through walls and up to 100 feet away. Just speak into the microphone to record your voice and send it to just one or a few. Your friend's V Mail light will flash to let them know they have a message. Listen to messages you receive either privately in Whisper mode or Out Loud so everyone can hear.
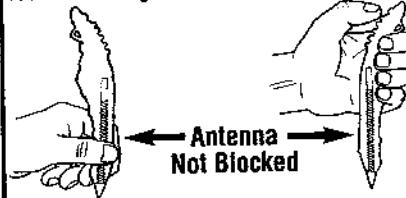
You can send messages to a specific friend or groups of friends using a 3-digit PIN number. You and your friend(s) just agree on a 3-digit Active PIN to use and you can send private messages to each other. You can choose from up to 64 different Active PIN combinations (1-2-3, 2-3-4, 1-4-4, etc....) with each digit being between 1 and 4.

You can send public announcements to all V Mails within range by selecting "Send V Mail to All".
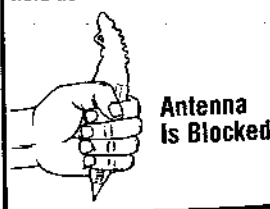
PRODUCT FEATURES

Microphone — Message Alert Light — Control Buttons — Attach V mail To Things — Press To Extend and Retract Ink — Playback Speaker — Battery Compartment — Soft Hand Grip — Pen Cap — Standard Pen Refill

IMPORTANT-*ON SENDING MESSAGES*
• *V Mail will take a minimum of 30 seconds to accurately send your message.*
If several V Mails are working in the same area, transmission times could take longer due to added interference.

Mailbox and PIN's # — Microphone — On/Off Button — Send Button — Play Button — Record Button — Mode Button

IMPORTANT: *When sending or waiting to receive messages, hold V Mail as shown.*
Antenna Not Blocked

V Mail will not transmit when held as shown here.
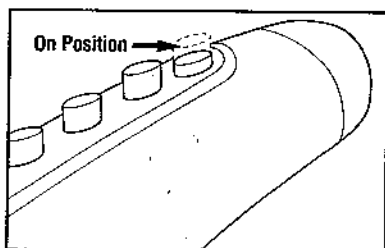Antenna Is Blocked

HOW TO USE

TO TURN ON/OFF:

Press the ON / OFF button in the down position to turn ON and you will hear "V Mail Active". (See illustration 1) To turn OFF your V Mail, press the ON / OFF button into the out position. (See illustration 2)
Note: Always turn OFF your V Mail when not in use to conserve batteries.
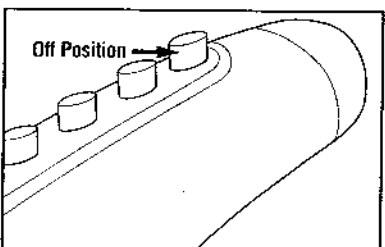
On Position ➡

IMPORTANT: Always make sure V Mail is in the Start Menu before beginning any new Record Message, Play New or Saved Message, Select Active PIN and Change Playback Volume operation. The Start Menu is identified when you hear "V Mail Active".

Ⓢ Indicates begins at the Start Menu.

Off Position ➡

ⓈRECORD MESSAGE: Hold the RECORD button and you will hear "Record V Mail" then a beep sound to let you know to begin recording your 4 second message. You will hear 2 beeps when V Mail is finished recording. You will now hear "Send V Mail to All". (See Send V Mail section)

LISTEN TO YOUR RECORDED MESSAGE: To listen to a message you just recorded, press the PLAY button after hearing "Send V Mail to All". You will then hear the message you recorded followed by "Send V Mail to All" again. If you do not like the message you recorded and want to record another message, wait several seconds until you hear "V Mail Active" and then press RECORD again.
NOTE: If you press the RECORD button and you hear "Send Active, Select to Delete V Mail", this means that your V Mail is still trying to send a previous recorded message. You cannot record and send another message until the earlier message has either finished sending or is deleted.

• If you want V Mail to continue trying to send this message - do not press any buttons for several seconds until you hear "V Mail Active".
• If you want to delete the unsent message and record a new one - press the RECORD button again and you will hear "Delete V Mail, Record V Mail" followed by a beep sound to let you know your unsent message is deleted and that you can begin recording your new message.

SEND V Mail: There are two ways to send your recorded message.

1. SEND V Mail TO ALL:

After you have recorded your V Mail message, you will hear "Send V Mail to All". To send your V Mail message to all users in range, press the SEND button and you will hear "V Mail Sent".

2. SEND V Mail TO A PIN NUMBER:

After you have recorded your V Mail message, you will hear "Send V Mail to All". To send your private message to a user's PIN number, press the MODE button after hearing "Send V Mail to All" and your will hear "Select PIN".
A. Press the 3-digit PIN number you would like to send the message to.
B. If your enter the PIN numbers too slowly or do not press 3 PIN numbers, you will hear "Select PIN" again. (Go to Step A. above)
C. After you have pressed 3 PIN numbers, you will hear "Send V Mail to PIN#-#-#".
D. If this is the PIN you would like to send this message to, press the SEND button and you will hear "V Mail Sent".
E. If this is the incorrect PIN number, wait several seconds until you hear "Select PIN" and go to step A. above.
NOTE: If you hear "V Mail Active" before "V Mail Sent", you have exited Record mode and the message you recorded has been earased and you must re-record your message..

IMPORTANT- *HELPFUL HINTS ON SENDING MESSAGES*
• *V Mail will take a minimum of 30 seconds to accurately send your message. If several V Mails are working in the same area, transmission times could take longer due to added interference.*
• *V Mail will transmit messages up to 100 feet away, but if the person sending and the person receiving become separated by more than 100 feet during transmission, the message received may sound cut off.*
• *V Mail transmits messages through walls, but certain types of construction materials may prevent V Mail's signals from transmitting through them or dramatically reduce the signal's transmission distance.*

RECEIVE AND PLAY MESSAGES

RECEIVE MESSAGES: There are 2 different ways to receive a message. A public message or a private message.
1. Public Messages: These messages are received and can be listened to by all users within the range of the sender.
2. Private Messages: Only users that have the same secret 3 digit active PIN number can receive and listen to these messages. Only one active PIN number can be set at a time.

ⓈSELECT ACTIVE PIN NUMBER:
A. Hold the SEND button and you will hear "Select Active PIN".
B. Press the 3-digit active PIN number you would like to use.
C. If you do not enter the PIN numbers fast enough or do not press 3 PIN numbers, you will hear "Select Active PIN" and you must re-enter your PIN.
D. After you have pressed 3 PIN numbers, you will hear "PIN#-#-# Active". This will automatically return you to the Start Menu without saying "V Mail Active".
E. If this is not the active PIN you would like to use, go to step A.) above and repeat

MESSAGE ALERT LIGHT:
Message alert light flashes slowly: Your message alert light will flash slowly and you will hear "You've Got V Mail!" when you receive a new message.
Message alert light flashes quickly: Your message alert light will flash quickly to indicate that your 4 mailboxes are full and that you cannot receive any new messages. To receive any new messages, you must first delete at least 1 saved message by following the Delete Message section.
NOTE: If you do not press any buttons for 6 seconds, V Mail will automatically go to sleep and the message alert light will stop flashing. This sleep function conserves V Mails batteries. When you press any button, V Mail will wake up and the message alert light will flash again to remind you of the new message or full mailbox.

ⓈPLAY NEW MESSAGE: Whenever your message indicator light flashes slowly, hold the PLAY button to listen to your new message. V Mail will automatically assign it a V Mail mailbox number 1 through 4 by saying "New V Mail#" and play the new message. To listen to this message again, follow the Play Saved Message instructions.

ⓈPLAY SAVED MESSAGE: You must listen to all new messages first before listening to a saved message. When there are no new messages and the PLAY button is held, you will hear "Select V Mail". Press the V Mail mailbox number (1 through 4) assigned to the message you want to listen to. You will hear "V Mail#" and then the message you selected.

DELETE MESSAGE: To delete a new or saved message, press the MODE button immediately after listening to the message and you will hear "Select to delete V Mail#". Press the MODE button again to confirm you want to delete the message from your mailbox.
NOTE: If you accidentally press the MODE button after listening to a new or saved message and do not want it deleted, do not press any buttons for six seconds until you hear "V Mail Active".

FORWARD MESSAGE: To forward a new or saved message, press the SEND button immediately after listening to the message and you will hear "Send V Mail to All". Press the SEND button if you would like to send this message to all or press the MODE button if you would like to send it to a specific PIN number. (See Send V Mail to a specific PIN number section)

ⓈCHANGE PLAYBACK VOLUME: Hold the MODE button to alternate between the "Whisper" and "Out Loud" playback volumes. V Mail will automatically return to the Start Menu without saying "V Mail Active". In "Whisper" mode, place V Mail's speaker next to your ear so only you can hear the private messages being played back. In "Out Loud" mode, everyone near you can hear the messages played back.