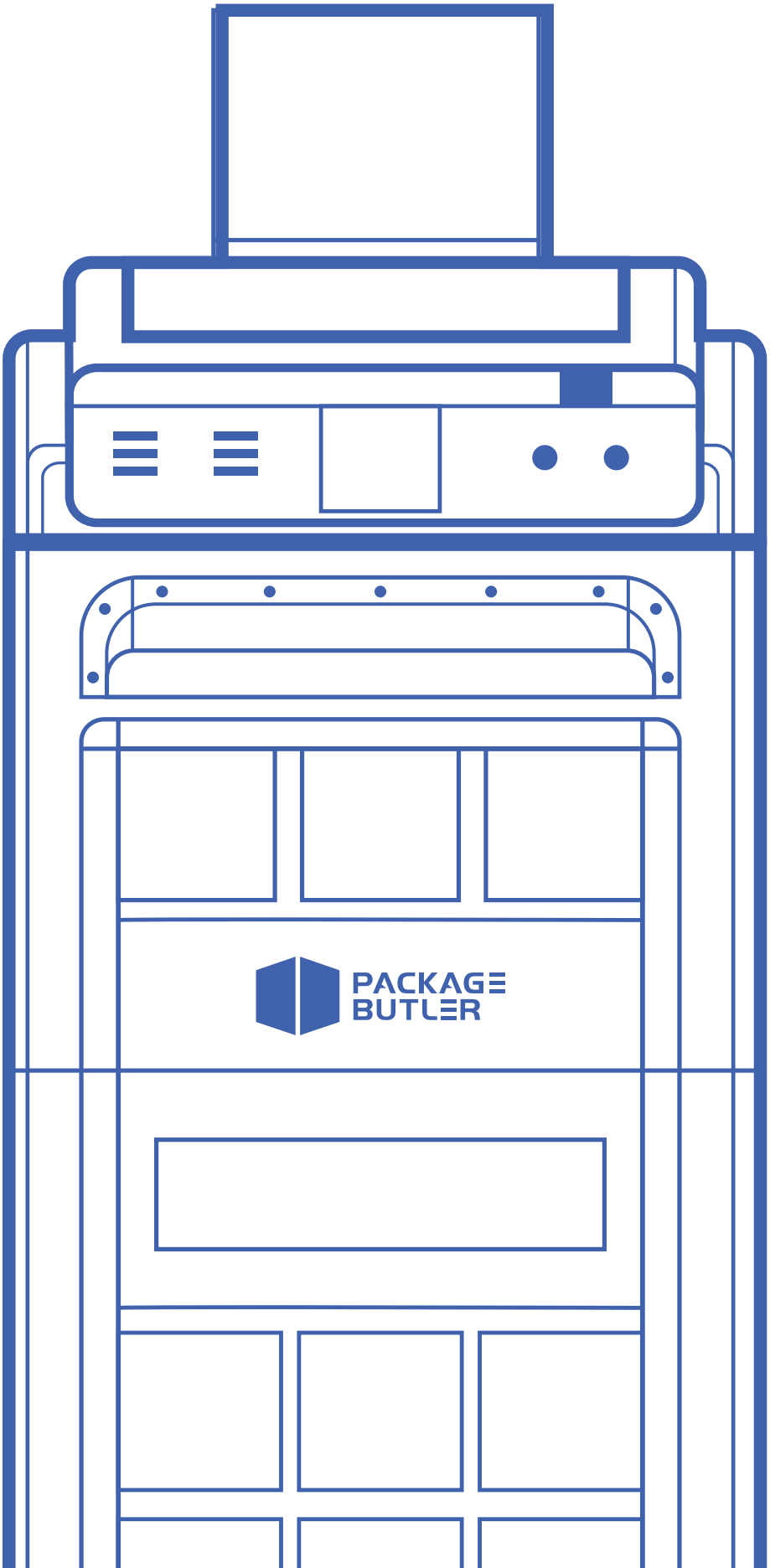
PACKAGE BUTLER

HOMELOCKER

INSTRUCTION MANUAL


PACKAGE
BUTLER

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8. PRODUCT USE STATEMENT
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10. NEED MORE HELP?
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INCLUDED IN THIS PACKAGE

I. **HomeLocker (x1)**
42.36 in. (H) x 15.75 in. (D) x 16.54 in. (W)

II. **Anchor screws (x4)**
0.31 x 3.15 in.

III. **User manual (x1)**

IV. **Emergency key (x1)**

V. **Installation mark (x1)**

VI. **Customizable board (x1)**

1. PRODUCT OVERVIEW

Welcome Home, Personal Package Security

The Package Butler HomeLocker works in combination with the Package Butler mobile app to solve your delivery and shipping headaches. Have packages delivered from any vendor directly to your HomeLocker.

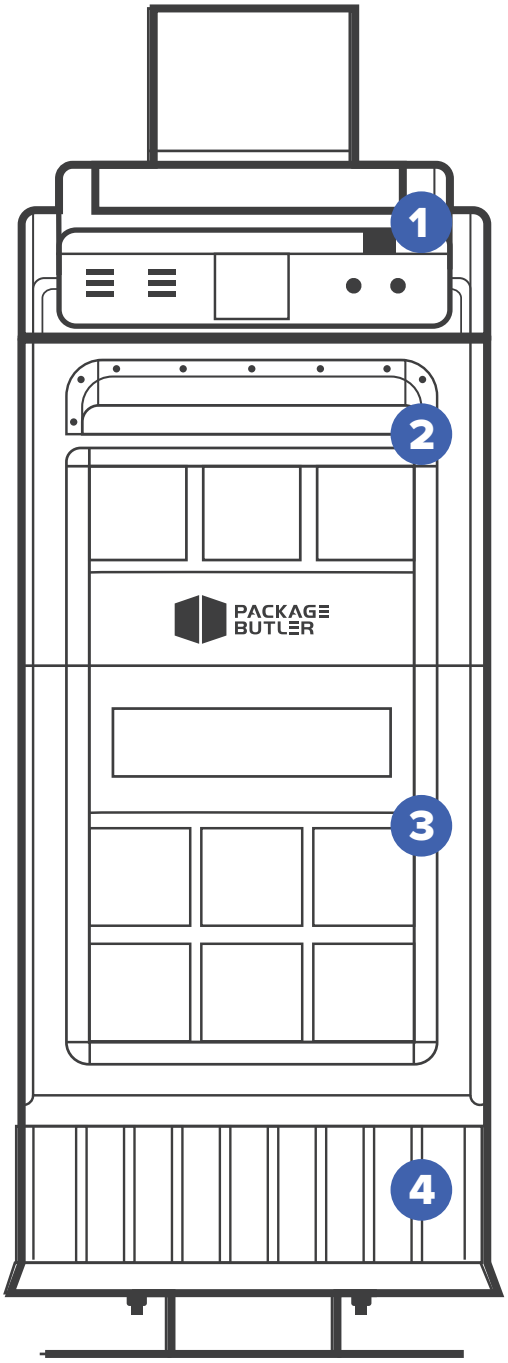
With a Package Butler account, you'll enjoy the convenience of delivery alerts and the security of an electronic locking system and 24/7 video surveillance. The HomeLocker has four compartments:

1. Mail Delivery Compartment

2. Package Delivery Compartment

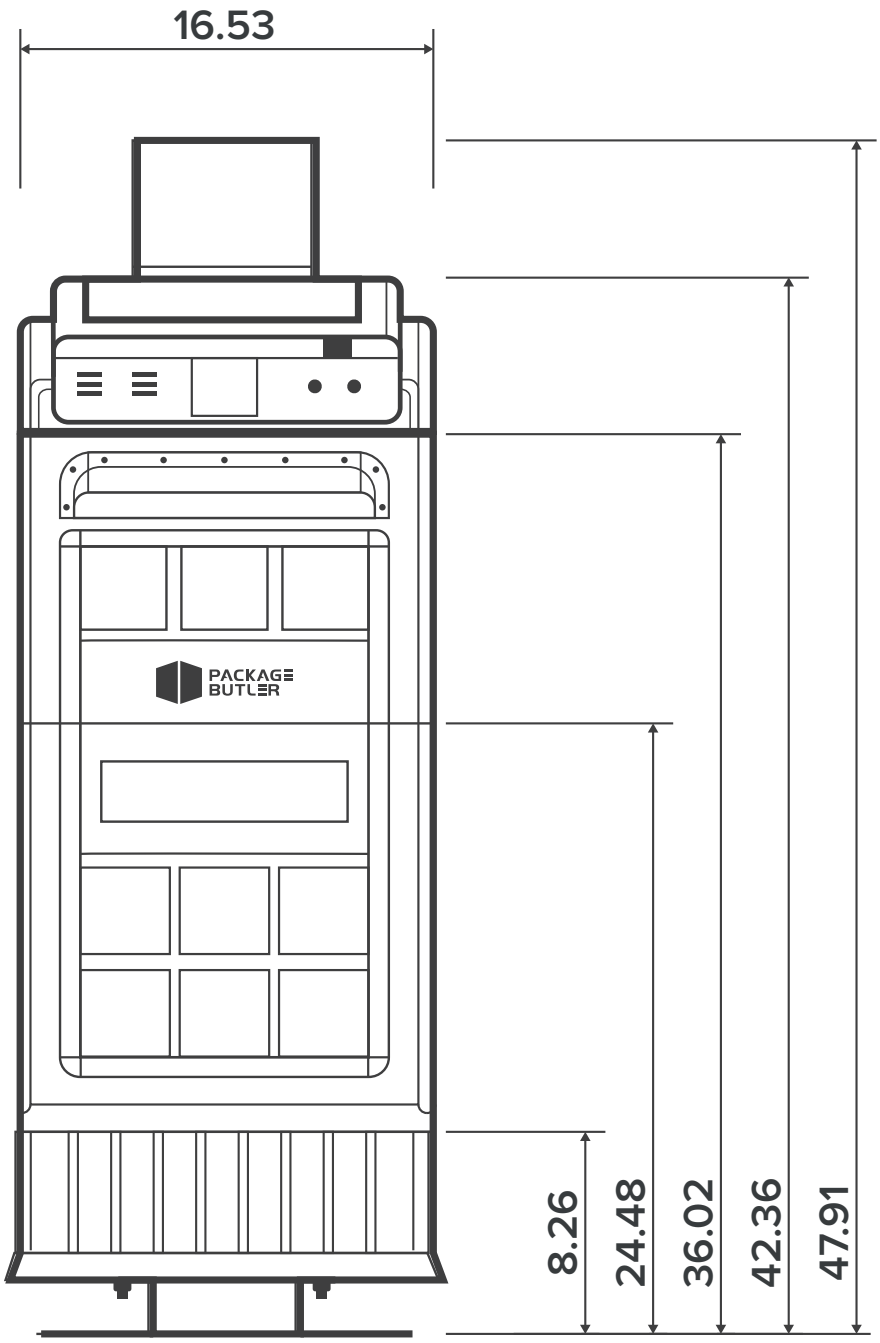
3. Retrieval Compartment

4. Shipping Compartment



1. PRODUCT OVERVIEW

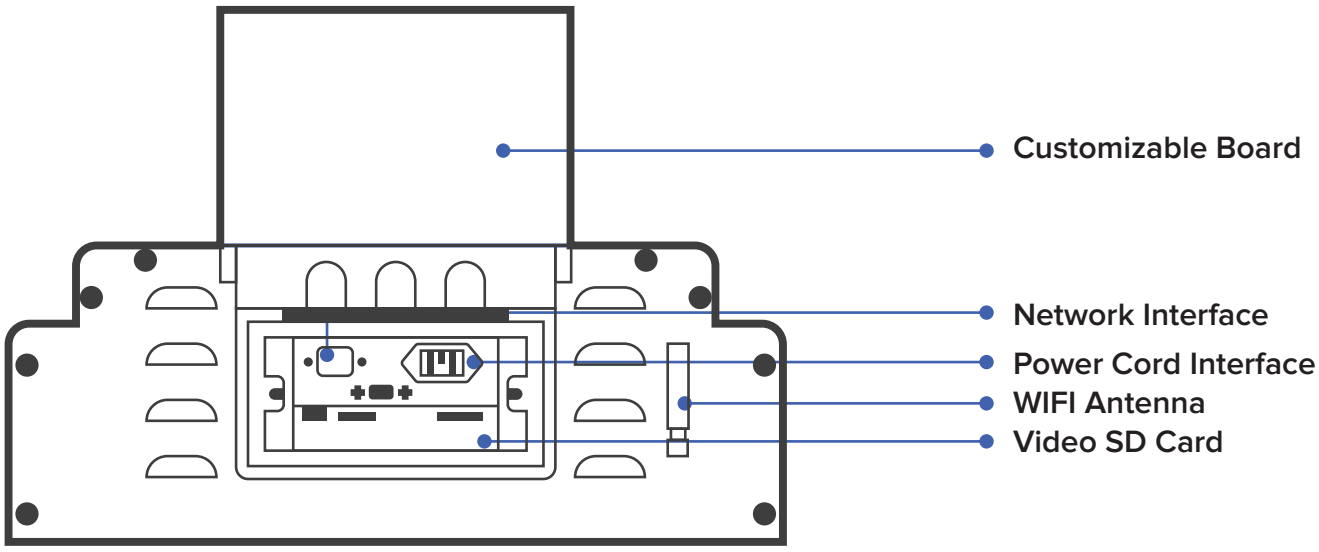
Get Acquainted with Your New HomeLocke



HomeLocker Measurements (in.)

1. PRODUCT FEATURES

Get Acquainted with Your New HomeLocker



2. REGISTRATION, ACTIVATION, & INSTALLATION

App Registration : Start Here

1. Download the Package Butler app from the App Store or Google Play
2. Register by providing basic information and locker number
3. Receive personal Package Butler ID (PBID)
4. View packages by tapping “My Packages”

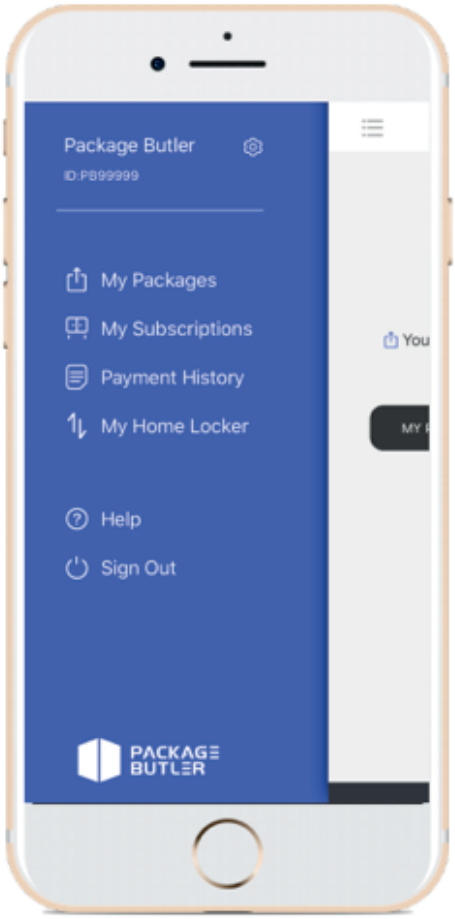
ANDROID APP ON Google play

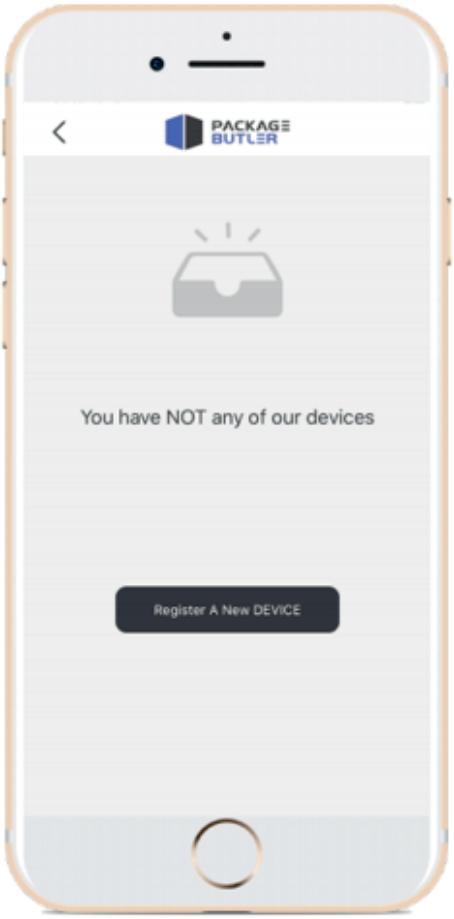
Download on the App Store

2. REGISTRATION, ACTIVATION, & INSTALLATION

App Registration : Start Here

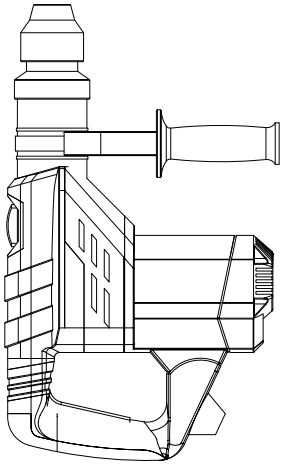
1. In the app, activate the HomeLocker device by selecting,
   "My Subscriptions – Register a new device"
2. Turn on Bluetooth and tap "Connect Internet" to view activation methods
3. Choose an activation method – wired connection or wireless connection
4. Follow on-screen prompts to establish network connection
5. Complete activation by selecting monthly or yearly Package Butler subscription



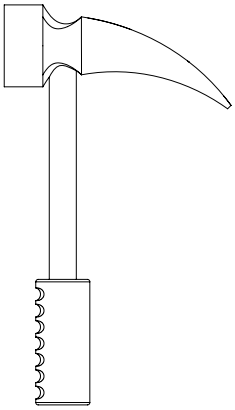


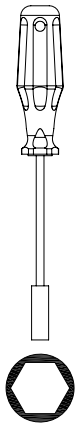
2. REGISTRATION, ACTIVATION, & INSTALLATION

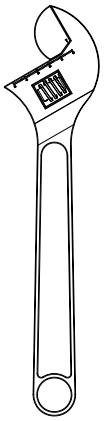
Homelocker Installation : You Can DIY , We Promise



Ø0.4724"
(12mm)



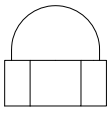




Ø0.2756"
(7mm)

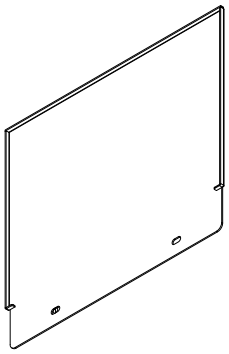
1001

4x



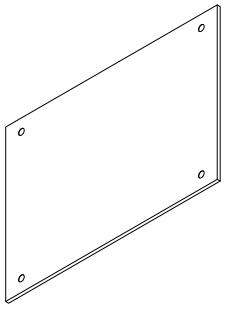
1002

4x



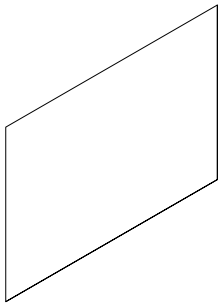
1003

1x



1004

1x

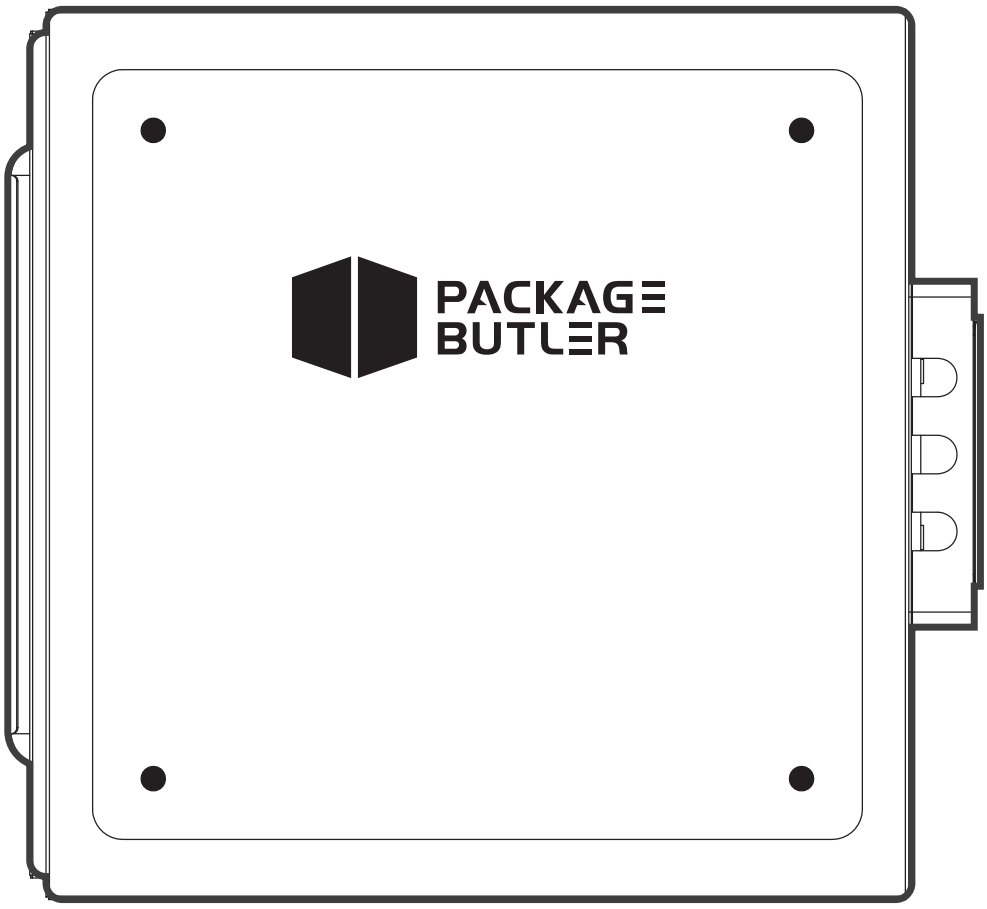


1005

1x

2. REGISTRATION, ACTIVATION, & INSTALLATION

Drilling Plate



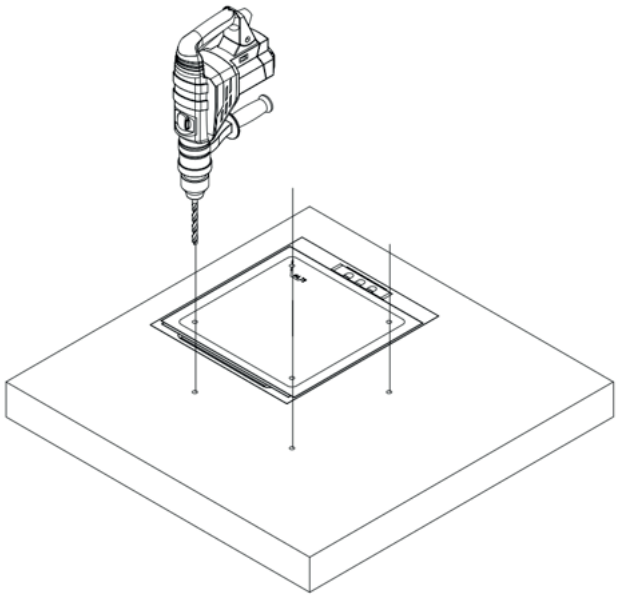
1. Choose installation location and gather tools .

-Adjustable wrench

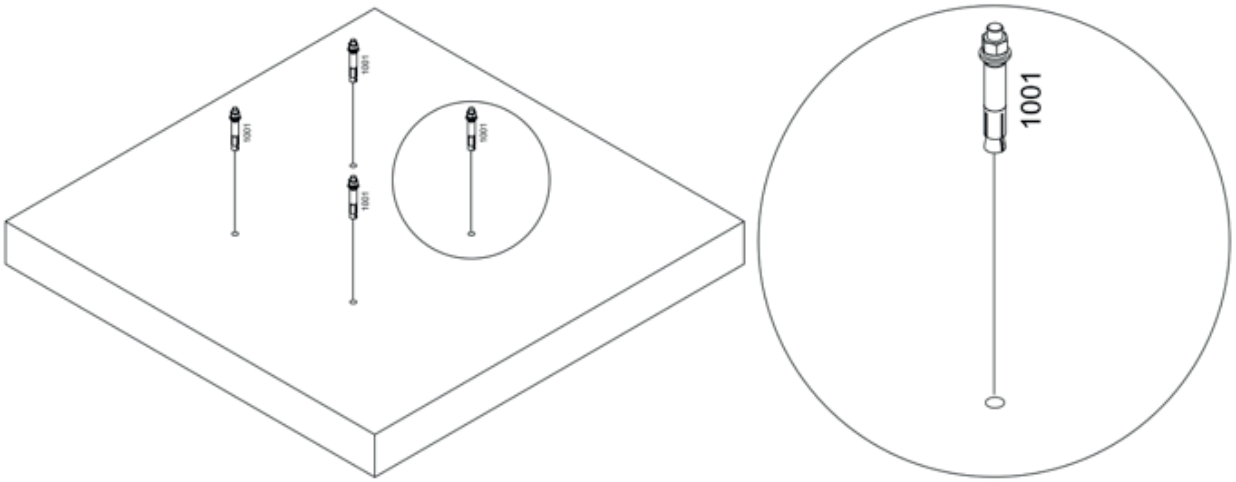
-Impact drill

-Pen

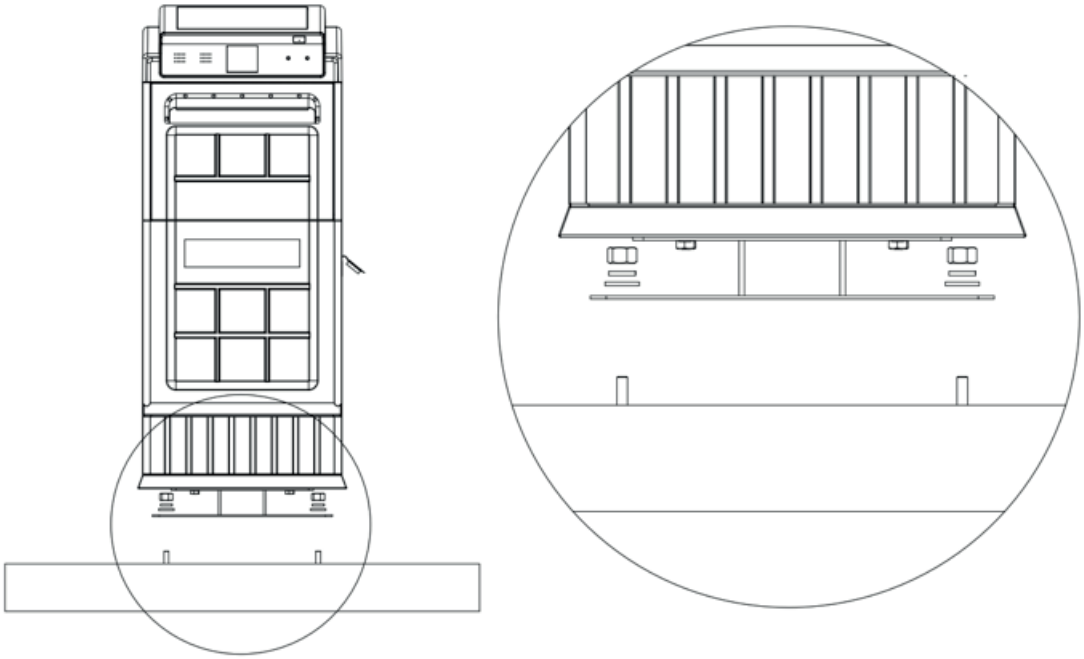
2. Line up the marked paper with the installation location for drilling accuracy.



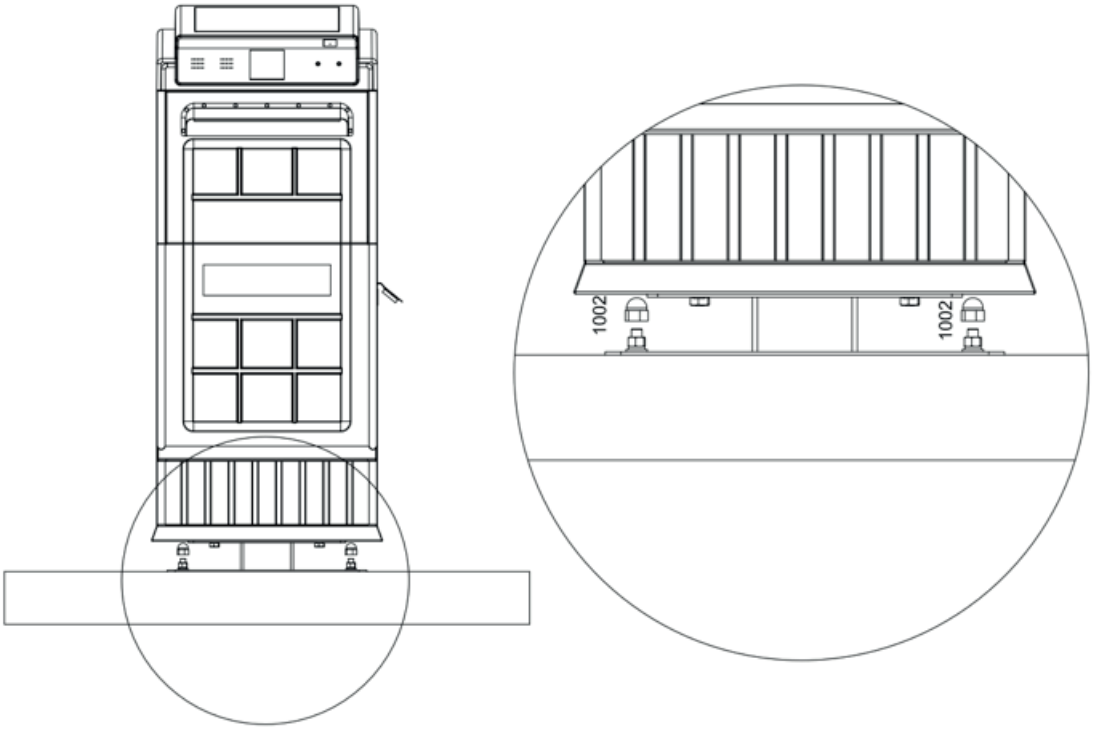
3. Insert anchor screws



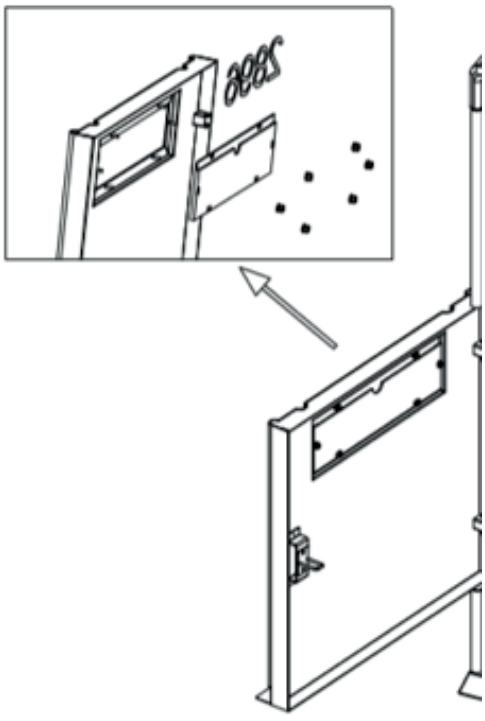
4. Move the locker to the mounting position. Drill the four expansion screws into the four mounting holes at the bottom of the locker.



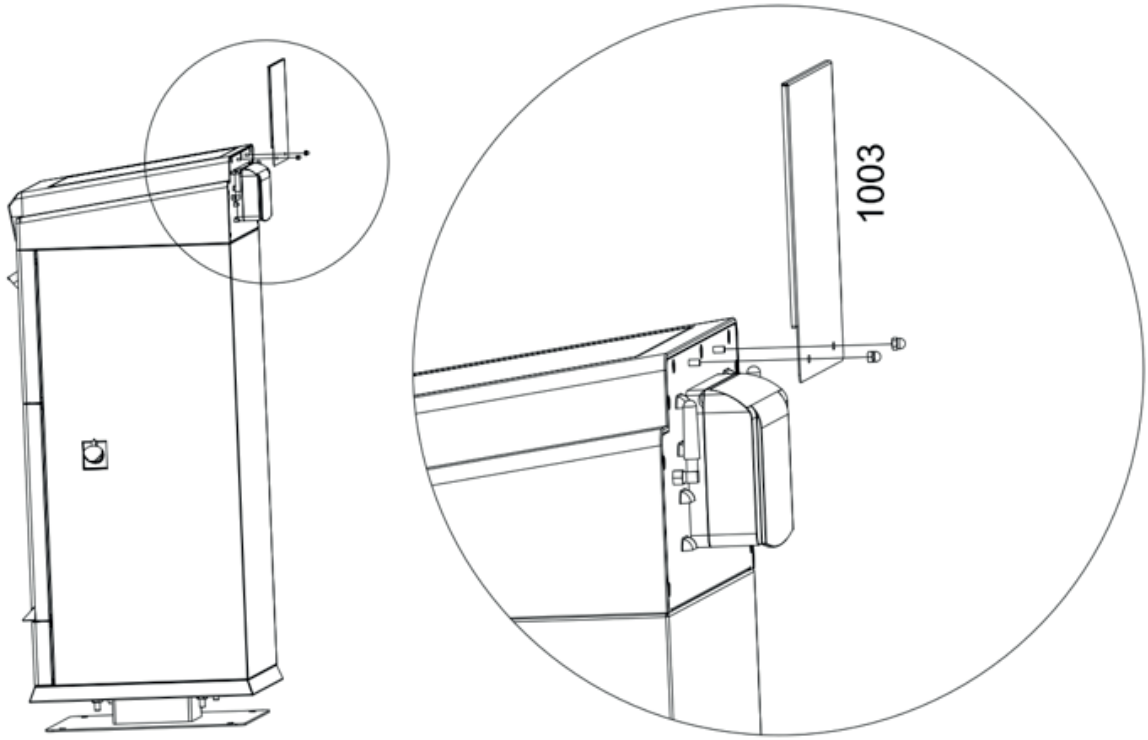
5. Use the adjustable wrench to tighten the expansion screws, holding the cover in place.

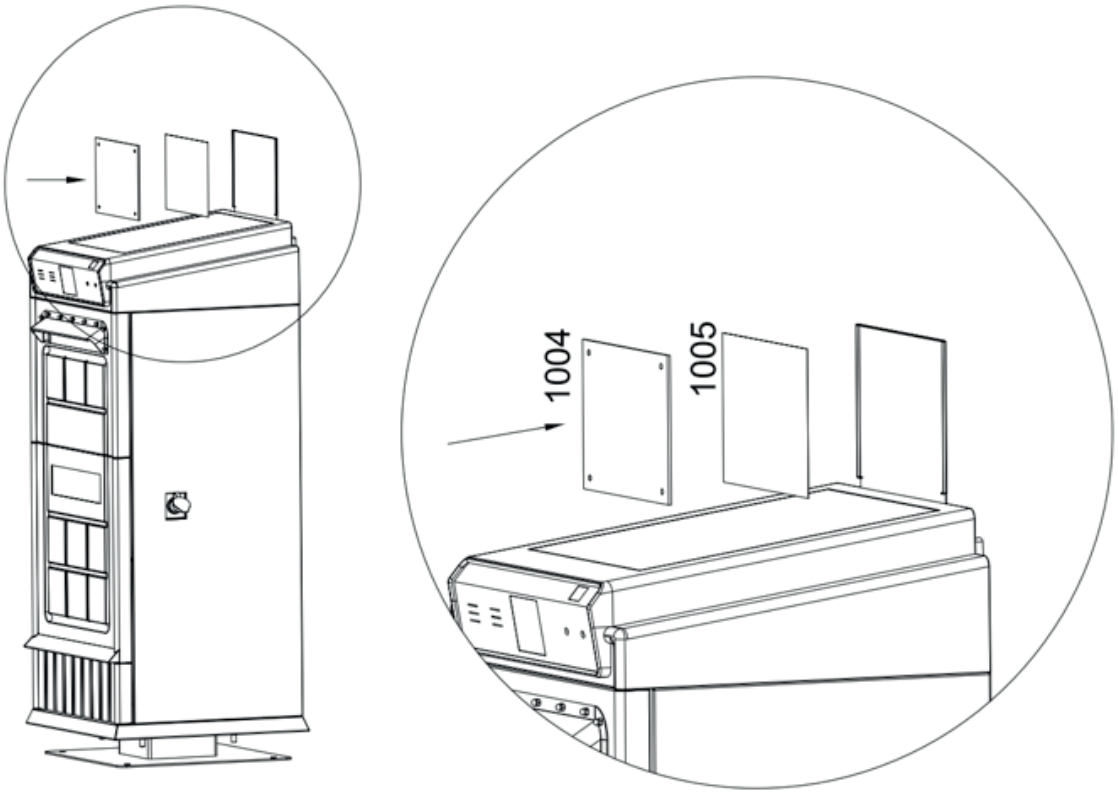


6. To use the number plate, open the pick-up door and insert the number plate from the inside



7. To customize the board, [instructions].





3. INSTRUCTIONS FOR USE

Delivery: How do carriers deliver my package?

Delivery: How do carriers deliver my package?

Use the scanning window to scan the barcode.

Open the door and place the package in the locker compartment.

Close The door.

Pick-Up: How do I pick up my package?

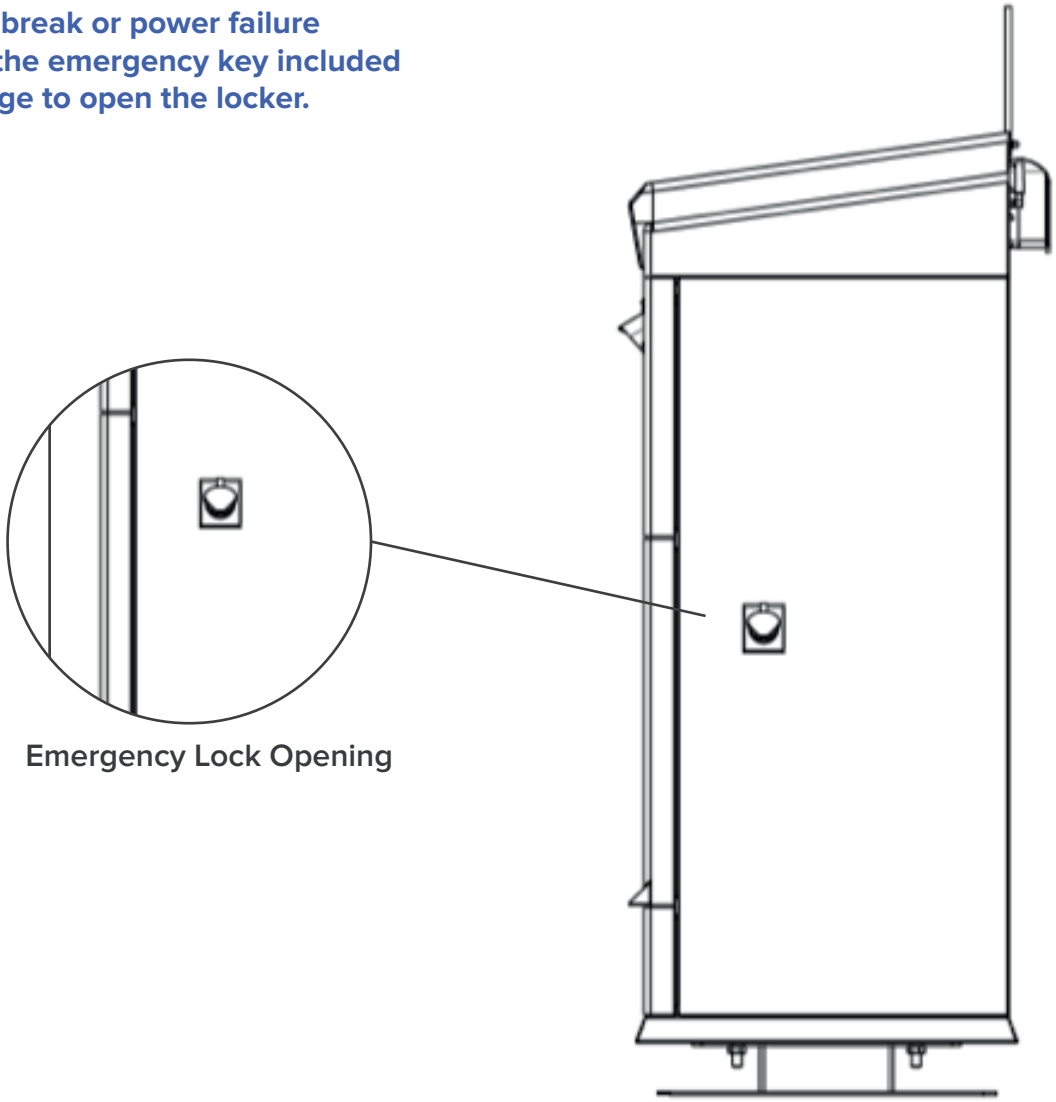
Receive package delivery notification from Package Butler app

Tap retrieve packages / generate pick-up code and use the scanning window to scan the barcode

Open the door and retrieve the package.

Close the door.

NOTE!
If a network break or power failure occurs, use the emergency key included in the package to open the locker.



Emergency Lock Opening

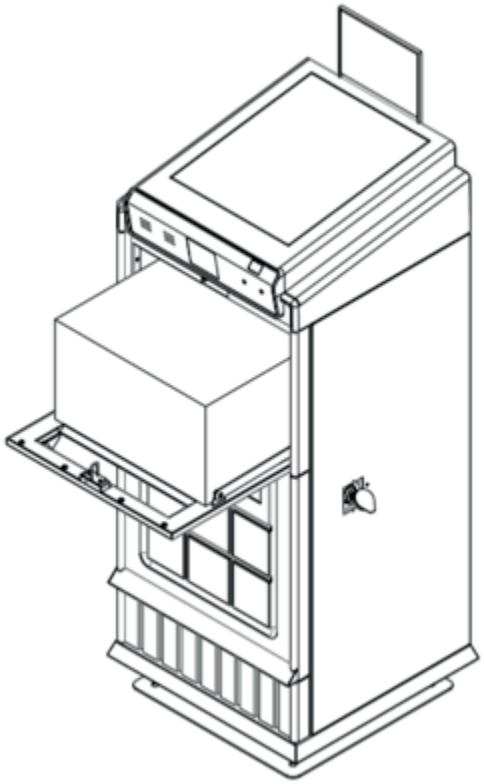
4. STORAGE AND SCEURITY

Capacity Specifications: Customize your size

Package Size Specs

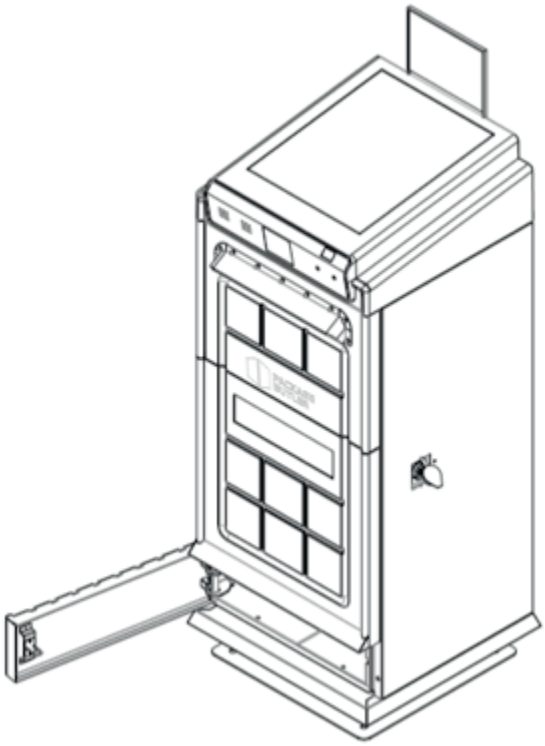
Maximum package size for HomeLocker delivery:

13.78 in. X 7.48 in. X 9.05 in.



Maximum package size for HomeLocker shipping:

7.48 in. X 14.96 in. X 15.35 in.



4.STORAGE AND SECURITY

Locker Size Specs

Maximum locker space for package storage (receiving):

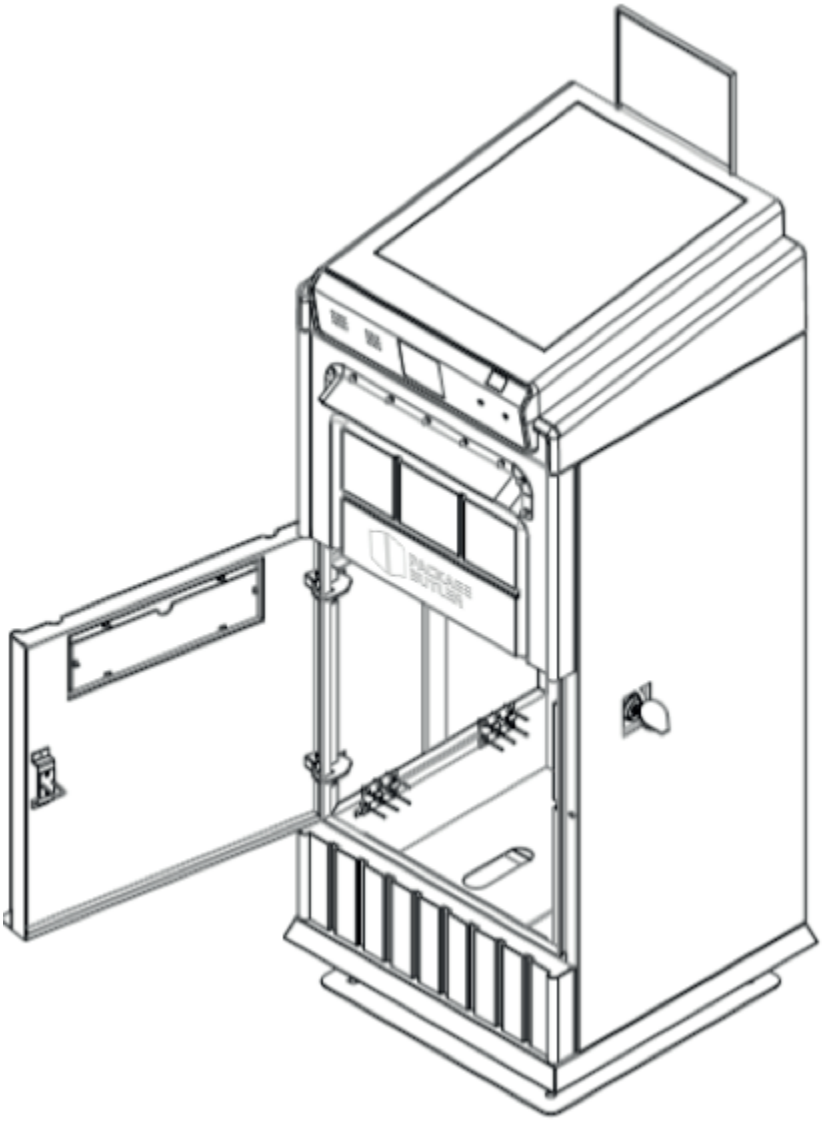
With no dividers:
19.69 in. X 15.75 in. X 15.35 in.

With dividers:
12.6 in. X 15.75 in. X 15.35 in.

To adjust the divider:

The right end of the divider plate has a fixed butterfly screw. Lift it to the left side of the cabinet to secure it in place.

To use the shipping box with no divider, drop the plate down.

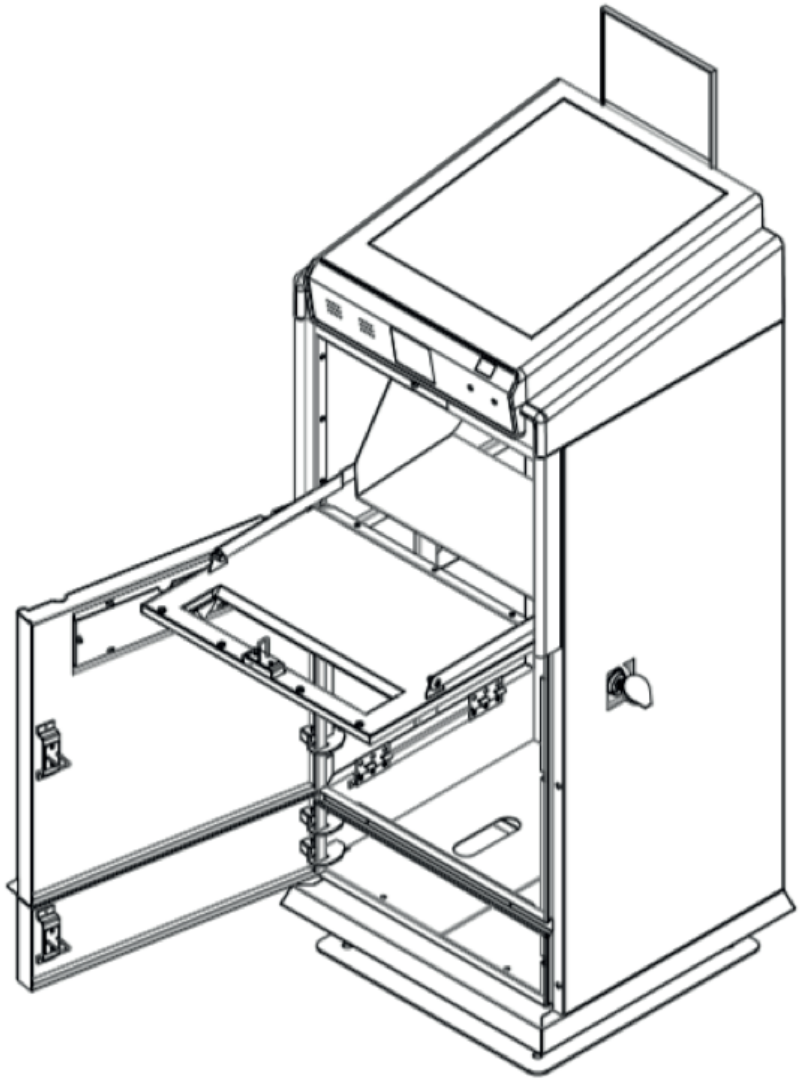


4.STORAGE AND SECURITY

Security Overview: Put a Stop to Neighborhood Package Thieves

The interior of the HomeLocker contains an anti-theft package hopper. When the locker door opens, the package hopper flips over to block the package from a potential theft. When the door closes, the cargo hopper flips again, allowing the packages to be smoothly dropped into the storage box for retrieval.

The locker's surveillance camera monitors 24/7, and its memory storage lasts for 7 days.



5. TROUBLE SHOOTING

Delivery: How do carriers deliver my package?

1. Can I install the HomeLocker on uneven ground?

If the HomeLocker sits on uneven ground for a long period of time, it may become difficult to open the door. We recommend installing the locker only on even ground.

2. What surface does the ground need to be where I install my HomeLocker?

If the HomeLocker sits on uneven ground for a long period of time, it may become difficult to open the door. We recommend installing the locker only on even ground.

3. Some of my accessories are missing or damaged. What do I do?

If you some of your HomeLocker accessories are missing or damaged, please contact customer service and we will replace the accessory parts as soon as possible.

5. What if the power indicator light does not glow when the power cord is connected?

Please make sure the outlet is connected to power. If the outlet has power, please contact customer service and we will send you a new power cord.

4. What if the power cord is not long enough?

The HomeLocker power cord is 4.9 ft and should connect directly to the power source. Please contact customer service or contact a licensed electrician to extend the power cord. Please do not attempt to extend the power cord by yourself.

6. My Bluetooth won't connect. How do I complete the registration process?

Please double check that the Bluetooth on your smartphone is turned on. If Bluetooth is turned on, but not able to find the HomeLocker's signal, please contact customer service.

7. What do I do if the internet won't connect?

Please check for the Wi-Fi signal on your phone and review the instruction manual to make sure you've followed the proper connection process. If you still can't connect to the internet, please contact customer service.

8. After registering and scanning the barcode on the app, the locker door still won't open. How do I fix this?

Please make sure the registration process is 100% complete. If so, please contact customer service for assistance

5. TROUBLE SHOOTING

Package Pick-Up: Backup Plans for Opening Your Locker

1. I scanned the barcode on the app, but the locker door won't open. How do I access my package?

If scanning the barcode does not open the HomeLocker door, manually type the unique package code to open the door. In case of power failure, use the key provided in the original packaging to manually open the door. If the issue persists, please contact customer service.

2. I successfully scanned the barcode, but the locker door is stuck. How do I get the door open?

If the HomeLocker sits on uneven ground for a long period of time, it may become difficult to open the door. We recommend installing the locker only on even ground.

Package Pick-Up: Backup Plans for Opening Your Locker

1. How do carriers open the locker door if scanning the barcode doesn't work?

If scanning the barcode does not open the HomeLocker door, carriers can manually type in the unique package code to open the door. If the issue persists, contact customer service.

2. A carrier successfully scanned the barcode, but the locker door was stuck. How do I get the door open?

If the door is stuck due to physical damage, please contact customer service.

3. What should carriers do if the locker is already full when they attempt to deliver a package?

Carriers should follow standard carrier procedure for making a second attempt at delivery.

4. What if a package is too large to fit in the locker?

If a package is too large to be delivered to the HomeLocker, carriers should follow standard carrier procedures for package delivery (front step, etc.)

6. PRODUCT SAFETY

Safety Warnings: Keep You and Your HomeLocker Safe

To work properly, the HomeLocker must be connected to a power source and the internet. If not, the locker door may not open properly, and your package information may not update accurately.

Minimum power for proper functioning is 110V. If the power source is less than 110V, the locker may malfunction and there is risk of fire.

The HomeLocker performs best between 14F-105F. Be careful sending perishables outside of this range.

Do not use corrosive liquid to wipe the equipment. The locker may malfunction and there is risk of fire.

The equipment must be bolted to the ground to ensure the safety of the equipment and package. Leaving the HomeLocker unbolted may lead to package theft and damage to product and/or persons.

Do not immerse the HomeLocker in water, as it may result in fire and damage to product and/or persons.

7. TERMS & CONDITIONS

Limited Warranty

It's Not Covered:

Damage done during installation

Water damage due to improper installation location

Short circuit damage due to improper power source

Damage due to human error (e.g. dropping the locker, etc.)

Damage after the warranty period has passed

Damage due to self-removal of locker

Damaged product not match the warranty model and/or equipment model

Damage caused by natural disasters (e.g. lightning strikes, etc.)

It's Covered

Damage caused by manufacturer transportation

Wrong or damaged product

Damage caused by non-human error during the warranty period of the equipment

8. PRODUCT USE STATEMENT

Disclaimer

Package Butler is not responsible for:

Damage caused by failure to follow instructions in this manual

Errors in carrier systems or delivery

Theft, damage to equipment and loss of packages

9. TECHNICAL INFORMATION

Specifications: For When You Need the Details

Locker sheet metal	Box
0.047 in. base 0.118 in.; Zinc-plate rust-proof treatment	
Locker size（Board not included）	
42.36 in. (H) X 15.75 in. (D) X 16.54 in. (W)	
Casting box size	
11.5 in. (H) X 14.96 in. (W)	
Pick-up door size	
16.22 in. (H) X 16.54 in. (W)	
Mailbox door size	4.33
in. (H) X 16.54 in. (W)	
Weight	88.2
lbs.	
Surface treatment	Sur-
face spray, thermal curing	
Protection class	
IP45	
Input voltage range	
110-120V	

Rated Current	2A
Operating voltage	12V
Power	15W
Network Interface	
RJ-45 Wired Interface/WiFi	
Recording mode	In-
duction trigger (triggers when someone gets close)	
Video storage	16G
SD card; 3-day memory; loop ingress	
Video View	
Remove SD card; third-party device view	
Working environment	
Indoor, outdoor	
Operating temperature	
(14F-140F)	
Noise standard	≤ 45
dB	

10. NEED MORE HELP?

Chat

Package Butler representatives are online and ready to chat [days] [time].

Chat

Talk with a real person by calling the help desk at (866) 987-0795.

Chat

Send us an email with your name and PBID at info@packagebutler.com.

11. INDEX

Barcode

Bluetooth

Divider

Locking system

Memory

Number plate

Temperature

Tools

Video surveillance

Wi-Fi

Extension, power cord

FCC Statement

Any Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment. This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) This device must accept any interference received, including interference that may cause undesired operation.

FCC Radiation

Exposure Statement: Thisequipment complies with FCC radiation exposure limits set forth for an uncontrolled environment .This equipment should be installed and operated with minimum distance 20cm between the radiator& your body.

Note: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

—Reorient or relocate the receiving antenna.

—Increase the separation between the equipment and receiver.

—Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

—Consult the dealer or an experienced radio/TV technician for help.

Customer Service: (866) 987-0795