说明书尺寸：100x100mm　　材质：105g哑粉纸　　装订方式：风琴折页

Instruction Manual

正面

Warning:

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.
Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.
NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation.
If this equipment does cause harmful interference to radio or television reception which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

--Reorient or relocate the receiving antenna.
-- Increase the separation between the equipment and receiver
--Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
--Consult the dealer or an experienced radio/TV technician for help
NOTE: This device and its antenna(s) must not be co-located or operation in conjunction with any other antenna or transmitter
RF Exposure Statement
To maintain compliance with FCC's RF Exposure guidelines, this equipment should be
installed and operated with minimum distance of 20cm the radiator your body. This device
and its antenna(s) must not be co-located or operation in conjunction with any other antenna nr transmitter.

01 Packing List

Please read the instruction manual carefully before using the product and keep it in a safe place.

Conference Omnidirectional Speaker

Wireless Receiver (Match)

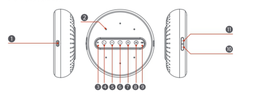
Type-C Charging Cable

Storage Bag

02 Product Description

The illustrations of products, accessories, user interface, etc. in the manual are schematic diagrams and are for reference only.

Due to product updates and upgrades, there may be slight differences between the actual product and the schematic diagram, please refer to the actual product.



1. Type-C Power Port
2. Omni-Directional Noise Reduction Microphone × 6
3. System Indicator
4. Call answer/end key
5. Volume "-" key
6. Mute Key/Mute Indicator Light
7. Volume "+" Key
8. Pause/Play Key
9. Charging Indicator Light
10. Power Key
11. Bluetooth Key

03 Instructions For Use

1. Power On/Off

Press and hold the power button on the side for 3-5 seconds to turn on/off, accompanied by a sound for turning on/off.

2. Charging

This product can be powered by a built-in rechargeable battery or connected to an external power source.

When charging is required, please connect the Type-C end of the charging cable to this product, and connect the other end of the charging cable to power supply devices such as power adapters, computers, and mobile power supplies.

Charging indicator status

Steady Red Light	Complete Charging
flashing Red Light	Charging

3. Check the remaining power

Press the power button on the side of the device lightly, if the power is 100%, all 5 button lights on the front of the device will light up (each button light from left to right on the front of the device represents 20% power).

4. System indicator status

Blue Light is Always on	Power on/Bluetooth Connected
Blue Light off	Turn off the Power
Flashing Blue Light	Bluetooth Pairing

5. Button function

	Press	Answer/End Call
	Hold for 2 Seconds	Reject Call
—	Press or Hold	Volume Down
	Press	1. Mute state , the Red Light is Always on 2. Unmute, the Red Light Goes off
+	Press or Hold	Volume Up
>II	Press or Hold	Play/Pause Music

反面

04 Connection Method

1. Connect to computer via USB cable or wireless receiver

1. Plug this product into the Type-A port of the computer through a USB cable or a wireless receiver;
2. In the computer sound setting, set "Q100" as the default audio input and output device;
3. Select "Q100" for the speaker and microphone in the conference software.

Notice:

- If you do not set "Q100" as an audio device in the conference software, it may cause problems that affect the quality of the call due to unclear sound pickup, and it is not a device failure.

2. Connect to mobile device via Bluetooth

1. When the product is turned on, short press the Bluetooth button once to enter the pairing mode, and the blue light of the system indicator flashes at this time;
2. Turn on the Bluetooth of the mobile device and choose to connect to "Q100" to perform Bluetooth pairing;
3. After the pairing is successful, the blue light of the system indicator light is always on, accompanied by the sound of "Bluetooth connected";
4. Short press the Bluetooth button again to disconnect the Bluetooth connection, accompanied by the sound of "Bluetooth disconnected" ;

Notice:

- When the product is powered on for the first time, it will automatically enter the Bluetooth pairing mode;
- Every time you turn on the power, this product will automatically connect to your last successfully connected mobile device (if available); If you need to clear the historical Bluetooth pairing information, please press and hold the Bluetooth button for 5 seconds.

	Short Press	Enter Pairing Mode
	Short Press Again	Disconnect from Bluetooth
	Long Press for 5 Seconds	Clear Bluetooth Pairing Information
	Flashing Blue Light	Bluetooth Pairing
	Blue Light is Always On	Bluetooth Connected

05 Product Parameters

Product Name	Conference Omnidirectional Speaker
Product Number	Q100
Rated Input	5V ⎓ 2A
Speaker Power	3W
MIC Array	6 Pieces
Pickup Angle	360°
Charging Interface Type	Type-C
Battery Type	Rechargeable Lithium Battery
Battery Capacity	5200mAh
Charging Time	4~6 Hours
Call Duration	24 Hours
Frequency Range	20Hz-20kHz
Working Temperature	0°C~45°C
Bluetooth Version	V5.3
Bluetooth Range	10 Meters
Product Weight	280g
Product Size	(Φ)120 × (H) 40mm

*The data comes from internal testing, and the actual situation is affected by factors such as the use environment

06 The Name and Content of Harmful Substances in the Product

Part Name	Harmful Substance					
	Lead (Pb)	HG (Hg)	Cadmium (Cd)	Hexavalent Chromium (Cr(VI))	PBBs (PBB)	Polybrominated Diphenyl Ethers (PBDE)
Shell	○	○	○	○	○	○
Circuit Board	×	○	○	○	○	○
Battery	×	○	○	○	○	○
Microphone	○	○	○	○	○	○
Charging Cable	○	○	○	○	○	○

This table is prepared according to the provisions of SJ/T 11364

○ Indicates that the content of the hazardous substance in all homogeneous materials of the part is below the limit requirement specified in GB/T 26572.

× Indicates that the content of the hazardous substance in at least one homogeneous material of the part exceeds the limit requirement specified in GB/T 26572.

The hazardous substances in this product meet the requirements of the "Exemption List for the Application of Restricted Substances in the Standards Achievement Management Catalog" promulgated by the Ministry of Industry and Information Technology.

The numbers in this logo indicate that the product (except the battery) has an environmental protection use period of 10 years under normal use.

The numbers in this mark indicate that the battery is in normal use, and the environmental protection use period is 5 years.

The Environmentally Friendly Use Period marking on a component takes precedence over any conflicting or different Environmentally Friendly Use Period markings on the product. The environmental protection use period of this product refers to the safe number of years when the product is used under the conditions of use specified in the product manual without leakage of toxic and harmful substances.

07 Safety Warning

1. Do not place the device and its battery in a high-temperature place or around heating devices, such as sunlight, microwave ovens, heaters, ovens, etc. Overheating of the battery may cause an explosion.
2. If you use a power adapter to charge, you should use a power adapter that meets product specifications and has passed CCC certification.
3. This device is not a waterproof device, and it is strictly forbidden to use the device after it is sprayed or soaked in water.
4. Do not disassemble, impact, squeeze or throw the battery of this product into fire. If there is severe swelling, please do not continue to use it.
5. Do not short-circuit the metal contacts of the battery, which may cause a short-circuit hazard, and avoid personal injuries such as scalds and burns caused by overheating of the battery;
6. Do not disassemble, collide or squeeze the battery to avoid leakage, overheating and explosion;
7. Do not throw the battery into the fire, otherwise it will cause fire or explosion;
8. If the battery is severely swollen, please do not continue to use it;
9. Please do not throw the battery into domestic garbage for disposal. Improper disposal of the battery may cause the battery to catch fire and explode. Dispose of the device, battery and other accessories in accordance with local regulations.
Product identification information is located on the bottom case of the product.

After-sales Service Warranty Card

Hello, dear user! Thank you for choosing this product. In order to make you more satisfied with our after-sales service, please read and properly keep this warranty card after purchasing this product. If there is a quality problem with the purchased product, please fill in this warranty card and contact the manufacturer for feedback in time.

The warranty period of this product is calculated from the date of purchase. If it is registered and used without dismantling and maintenance, and is confirmed by the warranty personnel as a product quality problem, it will enjoy warranty service within one year. Since the packaging box is required to ensure the safety of product transportation during transportation, it is recommended that you keep the packaging for at least 30 days from the date of receipt.

Name:_____ Contact Number:_____
Product Model (Mode) :_____
Product Number (S/N) :_____
Product Order Number :_____
Product Purchase Date:_____
Product Problem Description:_____
Contact Address:_____

⚠ Product failures caused by the following conditions are not covered by the warranty:

1. Unauthorized maintenance, misuse, collision, negligence, abuse, liquid ingress, accident, modification, incorrect use of non-product accessories, or tearing or altering labels;
2. The warranty period has expired;
3. Damage caused by man-made reasons or external force majeure.