wilion 惠朗®

便携式印控仪使用说明书

Instruction Manual of Portable
Stamp Controlling Machine

北京惠朗时代科技有限公司

PRODUCT SHOWCASE

① Charging socket

product front
view

② Printing oil
storage box

PUSH

③ Pedestal

¢ÜBlue indicator
light

⑤ Disaplay screen

product top
view

⑥ Infrared
receiver port

⑦ Pushbutton
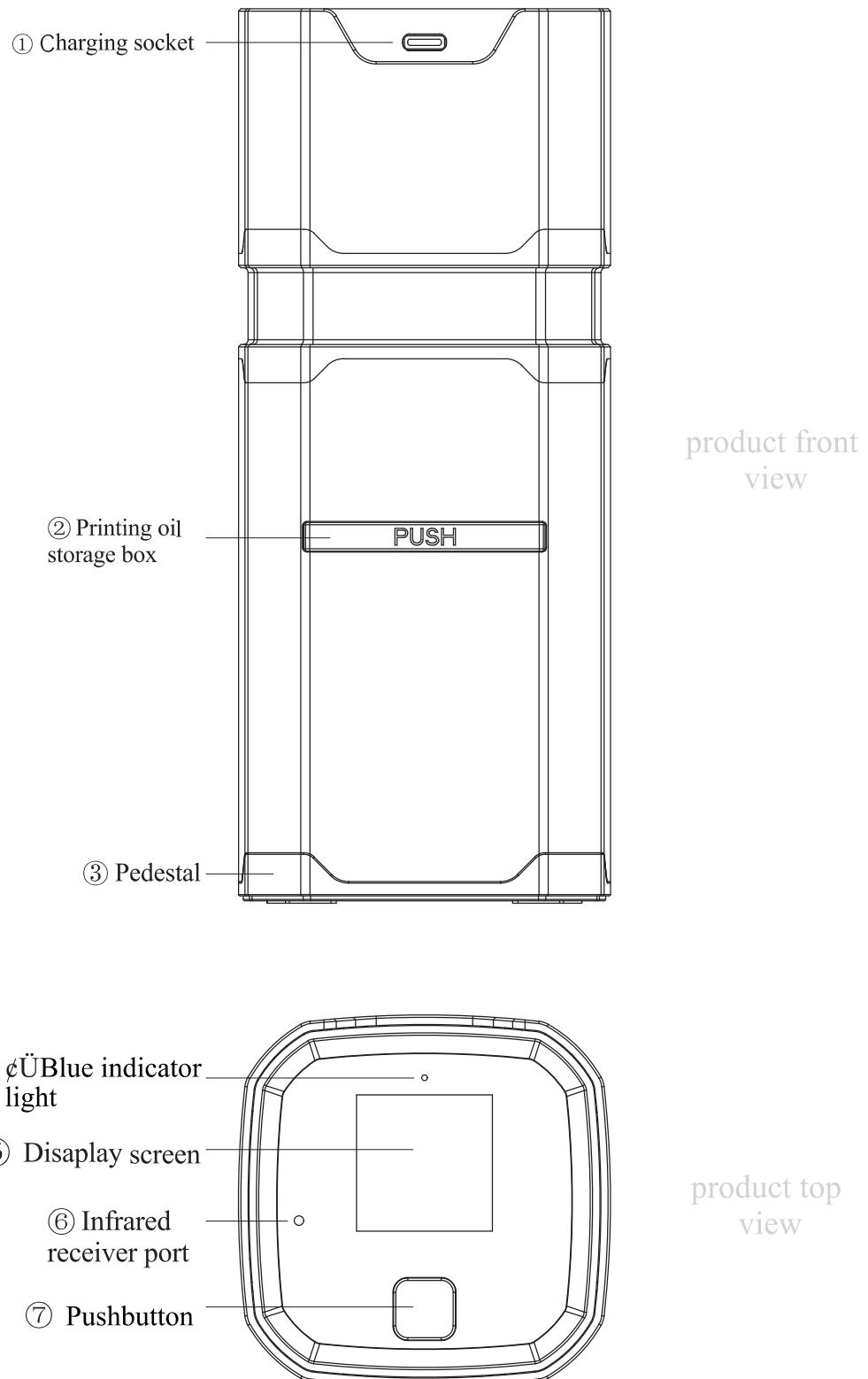
FUNCTIONS

1.The stamp operation needs to be done through the mobile app, otherwise the stamp is not available.

2.During the stamp process, photos of the person using the stamp, photos of the document are taken through the app and uploaded to the server.

3.The stamp can be removed and placed in the stamp controlling machine via mobile app.

4.The application, vetting and stamp process for the use of the stamp can be checked in the mobile app.

INTRODUCTION

1.Press and hold the black button to switch on, the buzzer will sound once after switching on.

2.The green indicator light flashes when the portable stamp controller is not yet connected to the handset.

3.When the mobile phone is connected to the portable stamp controlling machin via

Bluetooth, the green indicator light is always on and the mobile phone side will synchronise the system time via Bluetooth.

4.On-screen display: time, date, stamp name, battery level.

5.If the Portable stamp controlling machine is not operated for a long time (approximately

ten minutes) or if it is connected to the mobile phone via Bluetooth, it will automatically switch off.

6.Please observe the battery power after power on. When the power is relatively low, the red indicator light flashes.

7.If the battery power is low, please charge it in time by using the charger that comes with the machine, it will take about 2 hours to fully charge.

LOGIN TO THE APP

1. The portable stamp controlling machine must be used through the mobile APP.

2.The APP can be downloaded from "Application Treasure", the name is "Huilang Stamp Management System V2".

3. Before using the Huilang Stamp Management System APP, the supporting " Huilang Stamp Monitoring and Management System" must be installed first.

4. Before logging in, please obtain the server address, user account, and user passwor -d from the person in charge of the system.

- Click the "⚙"icon in the bottom right corner to enter the server address configuration page.

Stamp Approval System

username

password

Login in

Forgot your password

⚙
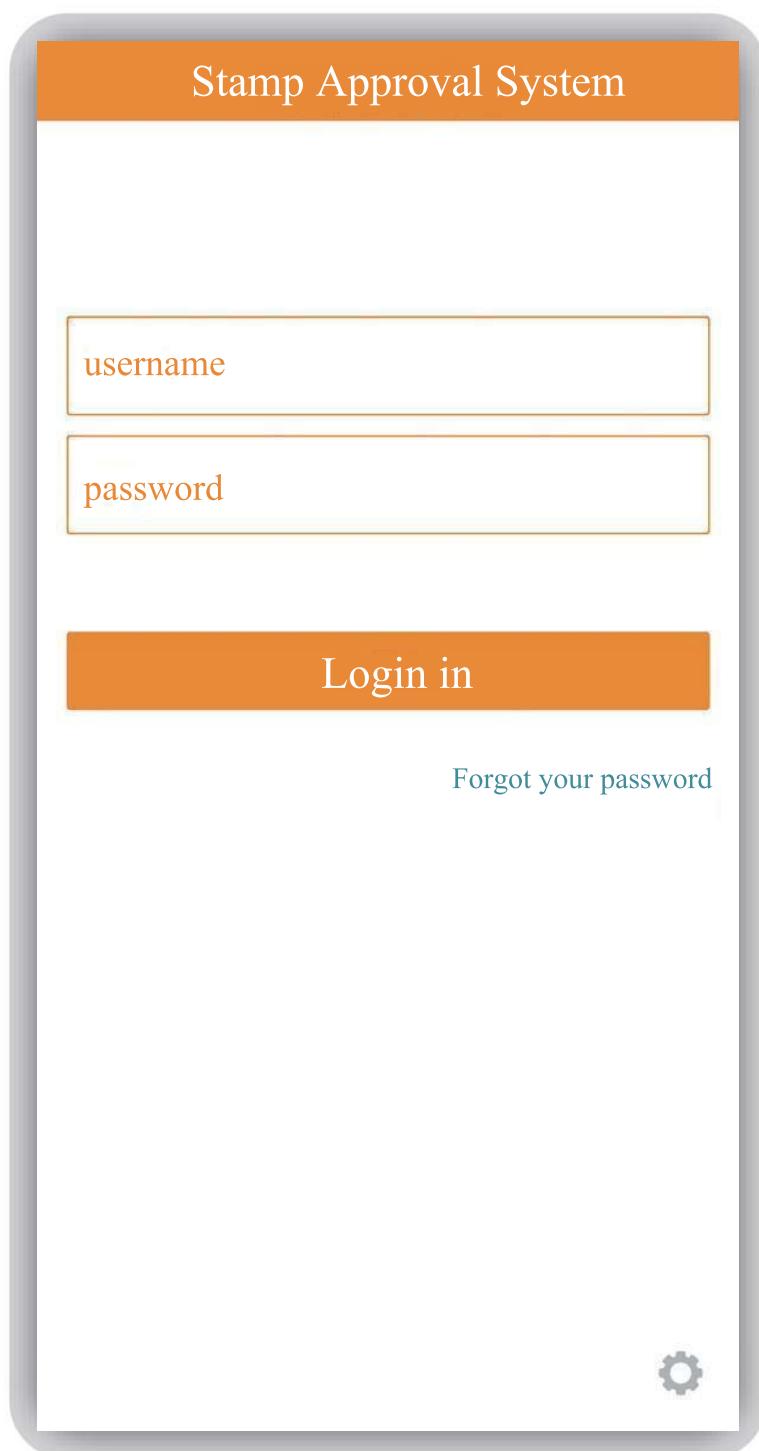
- Once you have configured the server address, click "Submit" to return to the login page and enter your username and password to log in.
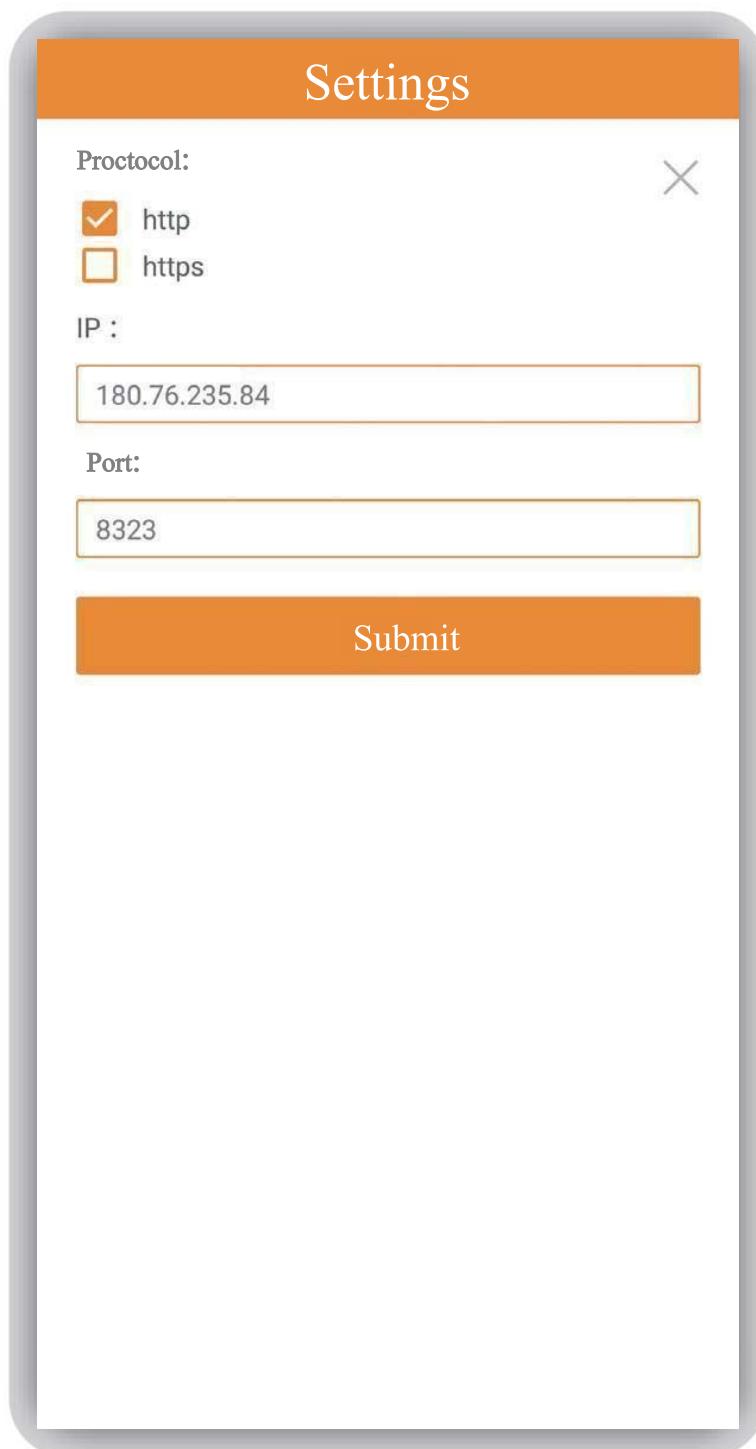
MAIN MENU

- The red numbers in the menu indicate the number of tasks on the to-do list.

Hello, Administration Department
Stamp
Administrator
Welcome to the StampManagement System

Apply for permission
to use the stamp

Security Gate
Application

New Applications　　To do tasks 39　　Personal Center
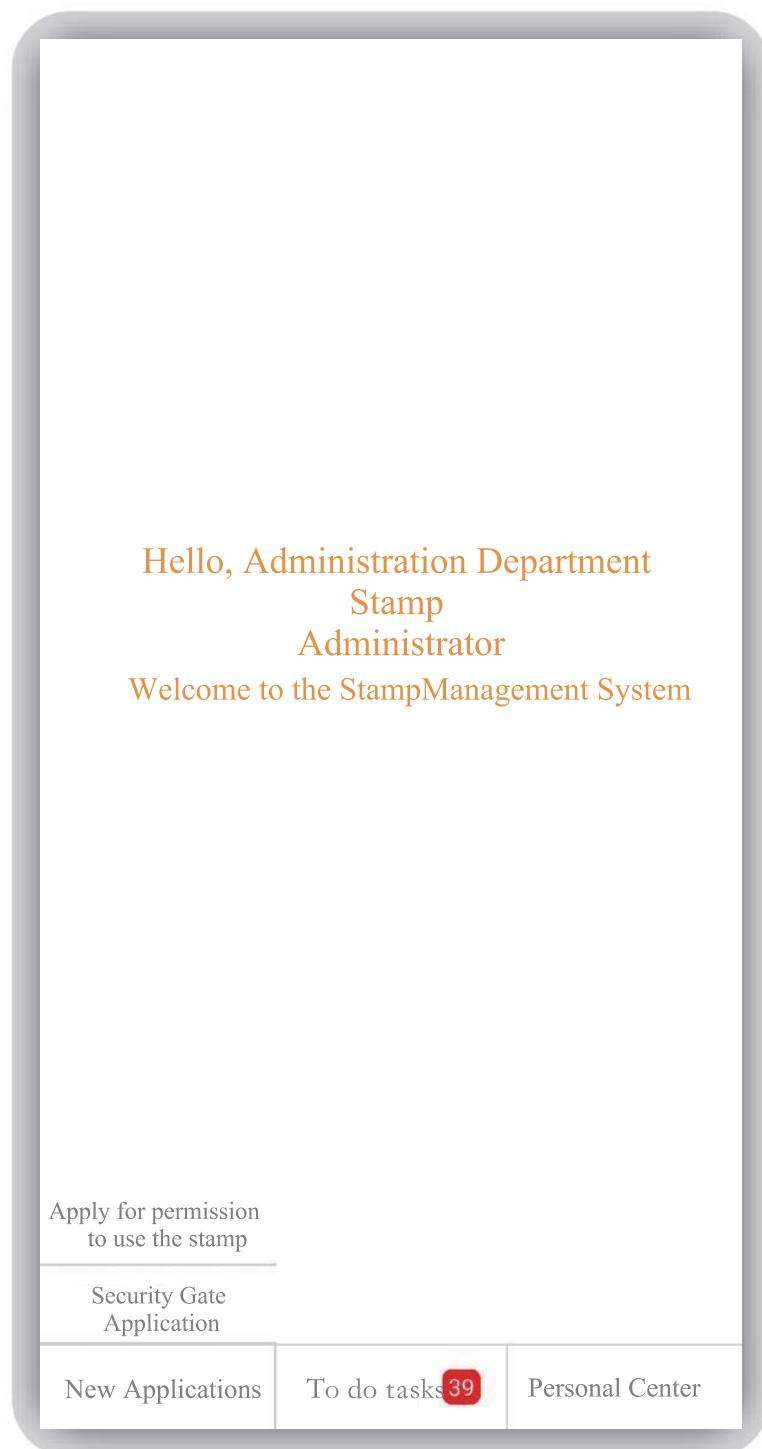
- Red number indicates the number of to-do tasks.

Hello, Administration Department Stamp Administrator

Welcome to the Stamp Management System

Pending remote confirmation sheets

Risk recording

Pending submission

Pending approval

Loading and unloading of stamp `11`

Portable stamp `28`

| New Applications | To do tasks `39` | Personal Center |
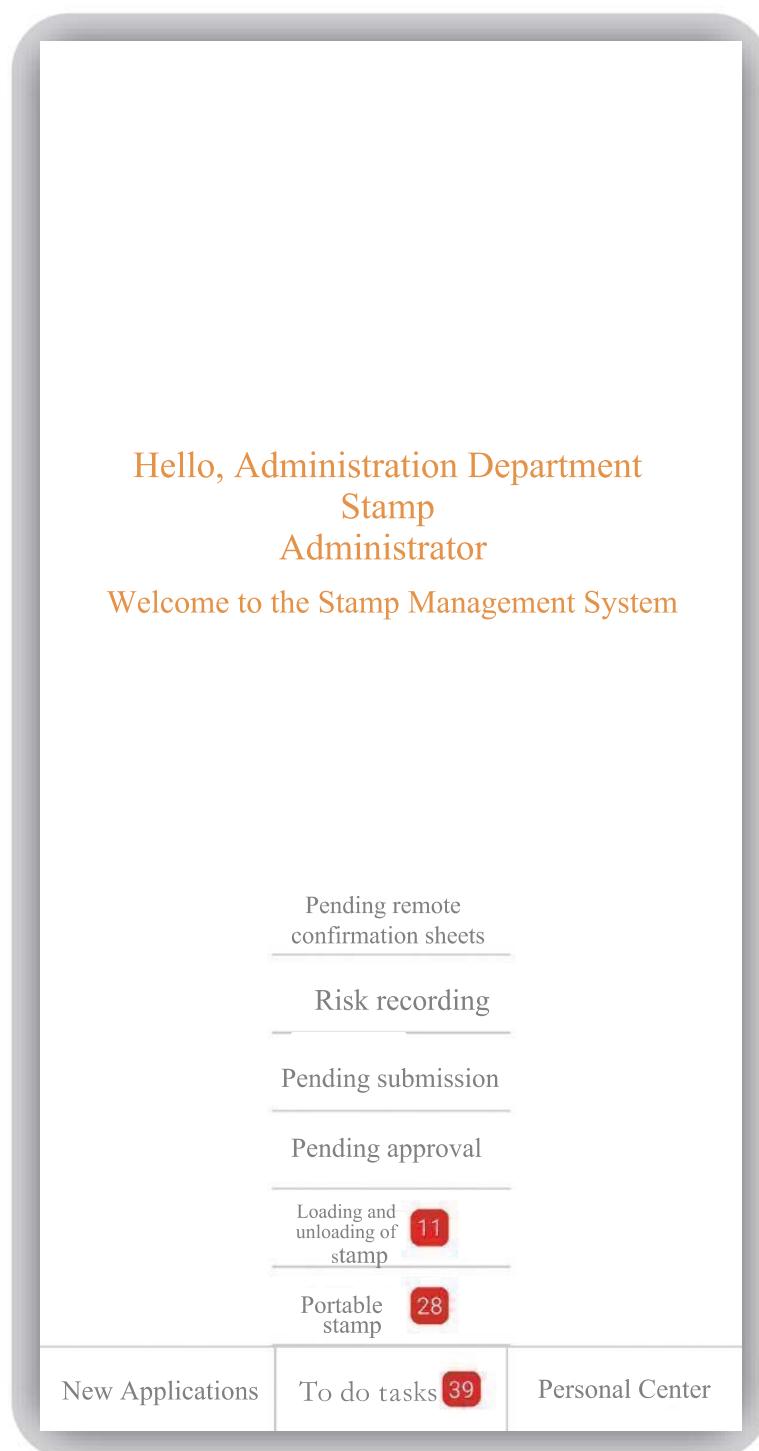
Stamp Application

- Click "New Application - Stamp Application" to submit a new stamp application. You can select multiple stamp and set the number of stamp. Slip entry page, and click the "Submit" button to complete the task.

Machine Stamp Application

Stamp method: ☑ Machine control stamp
☐ Manual stamp

Stamp type: ☐ Stamp approval
☐ Stamp contract
☑ Labor contract
☐ Purchase contract

Equipment type: ☑ Portable printing controller
☐ Open printing controller
☐ Closed printing controller
☐ Manual

Select stamp:

(portable corporate stamp) (select stamp)

1

Number of documents: 1

Documents to be stamped:

Uploading files

Reasons for Application:

New Applications | To do tasks 34 | Personal Center

- The reviewer could log in and click "To Do Tasks - Pending Approval" to query the stamp applications to be approved.

Hello, Manager of Administration Department

Welcome to the Stamp Management System

Pending remote confirmation sheets

Risk recording

Pending submission

Pending approval 10

Loading and unloading stamp

Portable stamp

New Applications | To do tasks 10 | Personal Center
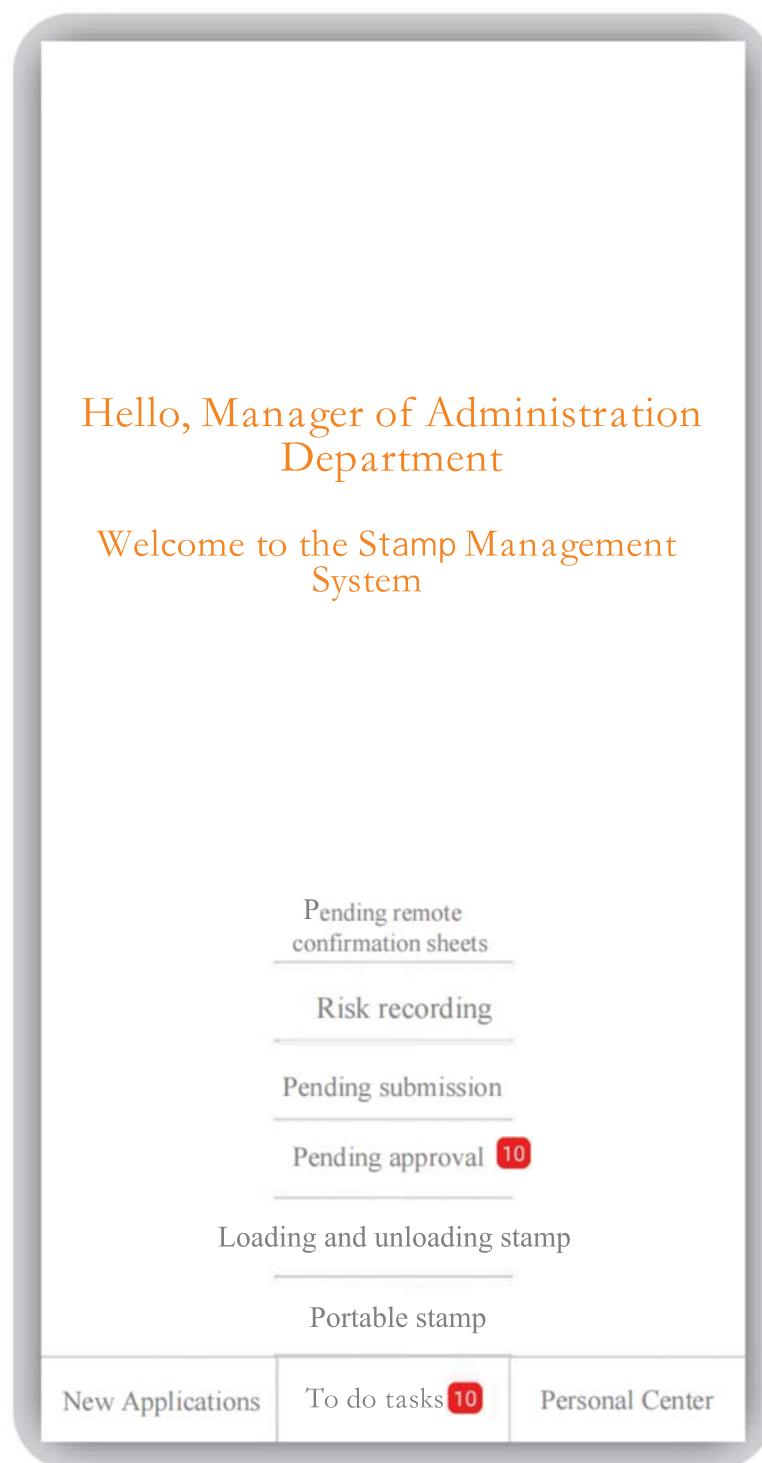
- Click "view" to see the details of the task.

Pending Approval

Audit of stamp use 3	Security gate maintenance approval

Submission time： 2020-10-13 14:34:06   Submitted

Applicant: Staff of Administration Department

Reason for application: Seal for purchase contract

View

Submission time： 2020-10-13 14:33:23   Submitted

Applicant: Staff of Administration Department

Reason for application: Stamp for labor

contract

View

Submission time： 2020-10-13 14:32:56   Submitted

Applicant: Staff of Administration Department

Reason for application: Stamp for stamp contract

View

New Applications	To do tasks 13	Personal Center

- The application can be approved, returned to the applicant, or rejected.

Seal

- After approval, click "To doTasks- Portable Stamp",The approved tasks will be stamp.

Hello, Administration Department Seal Administrator

Welcome to the Seal Management System

pending remote confirmation sheets

Risk recording

Pending submission

Pending approval

Loading and unloading of seals | 11

Portable seals | 28

New Applications

To do tasks | 39

Personal Center
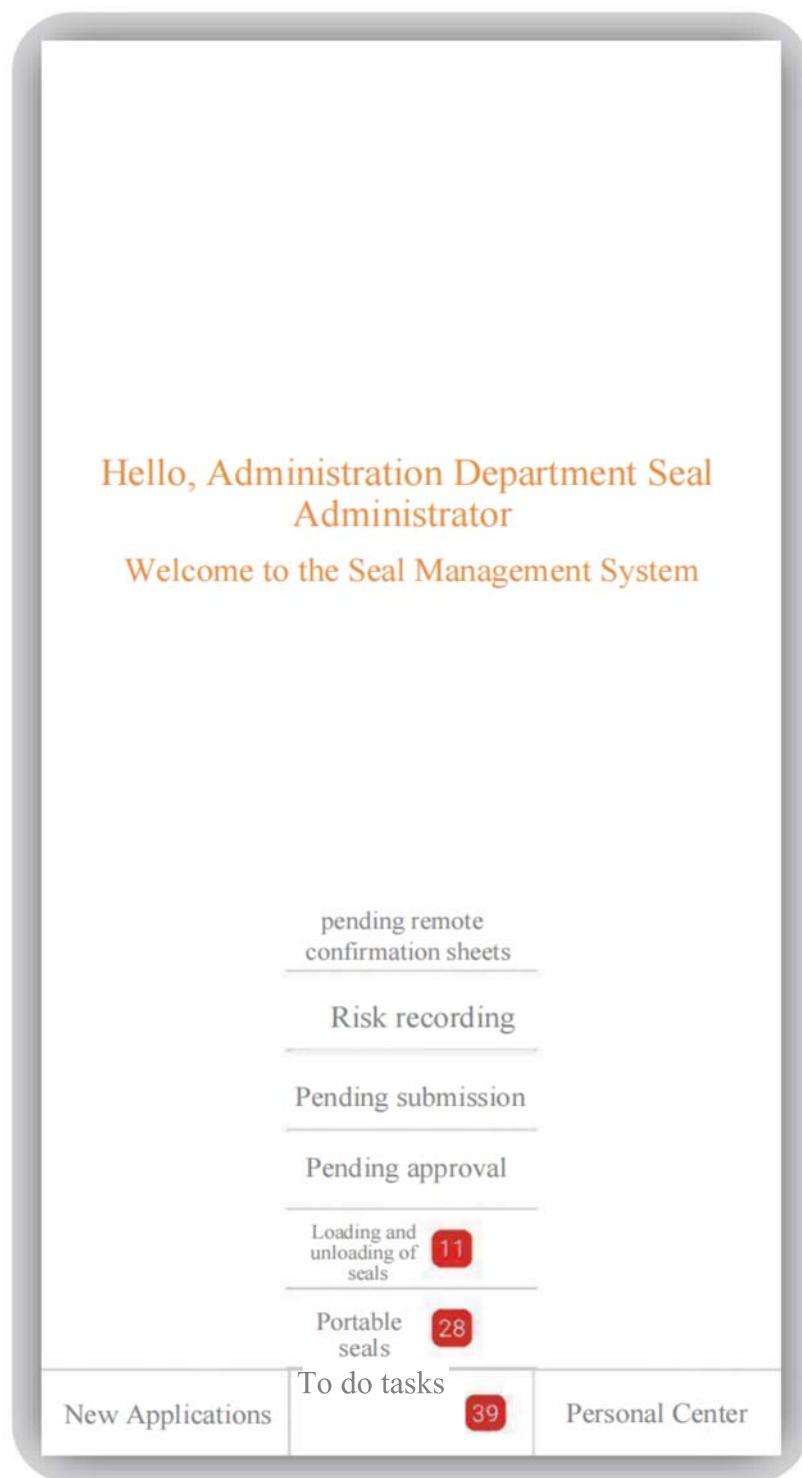
- Turn on the portable print controller.

Portable use of satmp

Submission Time： 2020-10-13 14:43:02   Audit completed

Applicant： Staff of Administration Department

Seal of Application： Official seal of Headquarters （0/1）

Reasons for Application： Purchase contract

View

Submission Time： 2020-10-13 14:37:11   Audit completed

Applicant： Staff of Administration Department

Seal of Application： Official Stamp of Headquarters （0/1）

Reasons for Application： Purchase contract

View

Submission Time： 2020-10-13 14:37:27   Audit completed

Applicant: Staff of Administration Department

Stamp of Application： Official stamp of Headquarters （0/1）

Reasons for Application： Stamp contract

New Applications | To do tasks 42 | Personal Center

- Connect to the print controller via Bluetooth.

Portable use of seals

Submission time: 2020-10-13 14:32:55

Mode of printing: Machine controlled printing

Type of device: Portable printing control device

Type of printing: Department stamp secondary

Approval for Application:
approval
Stampcontract

Official Seal:

portable corporate seal

0/1

Documents to be sealed:

Applicant: Staff of Administration Department

History:

Node	The Applicant
Time	2020-10-13 14:32:56
The company	Headquarter

New Applications	To do tasks 42	Personal Center

- Once the Bluetooth connection is made, follow the prompts to stamp it.
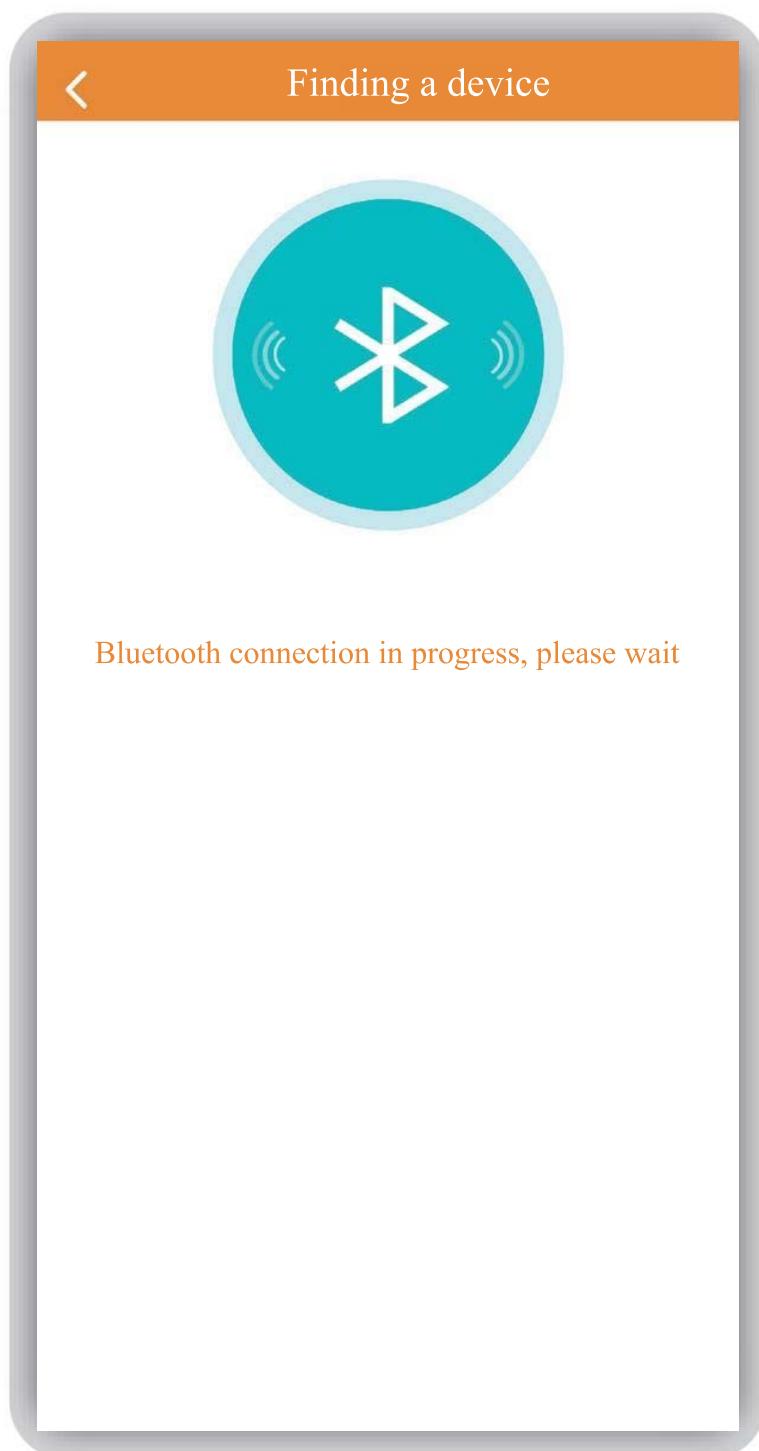
- Click on "New Application - Security Gate Application" to apply for multiple stamp at once. The vetting process is the same as the application process.
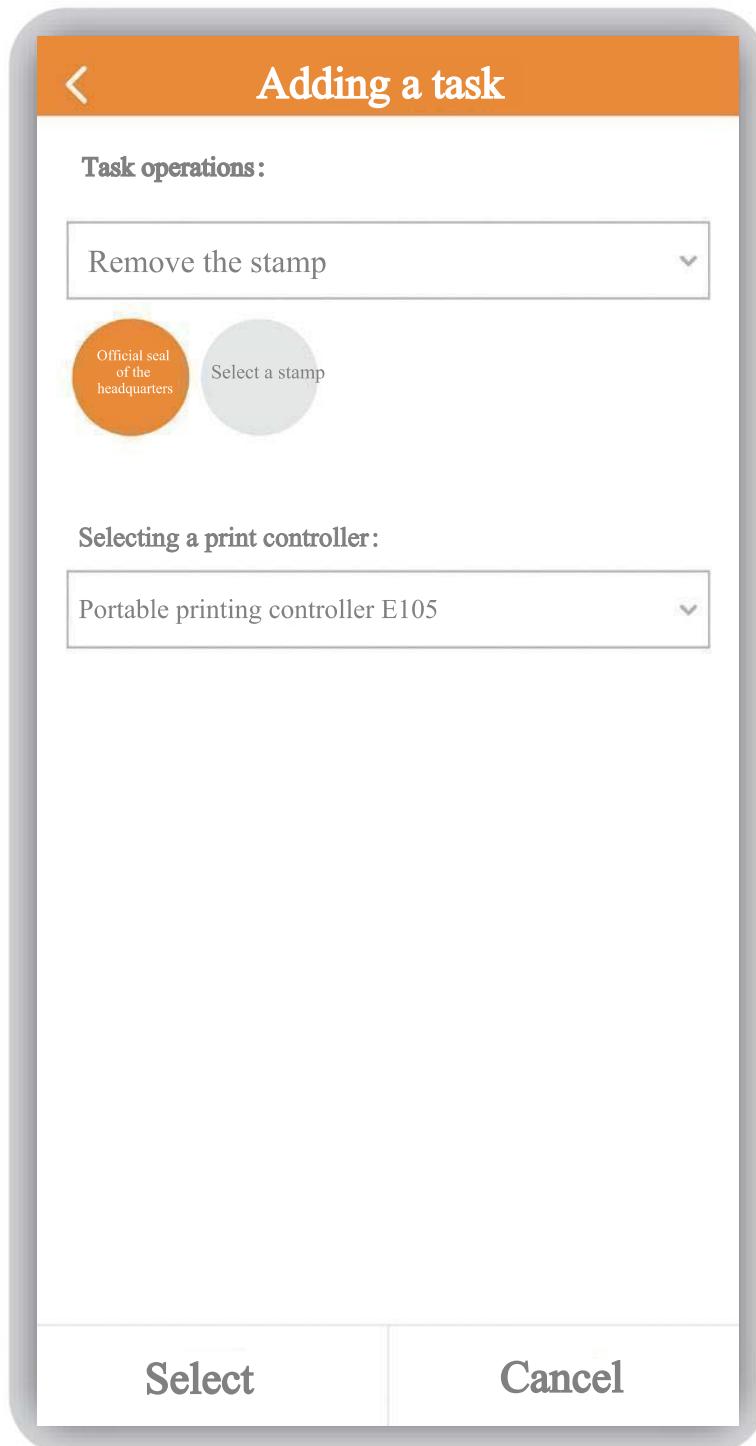
- Unload the stamp page

  To remove the stamp, first extend the stamp base, and then slowly and evenly remove the stamp.

- Installation stamp

Installation stamp

Submission time: 2020-10-13 11:51:04   Submitted

Application Department: testing department1

Applicant: Seal administrator

Task operation: Put in the stamp

Official stamp:

Test
Department

Reasons for Application:

Put in the stamp

Step1: extend stamp mold

Step2: retract stamp mold

Step3: test of stamp

Finish loading the stamp

terminated task

9
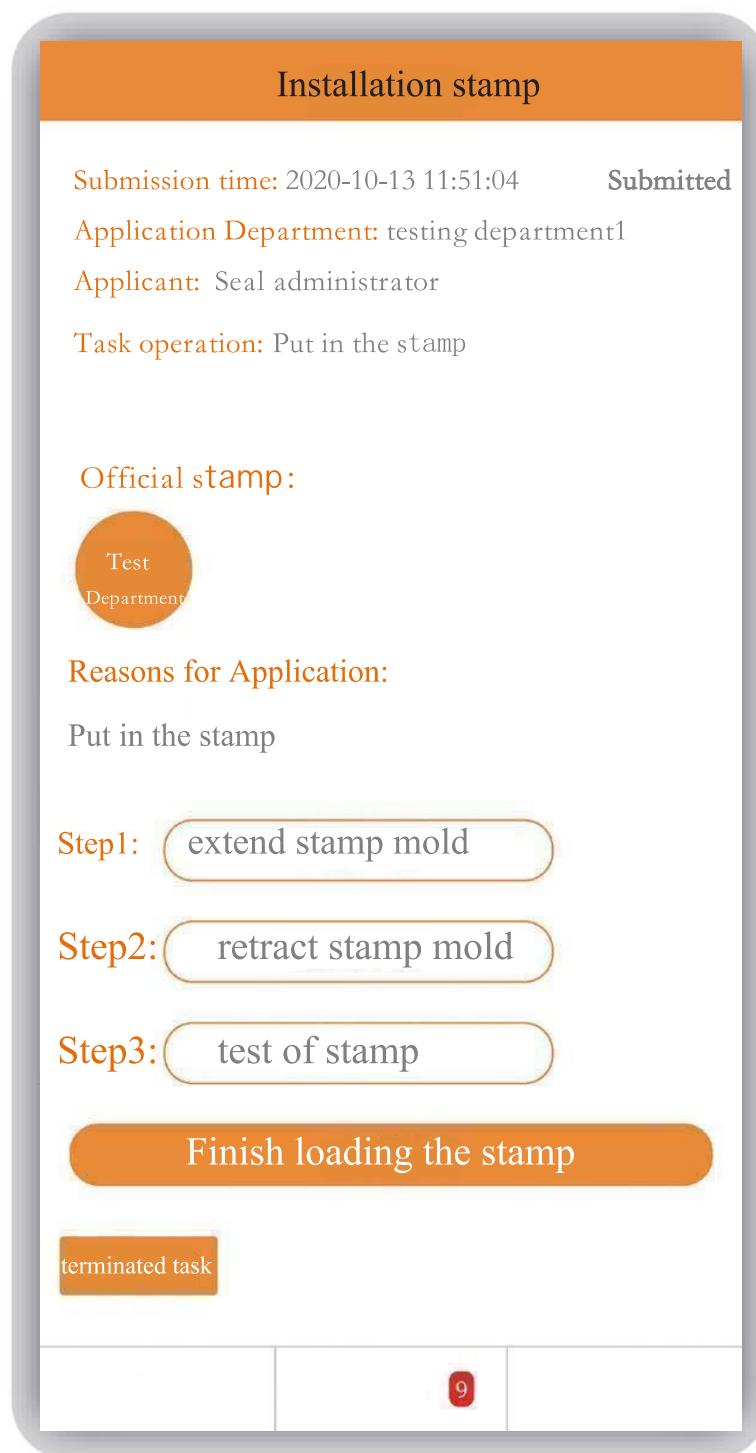
- When Install the stamp, firstly remove the stamp handle and then adj ust the thickness of stamp by the transparent spacer, so that the thic -kness reaches 17mm. Then extend the stamp mold, through 3M strong force the back is glued to the stamp seat and guaranteed conc entricity.
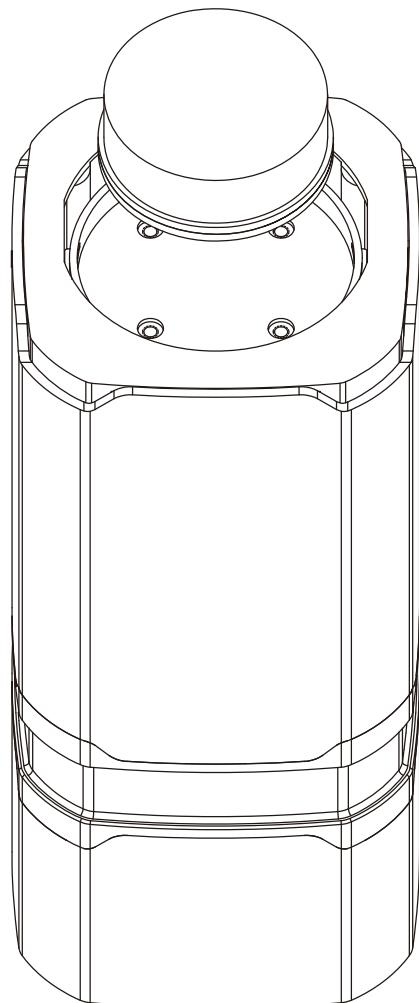
Check

- You can check the application history through "Personal Center - My Applications"

My Applications

| Machine stamp | Security gate tasks |

Submission time: 2020-10-13 14:43:02   **Submitted**

Applicant: Staff of Administration Department

Reasons for Application:

purchase contract

View

Submission time: 2020-10-13 14:37:11   **Submitted**

Applicant: Staff of Administration Department

Reasons for Application:

purchase contract

View

Submission time: 2020-10-13 14:37:18   **Submitted**

Applicant: Staff of Administration Department

Reasons for Application:

labor contract

View

| New Applications | To do tasks 38 | Personal Center |

- You can query the approval record through "Personal Center - My Approvals".

Product Name	Portable stamp controlling Machine
Product Model	HL-W580B
Product Shape	78x78x190mm（L、W、H）
Product Weight	780g
Applicable Types	The handle can be detachable bronze stamp, horn stamp, wooden seal, back ink seal.
Compatible range	Stamp thickness≤17mm, stamp diameter≤42mm
Number of times stampable	Fill the ink once, and the lid can be used about 1000 times
Charging time	2hours
Battery Capacity	2000mAh

FCC WARNING

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Any changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications.

However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interfer- ence by one or more of the following measures:

-- Reorient or relocate the receiving antenna.

-- Increase the separation between the equipment and receiver.

-- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

-- Consult the dealer or an experienced radio/TV technician for help.

The device has been evaluated to meet general RF exposure requirement. The device can be u sed in portable exposure condition without restriction