

NorthEast Monitoring, Inc.		
Document Title: Modular RF Device Compliance Procedure		
Procedure #: PRO391		
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(Previous versions and/or revisions are obsolete)

1. Purpose

To ensure that all NorthEast Monitoring, Inc. products with FCC-IDs are only designed, and marketed in compliance with the approval for the FCC-ID(s) used.

2. Responsibility

Function	Responsibility
Director of Regulatory	To review any new or changed products to ensure that any part with an existing FCC ID or which requires a new FCC ID is used only in compliance with the associated grant from the FCC. Other employees may be consulted as needed or technical expertise. If there is any doubt as to the applicability of an existing grant for an application; the Technical Certified Body (TCB) shall be consulted.
President	To review any new or changed products to ensure that any part with an existing FCC ID or which requires a new FCC ID is used only in compliance with the associated grant from the FCC. Other employees may be consulted as needed or technical expertise. If there is any doubt as to the applicability of an existing grant for an application; the Technical Certified Body (TCB) shall be consulted.
Other Employees	<ul style="list-style-type: none"> • To bring to the attention of the President and Director of Regulatory any new designs or changes to designs with RF transmitters for review. • To provide technical expertise as needed to the President and Director of Regulatory.

3. Reference Materials/Tools

Document #	Document Title
N/A	47 CFR Part 15

4. General Requirements/Precautions

- 4.1. All equipment containing RF transmitters (intentional radiators) must be compliant with 47 CFR Part 15 Subpart C.
- 4.2. Any Modular Approvals must only be used in the manner specified in the associated grant for the FCC-ID for that module.

5. Definitions

Item	Definition
TCB	Technical Certified Body
FCC-ID	Federal Communications Commission Identification – Granted by the FCC or an approved TCB
CFR	Code of Federal Regulations

6. Procedure

Any design which is being released (new or changes) shall be reviewed by both the Director of Regulatory and the President for the use of RF transmitters or RF Modules. If any new RF transmitters are being used a TCB shall be used to complete approval. Any existing modules with FCC approval shall be reviewed to ensure they are in full compliance with the existing grant; if they are not TCB approval shall be completed.

7. Records

7.1. N/A