6 Use your HP iPAQ

You can use your HP iPAQ to make and answer calls, including conference calls and international calls. In addition, you can use it to make data calls and to forward calls. You can also check and modify the network and channel settings.

Call features

The following information explains how to use the call features on your HP iPAQ.

Make calls

You can make a call from the **Home** screen or from **Contacts**.

When you dial a number, your HP iPAQ searches the **Contacts**, **Call History**, **Speed Dial** lists, and the SIM card to find a matching name and number.

Make calls from the Home screen

To make a call from the **Home** screen:

1. Use the keyboard to enter the contact name or telephone number.

2. If more than one contact with the same name exist, select the desired contact.

3. When the desired number is highlighted, press ▯ (Answer/Send key) to make the call.

Make calls from Contacts

Select a person's name from your contacts list and press ▯ (Answer/Send key) to place a call. You can make calls to a contact having multiple phone numbers related to **Work**, **Home**, and **Mobile**.

To choose the appropriate number from the contact list:

1. On the **Home** screen, press **Start > Contacts** or press the right softkey.

2. Select the desired contact name.

3. Select the desired number and press ▯ (Answer/Send key) to make a call.

   ☼ **TIP:** If you have a long list of contacts, enter the first few letters of a contact's name. Your HP iPAQ searches the entire contact list to offer suggestions for completing the name.

Redial a number

To redial the last dialed number, press ▯ (Answer/Send key) twice.

Answer calls

To answer a call, press ▯ (Answer/Send key).

When you receive a call, you can answer or cancel it. When the phone stops ringing, the caller might be diverted to voice mail, depending on the settings provided by your mobile phone service provider. To cancel the call, press ▯ (End key).

Mute a call

You can mute the microphone during an active call. When you mute a call, the microphone is turned off. This prevents the person you are talking to from hearing you but does not prevent you from hearing that person.

To mute the microphone during a call:

1. Press **Mute**.

    📝 **NOTE:**   You can also mute the microphone during a call by pressing **Menu > Mute**.

2. To disable the mute option, press **Unmute**.

    💡 **TIP:**   You can also unmute the microphone by pressing **Menu > Unmute**.

Put a call on hold

During a call, you can put the call on hold and dial another number or answer an incoming call. If you have more than one call on the line, you can switch between calls.

1. To put a call on hold, press **Menu > Hold**.

2. To switch between calls, press **Swap**.

    💡 **TIP:**   You can also swap between calls by pressing **Menu > Swap**.

    📝 **NOTE:**   The **Swap** feature is available only if you have placed a call on hold.

Create an appointment during a call

To create an appointment during a call:

1. During a call, press **Menu > View Calendar**.

2. Press **Menu > New Appointment** to create a new appointment.

3. Press **Done**.

To access an appointment during a call:

1. During a call, press **Menu > View Calendar**.

2. Select the appointment to view the details.

An appointment created during a call can also be accessed from the **Calendar** program.

Use call waiting

Use call waiting to be notified of incoming calls when you are on another call. View the number of the person calling you, put your current caller on hold, and answer the incoming call. For more information on enabling call waiting, see Call waiting on page 33.

To use call waiting to answer an incoming call during a phone conversation:

1. Press ▯ (Answer/Send key) to move the current phone call to call waiting.

2. Press ▯ (Answer/Send key) to answer the incoming call or press **Ignore** if you do not want to answer the call.

3. Press **Swap** to switch between the calls.

Make emergency calls

You can make calls to emergency service numbers, even if you have locked the SIM card or the HP iPAQ. Your service provider programs one or more emergency phone numbers and you can call those numbers in any circumstance.

NOTE: Turn on the phone before making any emergency calls. To turn the phone on, press **Start > Settings > Connections > Wireless Manager > Phone**.

To dial an emergency number:

1. Press ⊓ (Answer/Send key).

2. Use the keyboard to dial the local emergency number.

3. Press ⊓ (Answer/Send key) to place the call.

NOTE: Emergency numbers vary by country/region. The HP iPAQ's emergency number might not work in all locations, and sometimes an emergency call cannot be placed due to network, environmental, or interference issues.

Make calls using speed dial

Dial phone numbers quickly by assigning speed dial numbers. Choose speed dial entries from 2-99. The speed dial entry 1 is reserved to set up or dial voice mail.

NOTE: The **Speed Dial** feature is available only for phone numbers that are stored in the contact list.

To create a speed-dial shortcut:

1. Press **Start > Contacts**.

2. Select the required contact.

3. Select the required number, and then press **Menu > Add to Speed Dial**.

4. Use the navigation keys to select a speed dial number from 2 to 99 in **Keyboard assignment**.

5. Press **Done**.

NOTE: You can also assign speed dial by pressing **Contacts** on the **Home** screen, selecting a contact, and pressing **Menu > Add to Speed Dial**.

TIP: You can also assign speed dial numbers to Web addresses and e-mail addresses that are stored in the **Contacts** on your HP iPAQ. Perform the same steps to assign speed dial numbers to Web addresses and e-mail addresses.

To make a speed dial call:

▲   On the keyboard, press and hold the number you assigned as a speed dial entry. For two-digit speed dial numbers, press the first digit, release it, and then press and hold the second digit.

Make data calls

Use connection settings to set up General Packet Radio Service (GPRS), dial-up, Virtual Private Network (VPN), proxy, and Wi-Fi connections to connect to the Internet or your corporate network. With a data connection, you can browse the Web, download e-mail, or synchronize with a server without using cables.

The network connection time, for which you might be charged, starts from the moment you connect to your service provider's network, until you end the data call by pressing ⊓ (End key). The connection time includes busy signals and ringing. The amount of network connection time you track on your reset timer

might not equal the amount of time for which you are billed by your service provider. For billing information, please contact your service provider.

NOTE: Your HP iPAQ has already been configured for browsing and chatting. Contact your service provider for information on mobile Internet plans, configuring e-mail, or wireless synchronization with a server.

Make a conference call

Talk to two or more people simultaneously, using the conference call feature.

To make a conference call:

1. Press ▯ (Answer/Send key).

2. Use the keyboard to dial the required number.

3. Press ▯ (Answer/Send key).

4. After you are connected, press **Menu > Hold**.

5. Dial the second number, and then press ▯ (Answer/Send key).

6. After you are connected, press **Menu > Conference**.

NOTE: To add more participants to the conference call, dial each number, connect, and then press **Menu > Conference**.

Make a call from a hyperlinked phone number

Use a hyperlinked phone number to dial a phone number from an e-mail or text message. A hyperlinked phone number is identified with an underline, similar to that of a Web site address.

To dial a hyperlinked phone number from an e-mail or text message:

1. Select the hyperlinked phone number.

2. Press ▯ (Answer/Send key) to dial the number.

Make international calls

To make an international call:

1. On the **Home** screen, press and hold **0** until the plus (+) sign appears.

2. Enter the country code and phone number.

3. Press ▯ (Answer/Send key).

NOTE: You can also insert a plus (+) sign into a contact's phone number for quick dialing.

Use voice mail

NOTE: Contact your service provider to set up voice mail.

Divert a caller to your voice mail when you are busy on another call or unable to accept calls. The caller can record a message which can be retrieved later.

To call voice mail:

▲   On the **Home** screen, press and hold **1** on the keyboard to automatically call voice mail.

Use the handsfree function

Turn on the speaker during a call to use the handsfree function.

▲ Press **Menu** and select **Speakerphone On** to turn on the speaker and turn off the receiver.

Call history

Manage calls using call history

The call history provides the time and duration of all incoming, outgoing, missed calls, total call summary, and access to notes taken during a call.

- Press **Start > Call History** to view all the calls in Call History.

  ☆ **TIP:** View all calls in the call history by pressing ▯ (Answer/Send key), and then **Menu > View > All Calls**.

- Press **Menu > Filter** and select a different call history view.

  You can change the call history view to see the following types of calls:

  ○ **No Filter** - shows a list of all calls

  ○ **Missed Calls** - shows a list of calls that were not answered

  ○ **Incoming Calls** - shows a list of all received calls

  ○ **Outgoing Calls** - shows a list of all dialed calls

- Press **Menu > View Timers** to view the call durations.

  📝 **NOTE:** Press **Menu > Reset Timers** to reset all the call duration information.

  The **Lifetime calls timer** cannot be reset.

- Press **Menu > Delete List > Yes** to clear the entire call history.

  📝 **NOTE:** You can also delete a specific call. Use the **Center** button to highlight the required call, and then press **Menu > Delete > Yes**.

Make calls using call history

Use the call history to access recently dialed and received calls.

To make calls using call history:

1. Press **Start > Call History**.

2. Highlight the required number.

3. Press ▯ (Answer/Send key).

☆ **TIP:** You can also make calls using call history by pressing ▯ (Answer/Send key), and then press **Menu > View > All Calls**. Highlight the required number and press ▯ (Answer/Send key).

View the call details

To view the call details:

1. Press **Start > Call History**.

2. Select the required number.

The date and timestamp, as well as the duration of the call, are displayed.

NOTE: You can also view call details by pressing ▯ (Answer/Send key), and then press **Menu > View > All Calls**. Select the required number.

Voice commands

Use voice commands to look up contacts, dial a contact by name, get calendar information, play and control your music, and launch programs on your HP iPAQ.

Press the Voice Commander button, or press **Start > Applications > Voice Commander** to launch the **Voice Commander** program. When the audio cue communicates the **Say command**, you can begin saying relevant commands into the microphone. For more information, see .

Change the service settings

Change your phone service settings to block certain types of incoming and outgoing calls, forward incoming calls to a different phone number, be notified of incoming calls when you are already in a phone session, or let others know your identity when making calls.

To change the phone service settings:

1. Press **Start > Settings > Phone**.

2. Select the service to change.

3. Make the appropriate changes, and then press **Done**.

NOTE: You might be charged for some of these services. Contact your service provider for more details.

Auto Answer

Select the **Auto Answer** option to automatically answer a call when using your HP iPAQ in the handsfree mode.

To set the time when the calls are automatically answered:

▲ Press **Start > Settings > Phone > Auto Answer** and follow the instructions on the screen.

NOTE: The **Auto Answer** setting is not available when your HP iPAQ is in the silent mode.

Band Control

The **Band Control** program allows you to select the preferred radio coverage. This helps conserve the battery of your HP iPAQ.

To change the **Band Control** settings:

1. Press **Start > Settings > Phone > Band Control**.

2. Select a radio from the **Radio** list.

3. Press **Done**.

NOTE: The default selection for **Radio** is **Auto**. To turn off the Universal Mobile Telecommunications System (UMTS) radio, select Global System for Mobile Communications (GSM) from the Radio list.

Call Options

Set call options to specify call settings for your HP iPAQ and to edit the service numbers that your HP iPAQ uses to send text messages.

To access call options:

1. Press **Start > Settings > Phone > Call Options**.

2. Select the **Any key answer** check box to answer the incoming call by pressing any key on the keyboard.

3. Select the **Show SIM contacts** check box to view the contacts that are stored on your SIM card in the **Contacts** list.

4. Your HP iPAQ accesses the service provider information on the SIM card and displays it on the **Call Options** screen. You can view your **Phone number** and edit the following information on your HP iPAQ:

   - **Voice mail number**

   - **Text message service center**

   NOTE: Changing the service provider details might cause a disruption in the service. HP recommends that you change the details with the consent of the service provider.

5. You can enter the following information on the **Call Options** screen:

   - **Country code**

   - **Area code**

   NOTE: To see the contacts that are stored on the SIM card, select the **Show SIM contacts** check box.

   To be able to answer a call by pressing any button on your HP iPAQ, select the **Any key answer** check box.

Forward calls

If you do not want to receive calls on your HP iPAQ, you can forward the calls to any other number of your choice.

To set call forward:

1. Press **Start > Settings > Phone**.

2. Choose the **Call Forwarding** list, and select any of the following reasons to forward to calls:

   - **Unconditional** - forwards all calls

   - **No Reply** - if the phone cannot be answered

   - **Busy** - if the line is busy

   - **Unavailable** - if the phone is off

   - **Data Calls** - forwards all data calls

   - **Fax Calls** - forwards all fax calls

3. Select the destination to forward the calls in the **Forward voice calls to** list.

You can choose to forward calls to one of the following:

- **Voicemail** - forwards the calls to **Voicemail**
- **Custom** - forwards the calls to a specified number

    In the **Custom** mode, enter the phone number to forward the calls to in the **Phone number** field.

- **Off** - no call forwarding service is activated

4. Press **Done**.

Call waiting

You can enable or disable incoming call waiting alerts to receive notification of an incoming call when you are engaged in another call.

To set call waiting:

1. Press **Start > Settings > Phone**.

2. Select **Call Waiting**.

3. Select the **Provide call waiting notification** check box to activate call waiting notification.

4. Press **Done**.

NOTE: To disable call waiting, press **Start > Settings > Phone > Call Waiting**, and then clear the **Provide call waiting notifications** check box.

Caller ID

Configure caller ID to display your identity on the recipient's caller ID display.

To configure caller ID:

1. Press **Start > Settings > Phone**.

2. Select **Caller ID**.

3. To display your identity to specific contacts through the **Provide my caller ID to** list.

    To display your caller ID select from the following:

- **No one** - prevents your identity from being displayed to anyone you call
- **Only my contacts** - prevents your identity from being displayed to anyone other then your contacts
- **Everyone** - shows your identity to everyone you call

4. Press **Done**.

Block calls

If you do not want to receive calls from certain numbers, you can block the numbers on your HP iPAQ.

To block calls:

1. Press **Start > Settings > Phone**.

2. Select **Call Barring**.

3. Select the type of calls to block:

- **Block incoming calls**

  You can block the following types of incoming calls:

  ◦ **When roaming** - blocks incoming calls when roaming

  ◦ **All calls** - blocks all incoming calls

- **Block outgoing calls**

  You can block the following types of outgoing calls:

  ◦ **Int'l except to home** - blocks all international calls, except to home network

  ◦ **Int'l calls** - blocks all outgoing international calls

  ◦ **All calls** - blocks all outgoing calls

4. Press **Done**.

Configure channels

Enable this feature to receive real-time news and information, such as traffic news and weather reports. Check with your mobile phone service provider to learn more about the availability of this feature in your area.

To configure the phone broadcast channels:

1. Press **Start > Settings > Phone > Channels**.

2. Select the **Enable channels** check box.

3. Press **Menu > Edit Channels**.

4. Press **Menu > Add**, and then enter the channel name in **Description** and number in **Channel number**.

5. Press **Done** twice.

NOTE: To receive a list of all the channels that your service provider offers, select the **Receive channel list** check box.

Fixed Dialing

Use the **Fixed Dialing** feature to limit dialing to the numbers that are specified in the fixed dialing list.

To activate **Fixed Dialing**:

1. Press **Start > Settings > Phone > Fixed Dialing**.

2. Select the **Enable fixed dialing** check box.

3. Press **Done**.

To set a list of numbers for **Fixed Dialing**:

1. Press **Start > Settings > Phone > Fixed Dialing**.

2. Press **Menu > Edit Numbers**.

3. Press **Menu > Add**, and then enter the **Number** to add to the **Fixed Dialing** list.

4. Press **Done** twice.

NOTE: Add, edit, or delete the entries from the **Fixed Dialing** list.

Change the network settings

Use the phone network settings for the following:

- View available wireless phone networks.

- Determine the order in which your phone accesses other cellular networks when the usual network is unavailable.

- Specify whether to change networks manually or automatically.

To change network settings:

1. Press **Start > Settings > Phone > Networks**.

2. View your current network and specify whether to change networks manually or automatically.

NOTE: The current, available phone network for your HP iPAQ is displayed at the top of the screen. The network remains active until a signal loss, SIM change, or until some other form of network alterations occurs.

View the available phone networks

To view all mobile phone networks that are available to you:

1. Press **Start > Settings > Phone > Networks**.

2. Press **Menu > Select a Network**.

3. Highlight a network from the list, and then press **Select**.

4. Press **Done**.

NOTE: In the manual network selection mode, press **Menu > Find a New Network** to view the available list of networks and select the required network.

Set the preferred networks

Set the order in which your HP iPAQ accesses the preferred cellular networks while it is in the automatic network selection mode. For example, if your first preferred cellular network is unavailable, your HP iPAQ tries to access your second preferred phone network.

To assign network preferences:

1. Press **Start > Settings > Phone > Networks**.

2. Press **Menu > Preferred Networks**.

3. Select the check boxes for your preferred networks.

4. To set the network preference order, press **Menu > Move Up** or **Move Down**.

5. Press **Done**.

NOTE: If you do not see the name of the network that you want to add to the preferred list, press **Menu > Add**. A list of all networks will be displayed. Select the network of your choice and press **Done**.

You can also select the network by entering the numeric code of the network you want, press **Menu > Add Custom** and enter the network numeric code that you obtained from your service provider in the **Specify numeric code** field, and then press **Done** twice.

Manually select a phone network

Using the services of a subsidiary network may incur extra costs, you might want to control costs by manually selecting a network when your usual cellular network is unavailable.

To manually select a network:

1. Press **Start > Settings > Phone > Networks**.

2. Select **Manual** in the **Network selection** list.

3. To select the network to use, press **Menu > Find a new network** or **Select a network**.

4. Select the required network, and then press **Done**.

NOTE: If the network you select is not available through your service provider, an error message is displayed on the screen. Press **OK** and select a different network.

Select a frequency band

Your HP iPAQ has an integrated GSM/GPRS/EDGE feature that supports four different frequency bands (850/900/1800/1900) for international roaming. Your HP iPAQ also supports WCDMA/HSPA in three different frequency bands (850/1900/2100).

When traveling between countries and wireless network operators, this feature automatically changes the connection settings for frequency bands if the home band is unavailable. This feature is the default setting on the HP iPAQ.

To avoid network access issues while traveling abroad, follow these tips:

- Visit your mobile phone service provider's Web site to find out whether their services are available in the country you are traveling to.

- Verify that your mobile phone account is set up for international roaming and find out whether additional charges apply.

Voice notes

Use the voice notes program to record audio notes. Use your voice to create a note that is saved on your HP iPAQ.

Create a voice note

To create a voice note:

1. Press **Start > Applications > Voice Notes**.

2. Press **Record**.

3. Speak into the microphone.

4. When you have finished recording the note, press **Stop**

Listen to voice notes

To listen to voice notes:

1. Press **Start > Applications > Voice Notes**.

2. Highlight the voice note you want to hear, and then press **Menu > Play**.

NOTE: To stop playing the recorded note, press **Stop**.

Rename voice notes

To rename voice notes:

1. Press **Start > Applications > Voice Notes**.

2. Highlight the voice note you want to rename, and then press **Menu > Rename**.

3. Enter the new name in the **Name** box.

4. Press **Done**.

Reply to e-mails using voice notes

To reply to e-mails using voice notes:

1. Highlight the e-mail to reply to and press **Menu > Reply > Reply**.

   NOTE: To send a reply to all the recipients marked in the e-mail, press **Menu > Reply > Reply All**.

2. Press **Menu > Insert > Voice Note**.

3. Press **Record** to start the recording, and then press **Stop** to stop the recording.

4. Press **Done**.

5. Press **Send**.

Delete voice notes

To delete a voice note:

1. Press **Start > Applications > Voice Notes**.

2. Highlight the voice note to delete, and then press **Menu > Delete**.

3. Press **Yes** on the confirmation screen.

Reset your HP iPAQ

Perform a soft reset

A soft reset stops all running programs, but does not erase any programs or saved data. Be sure to save any unsaved data within a running program before performing a soft reset.

To perform a soft reset:

▲ Remove and re-insert the battery in your HP iPAQ.

No data is lost during a soft reset. After a soft reset, turn on your HP iPAQ.

Perform a hard reset (factory reset)

A factory or hard reset clears all the user-installed settings, programs, and data, and restores your HP iPAQ to factory settings. Be sure to save any unsaved data within a running program before performing a factory or hard reset.

△ **CAUTION:** When you perform a factory or hard reset, you lose all the data that is stored on your HP iPAQ.

There are two ways to perform a factory or hard reset.

●   Press **Start > Settings > Security > Restore Factory Settings**. Select **Yes** on the **Restore Factory Settings** screen and press **Done**. Press **Reset** on the confirmation screen. Your HP iPAQ will restart.

-Or-

●   Press and hold the number 6 key and turn on your HP iPAQ. Continue to hold the number 6 key until the reset message appears on screen.

The HP iPAQ resets and turns on.

7 Storage cards

Your HP iPAQ supports microSD memory cards.

Use optional storage cards for the following:

- Expanding the memory of your HP iPAQ

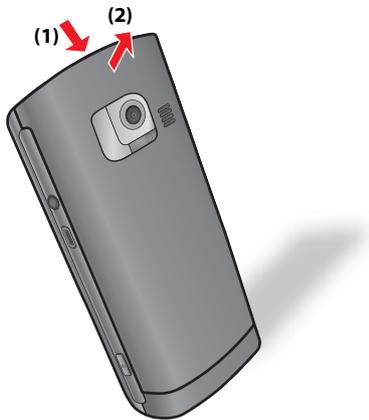- Storing pictures, video clips, music, and programs

NOTE: Storage cards are not included with your HP iPAQ, and must be purchased separately.
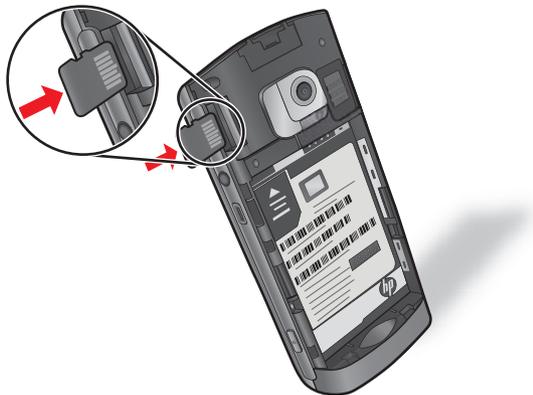
For more information about storage cards, visit http://www.hp.com/go/ipaqaccessories.

Insert a storage card
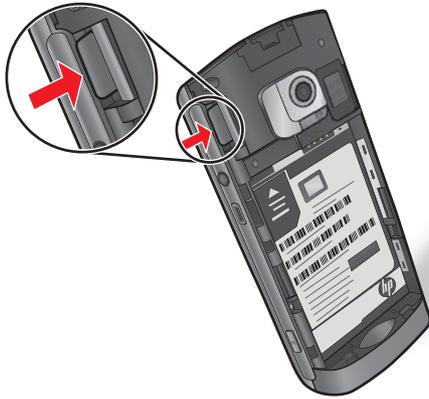
To insert a storage card:

1. Remove the back cover of your HP iPAQ.

2. Slide the storage card into the microSD slot with the metal area inserted first and facing the rear of the device.

3. Push the card into the slot until it locks in place.
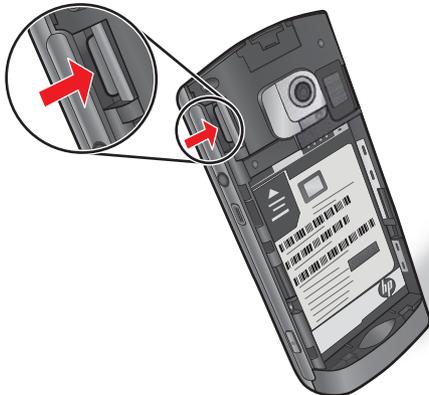

4. Replace the back cover.

If you have trouble inserting a storage card:

- Make sure you are not inserting the card at an angle.

- Make sure you insert the connection area (the metal area) first.

Remove a storage card

To remove a microSD storage card from the storage slot on the HP iPAQ:

1. Quit all programs that are using the storage card.

2. Press and hold ◖ (End key) to turn off your HP iPAQ.

3. Remove the back cover.

4. Push the card into the slot to unlock it.

NOTE: The card is pushed out a little when you unlock it.

5. Remove the storage card from the storage card slot.

6. Replace the back cover.

View contents of a storage card

Use **File Explorer** to view the files on your storage card.

To view contents of a storage card:

1. Press **Start > File Explorer**.

2. Press **Up**, and then select the storage card folder to see a list of files and folders.

If the HP iPAQ does not recognize your storage card:

●   Install any drivers that came with the storage card.

> **NOTE:** Make sure that you save your data before you perform a reset.

●   Remove the battery from your HP iPAQ and reinsert it.

8   Contacts

Store details, such as the names, telephone numbers, and e-mail addresses of family and friends on your HP iPAQ. Access these details and also dial numbers using the **Contacts** program.

Create a contact

To create a contact:

1. On the **Home** screen, press the right softkey to open **Contacts**.

2. Press **New** and enter the contact information.

3. When finished, press **Done**.

NOTE: If you have created a category filter for your contact that category is automatically assigned to the new contact.

If you receive a call from a number that is not listed in your contacts, create a contact from the call history.

Edit the contact information

To change the contact information:

1. On the **Home** screen, press the right softkey to access **Contacts**.

2. Highlight the contact to edit.

3. Press **Menu > Edit** and enter the changes.

4. When finished, press **Done**.

Copy a contact

To copy a contact:

1. On the **Home** screen, press the right softkey to access **Contacts**.

2. Highlight the contact to copy.

3. Press **Menu > Copy Contact**.

4. Select where you want to copy the contact to. If the contact information is stored in **Contacts**, select **To SIM** to copy the contact to the SIM card. If the contact information is stored in the SIM card, select **To Contacts** to copy the contact information to your HP iPAQ.

5. Press **Menu > Edit**.

6. Change the contact information as needed, and then press **Done**.

NOTE: The displayed category is automatically assigned to the new contact.

Create and assign a category for a contact

To create and assign a category:

▲ Open the required contact, press **Menu > Edit > Categories**, and then select the category to assign to the contact.

NOTE: For a new item, create the item, and then select **Categories**.

To create a new category, press **New** and assign a name to the category for a contact, task, or an appointment. The new category is assigned automatically to the item.

Find a contact

To find a contact:

1. On the **Home** screen, press the right softkey to access **Contacts**.

2. If you are not in **Name** view, press **Menu > View By > Name**.

3. Take one of the following actions:

   ● Begin entering a name or phone number until the required contact is displayed. To show all contacts again, press the back space/clear key.

      NOTE: To search for a contact by entering a name or number, you need to go to the **Name** view.

   ● Filter the list by categories. In the contact list, press **Menu > Filter**. Then, select a category you have assigned to a contact. To show all contacts again, select **All Contacts**.

Send an e-mail message to a contact

To send an e-mail message to a contact:

1. Press **Start > Contacts**.

2. Select the contact to send the message to.

3. Select **Send e-mail**.

4. Enter the subject and your message.

5. Press **Send**.

Send a text message to a contact

To send a text message to a contact:

1. Press **Start > Contacts**.

2. Select the contact to send the message to.

3. Select **Send text message**.

4. Enter the message. To add common messages quickly, press **Menu > My Text** and select the message.

   NOTE: To enter symbols, press ▦ (Symbol key) on the keyboard.

5. Press **Send**.

Add or remove a picture

To add a picture to the contact information:

1.   Select the contact to add a picture to.

2.   Press **Edit**.

3.   Select **Picture**.

4.   Take one of the following actions:

     ●   Select the picture to add.

     ●   Select **Camera** and take a picture, and then press **Select** to apply the picture to the contact or press **Try Again** to take another picture.

5.   Press **Done**.

NOTE: To change the picture in **Contacts** use these same steps.

To remove a picture from the contact information:

1.   Press **Start > Contacts**.

2.   Select the contact to remove the picture from.

3.   Press **Edit**.

4.   Select **Picture**.

5.   Press **Menu > Remove Picture**.

6.   Press **Done**.

Delete a contact

To delete a contact:

1.   On the **Home** screen, press the right softkey to access **Contacts**.

2.   Highlight the contact to delete.

3.   Press **Menu > Delete Contact**.

4.   Press **Yes** to delete the contact. Press **No** to keep the contact and prevent the deletion.

Use the contact list

There are several ways to use and customize the contact list. You can also make a call or send a message from an open contact.

To customize the contact list:

1. On the **Home** screen, press the right softkey to access **Contacts**.

2. In the contact list, take any of the following actions:

    *   To search for a contact by name, start typing the name on your HP iPAQ.

    *   To see a list of contacts by a specific name or company, press **Menu > View By > Name** or **Company**.

    *   To see a summary of information about a contact, select the contact. From there, you can also make a call or send a message.