



汇泰龙装饰材料有限公司  
HUTLON DECORATION MATERIALS CO., LTD

地址：中国·广州珠江新城华就路12号三银大厦17层  
电话：(020)85236666 传真：(020)85236668  
免费热线：400-880-8333 邮编：510623  
国际互联网：www.hutlon.com  
Address: 17 Th Floor, Sanyin Building, Huajiu Road No.12,  
Zhujiang Newtown, Guangzhou, China.  
Tel:8620-85236666 Fax:8620-85236668  
Free Service Call:400-880-8333 P.C.:510623



CSM00695310

 **Hutlon® 汇泰龙**

——五金卫浴专家——

# 安装说明书

Instruction for installation

HZ-69531  
Hotel Lock

# Catalogue

1. Install and test .....	1
1.1 Door open direction .....	1
1.2 Assembly drawing .....	2
1.3 Installation notes .....	2
2. Installation steps .....	3
2.1 Step 1 Drill the holes on the door plate. ....	3
2.2 Step 2 Drill the holes on the lock latch box. ....	4
2.3 Step 3 Install .....	5
3. Testing .....	6
4. Install battery .....	6
4.1 Way to install battery .....	6
4.2 Notes of battery use .....	6
5. Keep and repair .....	6
6. Install tools .....	7

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

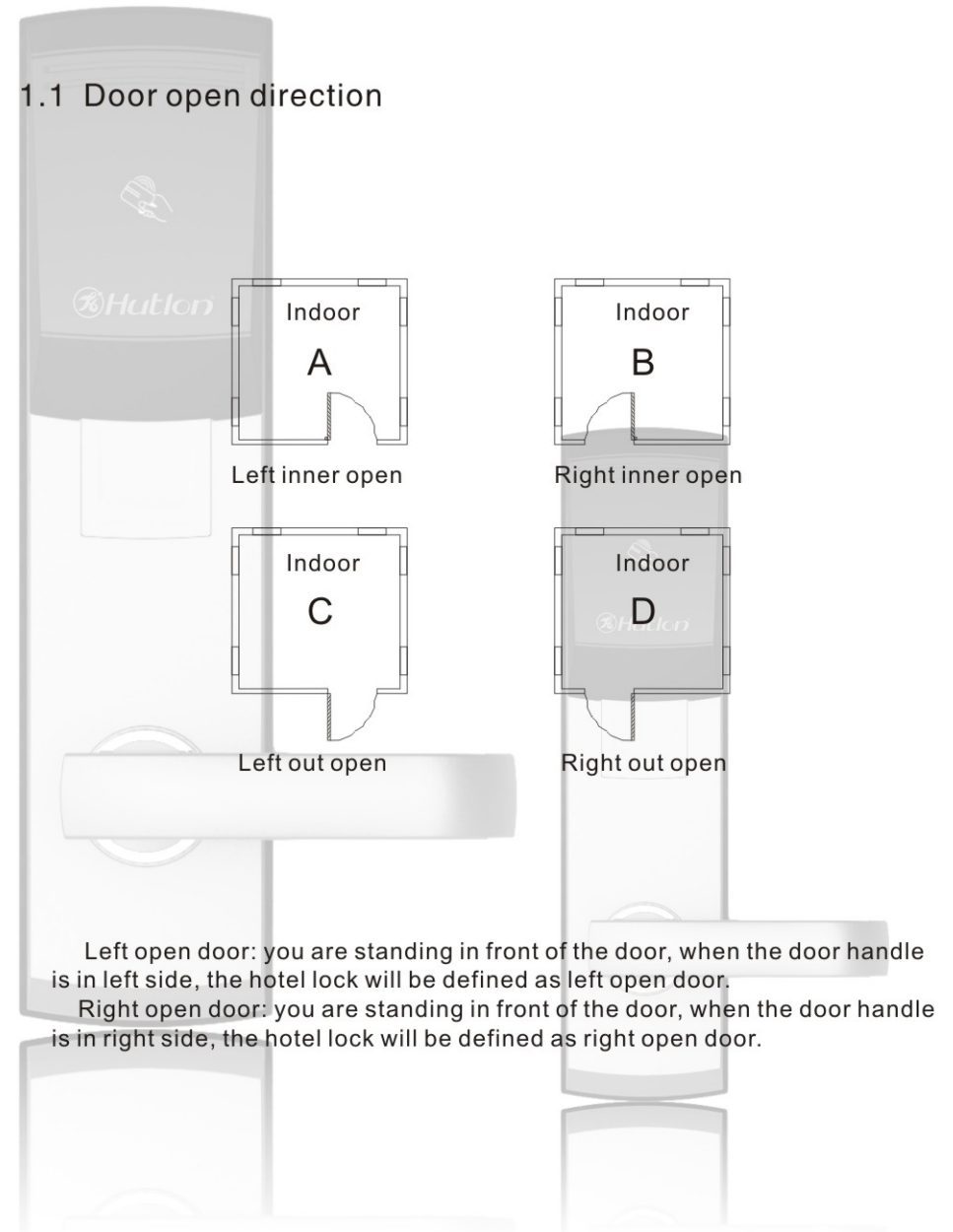
This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation.

If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

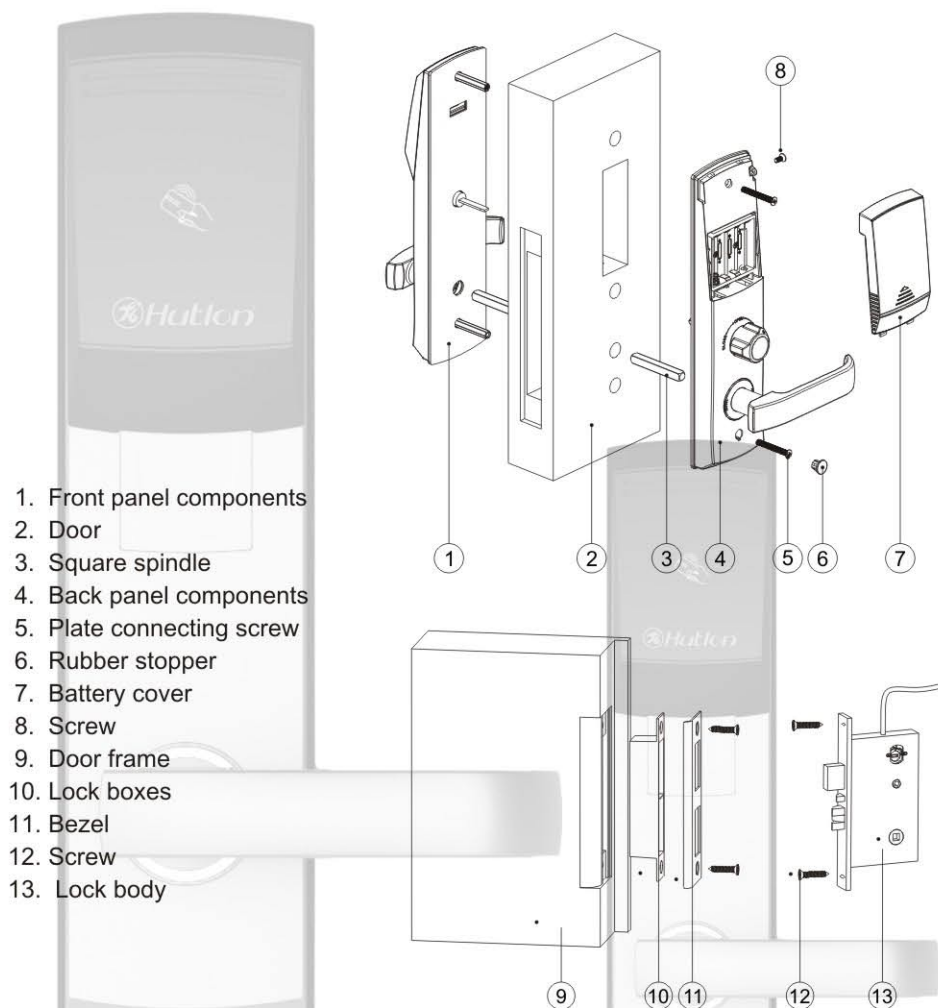
- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

## 1. Install and test

### 1.1 Door open direction



## 1.2 Assembly drawing

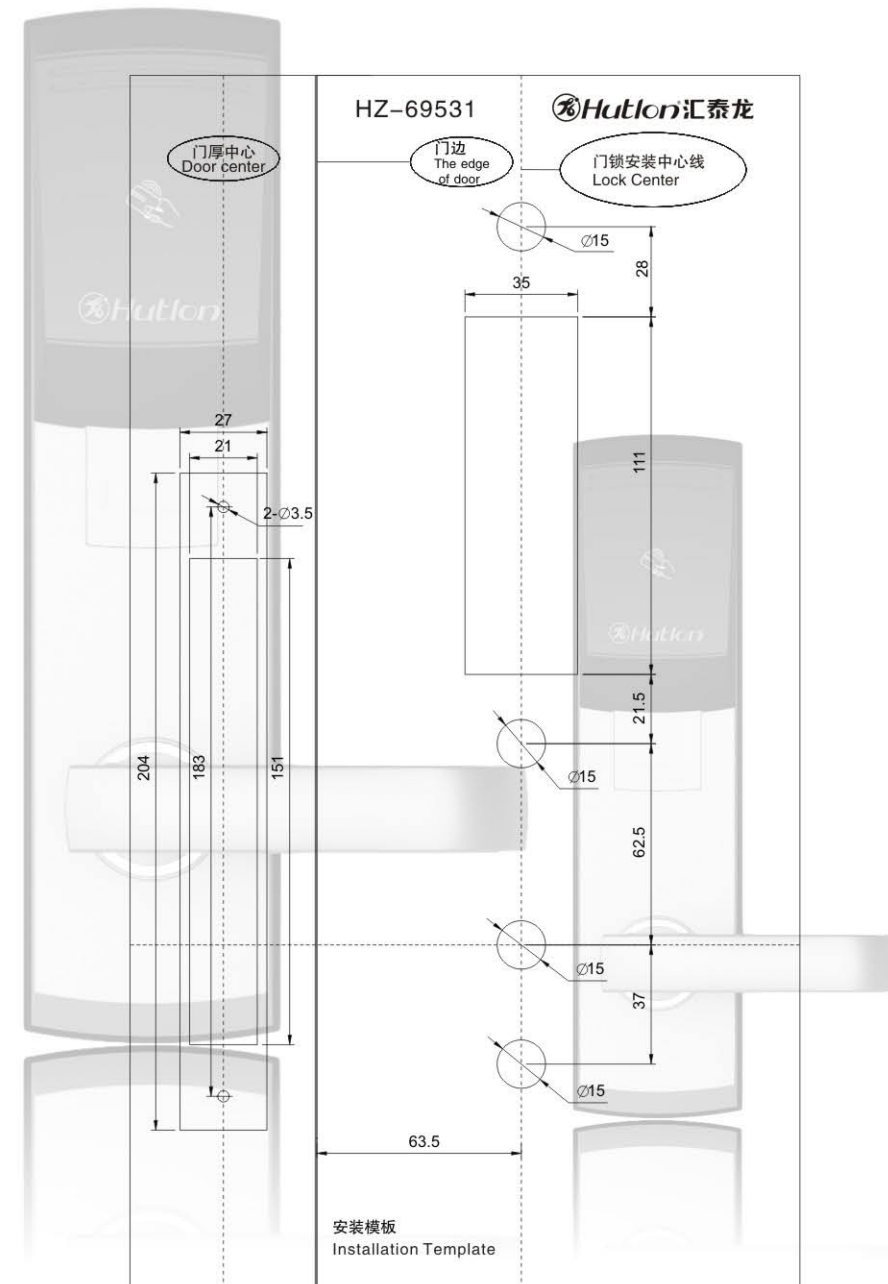


### 1.3 Installation notes

- A. Before installation, please check your door thickness whether is within the scope.  
This lock fitting door thickness is 38-58 mm.
- B. back panel components, don't press the inner connecting line.
- C. Install the front panel components and back panel components, suggest you wear lint gloves, handle them with care, in order to avoid scraping the surface, effect appearance.

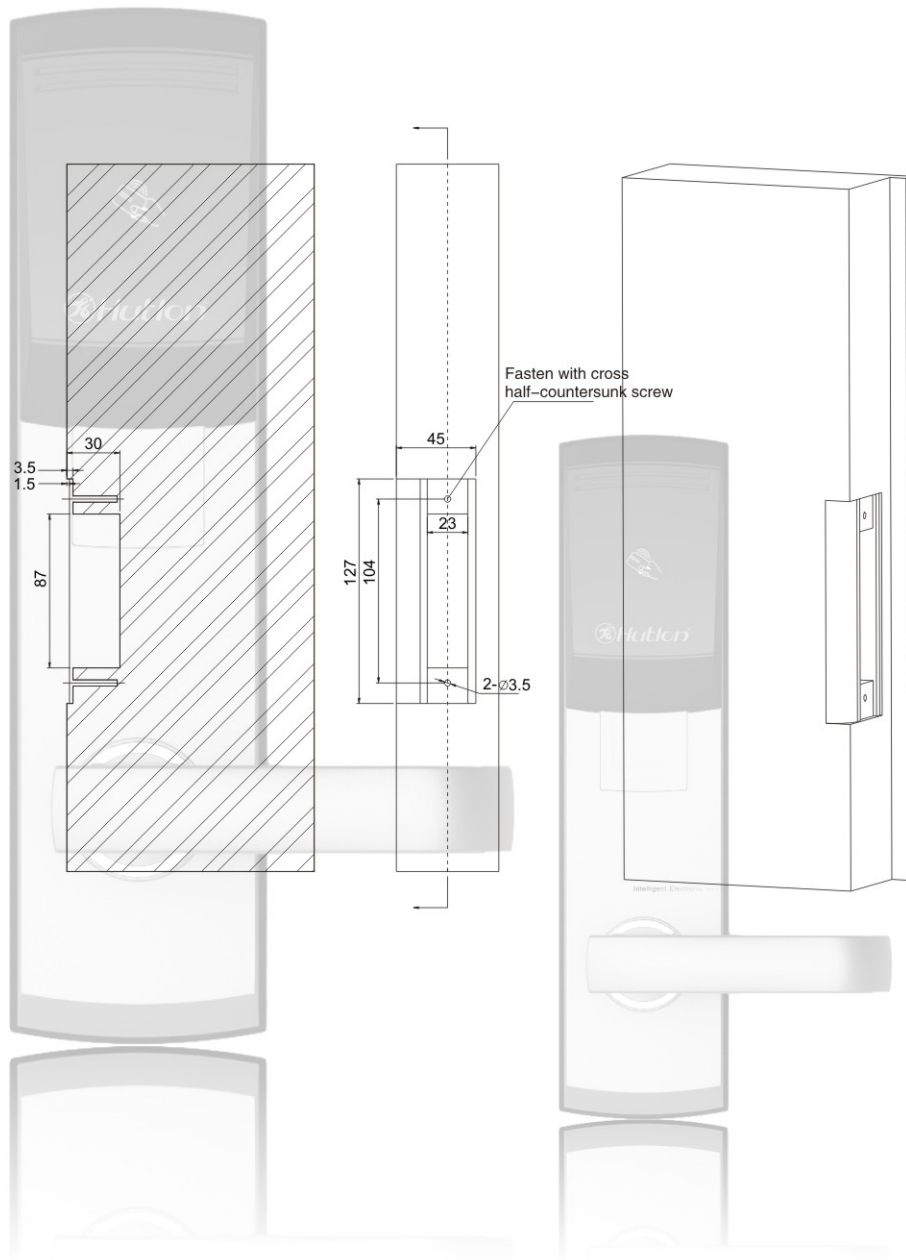
## 2. Installation steps

## 2.1 Step 1 Drill the holes on the door plate.





## 2.2 Step 2 Drill the holes on the lock latch box.



## 2.3 Step 3 Install

<p>Diagram showing the initial installation of the lock body into the door leaf. A circular inset shows a close-up of the lock body with the text "Beginning arrows indication". A screw is shown being inserted into the lock body.</p>	<p>A. As show in the picture, fasten the lock body in the door leaf by screws.</p> <p>b. At the beginning, please check whether arrows correspond between square spindle and lock body cover board.</p> <p><b>Attention:</b> At the beginning, if the arrows hasn't been indicated as required, when you swiping card to open the lock normally, the outside doorhandle will be uncontrolled so that you cannot open the door.</p>
<p>Diagram showing the internal wiring and battery box installation. Labels include: "Front panel components", "Back panel components", "Screw", "Battery box", "Battery box cover", "Rubber stopper", and "Screw".</p>	<p>a. As show in the picture, put the power wire and lock body wire of front panel together insert, from square hole to the door inside, put the big square shaft into the lock body hole.</p> <p>b. Put the power wire and lock body wire of back panel together insert, then pass through to the door inside.</p> <p>c. First take out the rubber stopper of back panel, remove the battery cover, aim at hole site of the two front panel and back panel, fix them with two screws, fill in rubber stopper.</p> <p>d. Insert 4 piece battery in the battery box, then cover the battery cover. Fix the battery box with M4X10 hexagon socket countersunk head screws.</p>
<p>Diagram showing the final assembly of the lock boxes and bezel. Labels include: "Lock boxes", "Bezel", and "Screw".</p>	<p>As show in the picture, install the lock boxes in the door frame, put the bezel on it, then fix them with screws. Finally check the lock body whether can move freely, whether the lock latch and bezel math normally.</p>



### 3. Testing

After install the door lock, please test the lock according to the operation and use until suitable.

## 4. Install battery

### 4.1 Way to install battery

Turn on the internal hexagonal countersunk screws of the battery cover, take down the battery cover, put the 4 piece A A 1.5V into the battery box, turn back the battery cover then fix the screws.

### 4.2 Notes of battery use

Please use the correct model battery, in case of explosion; If not use the lock vfor a long time, please take out the battery; new battery cannot be used together with the old one; Please install correctly the battery positive and negative pole; please deal with the old battery obey the local environmental protection law; If smear the liquor from battery in your skin or clothes, please wash it quickly in water, if the eye touches the liquor, please wash quickly and go to the doctor.

## 5. Keep and repair

( 1 ) Please do not let lock surface contact with corrosive substances in case that the lock surface protection level is damaged, which will have an influence on the glossiness.

( 2 ) Please do not hang articles on the handle, as handle is the key part of a door lock, whose flexibility will directly affect the use of door lock.

( 3 ) If the door deformed, it will lead to the friction force between the combined latch bolt and door button box too large, which will make the combined latch bolt unable to stretch completely. At this moment, you can adjust the position of door button box.













( 4 ) When alarm to show the battery electronic quantity not enough, please replace battery quickly so as to make sure the door lock can be used normally. When replace battery, please pay attention to the battery positive and negative pole.

( 5 ) Don't use hard and sharp thing to scrap the lock body surface( including nail)

( 6 ) If the lock body transmission not flexible or cannot keep the correct position, you should ask the professional people to fill the machinery oil into lock body.

( 7 ) Often keep the lock body transmission part with lubricant, so as to make them move smoothly and increase the using time. Suggest check them once in half a year or one year, and check the fastening screws whether become flexible.

## 6. Install tools

			
One hammer	One pencil	One screw- driver	One Chisel
			
One knife	One Pistol Drill	One angle rule	One tape measure
			
Alloy tool bitØ15	Alloy tool bitØ35	One sweep-saw	One power board